



*Director Kovalick will be attending the meeting from the lobby at 5855 West Century Boulevard, Los Angeles, CA 90045. This agenda will be posted at this location at least 72 hours before the Board Meeting, and this location will be accessible to the public.*

BOARD OF DIRECTORS:  
MARILYN M. TIERNAN  
PRESIDENT

SCOTT R. PASTOR  
VICE PRESIDENT

PAUL SEGER  
JOE KOVALICK  
JASON SHAW

GENERAL MANAGER:  
DANIEL MUELARTH

GENERAL COUNSEL:  
WESLEY A. MILIBAND

BOARD SECRETARY:  
KAIT KNIGHT

## AGENDA

The Regular Meeting of the Board of Directors of Diablo Water District will be held on February 28, 2024 at 6:30 pm at the District's office, 87 Carol Lane, Oakley, California. This meeting is being conducted in person and via webinar. Members of the public and District staff may attend the meeting via conference call / web using the credentials below. Members of the public will continue to have the opportunity to provide public input via the webinar or phone features.

Dial in Number: 1-949-346-1487

Conference ID: 831 116 910#

Or

Web Option: [www.diablowater.org/webmeetings](http://www.diablowater.org/webmeetings)

*Check your browsers' functionality or download the Microsoft Teams App prior to the meeting.*

The District's agendas and supporting documents are available on the District's website: [www.diablowater.org](http://www.diablowater.org), or by calling Kait Knight at (925) 625-6587. A fee may be charged for copies.

If you have a special accommodation needs to attend the meeting, please provide at least two (2) working days' notice prior to the meeting by calling Kait Knight at (925) 625-6587.

### **1. Call to Order, Roll Call, and Pledge of Allegiance.**

### **2. Public Input.**

Anyone present may address the Board of Directors on any subject within the jurisdiction of Diablo Water District. If the subject item is on this Agenda, please hold public comment until the appropriate item. **All virtual attendees will remain on mute until called upon to address the Board.**

## Action Items

### 3. Consent Calendar.

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately. *The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.*

#### A. Minutes of the Special Meeting of January 18, 2024.

Staff Recommendation: Approve.

#### B. Minutes of the Regular Meeting of January 24, 2024.

Staff Recommendation: Approve.

### 4. Financial Reports.

Staff Recommendation: Approve warrant register 2024-1, ACH wire transactions for January 2024, and receive the monthly financial statement for December 2023.

### 5. Authorization to Extend Audit Services with MUN CPAs, LLP.

Staff Recommendation: Authorize District staff to extend audit services with MUN CPAs, LLP for the next three years with the option of an additional two-year extension.

### 6. LAFCO Special District Seat Nomination.

Staff Recommendation: If desired, adopt Resolution 2024 – 02 nominating Mr. McGill for the LAFCO Special District Seat.

### 7. District Ad Hoc Committees.

Staff Recommendation: Appoint ad hoc members to the Recycled Water ad hoc through 2024 with a scope of vetting potential recycled water projects and developing a contract with Ironhouse to secure future recycled water supply.

**8. Policy Position on AB 2257.**

Staff Recommendation: Authorize the General Manager to execute a letter of support for AB 2257 and sign ACWA's coalition letter of support.

**Discussion Items**

**9. Fiscal Year 2024/25 Budget Policy Planning Workshop.**

**10. General Manager's Reports.**

- Water Supply Charts
- CalPERS
- FEMA Local Hazard Mitigation Plan

**11. District Engineers Report.**

**12. District Counsel Report.**

**13. Directors' Reports.**

- Representative verbal reports.
- Other items as needed.

**14. Future Agenda Items.**

- Preliminary list of items for the next two months.
- Other items being tracked and awaiting a scheduled date.

**15. Next Meetings of the Board of Directors.**

- March 27, 2024 Regular Meeting – 6:30 pm
- April 24, 2024 Regular Meeting – 6:30 pm
- May 22, 2024 Regular Meeting – 6:30 pm

**Closed Session Items**

**16. Closed Session – Conference with Real Property Negotiations  
(Government Code § 54956.8)**

Property Description: 3760 Neroly Road, Oakley CA 94561

Negotiation: Diablo Water District General Manager Dan Muelrath and Contra  
Costa Water District Representative TBD

Under Negotiation: Terms and Price

**Closed Session – Conference with Real Property Negotiations  
(Government Code § 54956.8)**

Property Description: Jersey Island located in Contra Costa County

Negotiation: Diablo Water District General Manager Dan Muelrath and  
Ironhouse/Reclamation District 830 Representative TBD

Under Negotiation: Terms and Price

**17. Adjournment.**

*Posted this 23<sup>rd</sup> day of February 2024.*



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**Dan Muelrath, General Manager**

# DIABLO WATER DISTRICT

February 28, 2024 Board Meeting

Item Number 3

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: Consent Calendar.

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It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately.

*The consent calendar may be approved by a single motion to approve, followed by a second, and then a call for vote.*

**3A. Minutes of the Special Meeting of January 18, 2024.**

Staff Recommendation: Approve.

**3B. Minutes of the Regular Meeting of January 24, 2024.**

Staff Recommendation: Approve.

**RECOMMENDATION:**

Approve.

Dan Muelrath

Dan Muelrath  
General Manager





BOARD OF DIRECTORS:  
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PRESIDENT

SCOTT R. PASTOR  
VICE PRESIDENT

PAUL SEGER  
JOE KOVALICK  
JASON SHAW

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DANIEL MUELARTH

GENERAL COUNSEL:  
WESLEY A. MILIBAND

BOARD SECRETARY:  
KAIT KNIGHT

MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF  
DIABLO WATER DISTRICT  
HELD ON JANUARY 18, 2024

The Special Meeting of the Board of Directors of Diablo Water District was held on January 18, 2024 at 1:30 pm at the Big Break Visitor Center at the Delta, 69 Big Break Road, Oakley, CA 94561, as noticed in the posted agenda.

**1. Call to Order and Roll Call**

The special meeting of the Board of Directors of Diablo Water District (District) was called to order by at 1:30 p.m. on January 18, 2024.

Directors Present: Tiernan, Pastor, Seger, Kovalick, Shaw  
Staff Present: Dan Muelrath, Kait Knight, Jennifer McCoy  
General Counsel: Wes Miliband (AARLL)  
Others Present: Bill Brick (CDM Smith), Angela Lowrey (Ironhouse)

**2. Pledge of Allegiance.**

**3. Public Input.**

Anyone present may address the Board of Directors on any subject within the jurisdiction of Diablo Water District. If the subject item is on this Agenda, please hold public comment until the appropriate item.

**Action Items**

**4. Consent Calendar.**

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately. *The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.*

**A. California State Water and Wastewater Extended Arrearage Payment Program.**

Staff Recommendation: Adopt Resolution No. 2024-01, authorizing the General Manager to submit the reimbursement request for the State Water Resources Control Board's Extended Arrearages Payment Program.

It was moved by Director Seger, seconded by Director Shaw, and approved by the following vote to approve the Consent Calendar.

AYES: Pastor, Seger, Kovalick, Shaw, Tiernan  
NOES: None  
ABSTAIN: None

**Discussion Items**

**5. Strategic Planning Discussion.**

The Board provided strategic policy direction to Staff, as well as received information regarding cybersecurity, future water supply and quality, legislative and community engagement opportunities, and water rates. Staff advised that additional policy direction would be brought forward at the regular meeting in February.

**6. Next Meetings of the Board of Directors.**

- January 24, 2024 Regular Meeting – 6:30 pm
- February 28, 2024 Regular Meeting – 6:30 pm
- March 27, 2024 Regular Meeting – 6:30 pm

**7. Adjournment.**

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**Kait Knight, Board Secretary**



BOARD OF DIRECTORS:  
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PRESIDENT

SCOTT R. PASTOR  
VICE PRESIDENT

PAUL SEGER  
JOE KOVALICK  
JASON SHAW

GENERAL MANAGER:  
DANIEL MUEL RATH

GENERAL COUNSEL:  
WESLEY A. MILIBAND

BOARD SECRETARY:  
KAIT KNIGHT

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
DIABLO WATER DISTRICT  
HELD ON JANUARY 24, 2024

The Regular Meeting of the Board of Directors of Diablo Water District was held on January 24, 2024 at 6:30 pm at the District's office, 87 Carol Lane, Oakley, California and via conference call / web as noticed in the posted agenda.

*Director Kovalick attended the meeting remotely as noticed in the agenda.*

**1. Call to Order and Roll Call and Pledge of Allegiance.**

The regular meeting of the Board of Directors of Diablo Water District (District) was called to order by Director Tiernan at 6:32 p.m. on January 24, 2024.

Directors Present:	Tiernan, Pastor, Seger, Kovalick
Staff Present:	Dan Muelrath, Kait Knight, Nacho Mendoza, Wayne Weaver
General Counsel:	Wes Miliband (AARLL)
Others Present:	Bill Brick (CDM Smith), Angela Lowrey (Ironhouse)

**2. Public Input.**

Anyone present may address the Board of Directors on any subject within the jurisdiction of Diablo Water District. If the subject item is on this Agenda, please hold public comment until the appropriate item.

**Action Items**

**3. Consent Calendar.**

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately. *The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.*



**A. Minutes of the Special Meeting of December 13, 2023.**

Staff Recommendation: Approve.

**B. Acceptance of Facilities – Anton Oakley, Elm Lane Workforce Housing.**

Staff Recommendation: Adopt Resolution Number 2024 – 02.

General Manager Muelrath pulled item 3B from the consent calendar as there are unresolved items and the acceptance was not ready for Board approval.

It was moved by Vice President Pastor, seconded by Director Seger, and approved by the following vote to approve item 3A of the Consent Calendar.

AYES: Pastor, Seger, Kovalick, Tiernan  
NOES: None  
ABSTAIN: None  
ABSENT: Shaw

**4. Financial Reports.**

Staff Recommendation: Approve warrant register 2023-12, ACH wire transactions for December 2023, and receive the monthly financial statement for November 2023.

It was moved by Director Seger, seconded by Vice President Pastor, and approved by the following vote to approve warrant register 2023-12, ACH wire transactions for December 2023, and receive the monthly financial statement for November 2023.

AYES: Pastor, Seger, Kovalick, Tiernan  
NOES: None  
ABSTAIN: None  
ABSENT: Shaw

**5. Officer and Representation Assignments.**

Staff Recommendation: Should the Board desire, select the Board President, Vice President, and Representation Assignments.

General Manager Muelrath advised that the CCSDA assignment was added to explore Board interest in attending. Vice President Pastor volunteered for the assignment if Director Shaw was not interested.

Director Kovalick asked the Board if someone could take over the City of Oakley assignment. President Tiernan volunteered to take on the assignment and attend meetings. He noted he would remain active in his role serving on the District ad hoc committees as assigned.

Director Seger inquired if President Tiernan was stepping down in her role as president, and she informed the Board that she would remain as chair. Director Seger expressed interest in serving as representative for Groundwater Sustainability; however, President Tiernan requested to remain as representative for the group.

It was moved by Vice President Pastor, seconded by President Tiernan, and approved by the following vote to assign President Tiernan as representative for the City of Oakley and to remain on Groundwater Sustainability, Vice President Pastor as representative for CCSDA, and keep all remaining representation assignments as previously assigned.

AYES:	Pastor, Seger, Kovalick, Tiernan
NOES:	None
ABSTAIN:	None
ABSENT:	Shaw

### Discussion Items

#### 6. **Good Governance Refresher.**

General Manager Muelrath provided a good governance refresher to the Board, touching on Rosenberg's Rules of Order, the roles of the Board and Staff, as well as transparency, training, and other items. He advised the Board that Staff are working on icons for the agenda to correlate back to the District's guiding principles, and that further information would be provided to the Board regarding public records requests.

#### 7. **General Manager's Reports.**

- Water Supply Charts.

General Manager Muelrath shared that the lack of snowpack from the warmer storms may be a concern for reservoir levels if there is no snowmelt in the summer.

He reported that total water demand is still down, so the District will not hit revenue projections, and Glen Park well is offline and should aim to be back online in March.

**8. Engineer's Reports.**

- Construction project updates.

Bill Brick, CDM Smith, reported on the status of construction projects, and mentioned that Elm Lane should be ready for the consent calendar in February.

**9. General Counsel's Reports.**

No report.

**10. Directors' Reports.**

- Representative verbal reports.
- Other items as needed.

Director Kovalick reported on the second meeting for the City of Oakley, sharing that they have hired a firm to work on CEQA and environmental impacts for the East Cypress Corridor. He mentioned that they were thinking of adding a bridge as a secondary exit for the area; however, that would only become an option if 800 more homes are built. He requested the District keep in the loop on that and anything concerning the East Cypress Corridor.

Vice President Pastor applauded Chad Davison of Ironhouse, for the advance notice he gave with his retirement announcement. He said Ironhouse is doing a solar project and might involve the District in future solar projects.

Vice President Pastor also attended the LAFCO meeting and shared that the Alamo Cemetery presented everyone attending with a binder showing their outreach attempts as they are running out of funds. General Manager Muelrath said that there is a primary seat open in the upcoming election for LAFCO, and Mike McGill has requested the District's support. Vice President Pastor said he would remain in his seat and the District can support Mike McGill through a resolution.

Director Seger reported that CCWD passed a rate increase and there were discussions of an additional 7% rate increase for untreated water. Regarding the Los Vaqueros Project, there is some discontent with Los Vaqueros JPA partners over the cost of the project and 3-7 years on buildout. He also noted that EBMUD

has veto power. There was a presentation from their legal counsel regarding Senator Padilla's low-income assistance bill. ACWA is supporting the bill, and he requested a presentation on the bill at a future meeting.

**11. Future Agenda Items.**

- Preliminary list of items for the next two months.
- Other items being tracked and awaiting a scheduled date.

Director Seger reiterated his request for a presentation from legal counsel on Senator Padilla's low-income assistance bill.

**12. Next Meetings of the Board of Directors.**

- February 22, 2024 – Special Meeting with CCWD - 10:00 am
- February 28, 2024 Regular Meeting – 6:30 pm
- March 27, 2024 Regular Meeting – 6:30 pm

**Closed Session**

**13. Closed Session – Conference with Legal Counsel – Anticipated Litigation (Government Code § 54956.9(d)(4))**

Three Potential Cases

**Closed Session – Conference with Real Property Negotiations (Government Code § 54956.8)**

Property Description: Jersey Island located in Contra Costa County

Negotiation: Diablo Water District General Manager Dan Muelrath and Ironhouse/Reclamation District 830 Representative TBD

Under Negotiation: Terms and Price

**No reportable action.**

**Open Session**

**14. Adjournment.**

Director Tiernan adjourned the meeting at 9:05 p.m.

**DIABLO WATER DISTRICT**  
February 28, 2024 Board Meeting  
Item Number 4

TO: Each Director

FROM: Jennifer McCoy, Finance & Accounting Manager

SUBJECT: Financial Reports.

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Items included for discussion:

- Warrant Register Number:
  - 2024-1
  - ACH and Wire Transactions – January 2024
- Monthly Financial Statements
  - December 2023

**RECOMMENDATION:**

Approve warrant register 2024-1, ACH wire transactions for January 2024, and receive the monthly financial statement for December 2023.

Jennifer McCoy

Jennifer McCoy  
Finance & Accounting Manager

Attached:

- 1.) Warrant Registers 2024-1
- 3.) ACH and Wire Transactions for January 2024
- 4.) December 2023 Financial Statement



DIABLO WATER DISTRICT  
WARRANT REGISTER 2024 - 1  
February 28, 2024

<u>Check Numbers</u>	<u>Detail</u>	<u>Amount</u>
Payroll Checks 56510-56523	Special Check Run for OT 12/21/23 - 12/31/23	3,676.47
Payroll Direct Deposit Employees	Special Check Run for OT 12/21/23 - 12/31/23	3,678.13
January AP Check 56524	See Detail Check Register	1,525.00
January AP Checks 56525-56539	See Detail Check Register	567,400.88
January AP Checks 56540-56569	See Detail Check Register	180,165.33
January Utility Billing Refund Checks 56570-56595	See Detail Check Register	4,963.50
Payroll Checks 56596-56600	January Payroll Checks	25,074.36
Payroll Direct Deposit Employees	January Payroll Direct Deposit	145,780.72
January AP Checks 56601-56642	See Detail Check Register	1,172,113.14
TOTAL WARRANTS		2,104,377.53

The foregoing Accounts Payable Warrants 56510 through 56642, payroll for January 2024,  
Federal, State Income Taxes withheld and retirement are hereby approved for payment.

_____ General Manager	_____ Director
_____ Director	_____ Director
_____ Director	_____ Director

Signatures Required: General Manager and minimum of three (3) Directors



Diablo Water District, CA

# Payroll Check Register Checks

Pay Period: 12/21/2023-12/31/2023

Packet: PYPKT00319 - Special Check 12/21/23-12/31/23 - 1/4/2024 - Jen &  
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Check Type	Date	Amount	Number
BELLECI, CHRISTINE	<a href="#">B32</a>	Regular	01/04/2024	0.00	56510
CASTOR, LaVONDA	<a href="#">C03</a>	Regular	01/04/2024	0.00	56511
DEJESUS, HUNTER J	<a href="#">D10</a>	Regular	01/04/2024	0.00	56512
FORD, WILLOW	<a href="#">F01</a>	Regular	01/04/2024	0.00	56513
GONZALES, SOPHIA M	<a href="#">G91</a>	Regular	01/04/2024	0.00	56514
McCOY, JENNIFER	<a href="#">L21</a>	Regular	01/04/2024	0.00	56515
LIRA, MICHAEL	<a href="#">L28</a>	Regular	01/04/2024	0.00	56516
MENDOZA, ATANACIO	<a href="#">M20</a>	Regular	01/04/2024	0.00	56517
MUELRATH, DANIEL B	<a href="#">M22</a>	Regular	01/04/2024	0.00	56518
PADILLA, GINO L	<a href="#">P02</a>	Regular	01/04/2024	1,482.53	56519
ROMERO, LUIS J	<a href="#">R22</a>	Regular	01/04/2024	0.00	56520
SEGER, PAUL S	<a href="#">S65</a>	Regular	01/04/2024	92.35	56521
TIERNAN, MARILYN M	<a href="#">T57</a>	Regular	01/04/2024	77.35	56522
WEAVER, WAYNE A	<a href="#">W27</a>	Regular	01/04/2024	2,024.24	56523



Diablo Water District, CA

# Payroll Check Register

## Direct Deposits

Pay Period: 12/21/2023-12/31/2023

Packet: PYPKT00319 - Special Check 12/21/23-12/31/23 - 1/4/2024 - Jen &  
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Date	Amount	Number
CRAWFORD, CHAD D	<a href="#">C09</a>	01/04/2024	137.24	764
GONZALEZ, JORGE R	<a href="#">G17</a>	01/04/2024	512.89	765
GROOVER, MATTHEW J	<a href="#">G21</a>	01/04/2024	126.41	766
HERRERA, JOHN P	<a href="#">H02</a>	01/04/2024	215.99	767
KOVALICK, JOSEPH A	<a href="#">K01</a>	01/04/2024	92.35	768
KNIGHT, KATHLEEN MARIE	<a href="#">K24</a>	01/04/2024	587.54	769
KEMP, SIMON A	<a href="#">K92</a>	01/04/2024	740.25	770
LEYBA, SANDRA	<a href="#">L85</a>	01/04/2024	96.60	771
MILINA, CHERI	<a href="#">M21</a>	01/04/2024	254.20	772
PASTOR, SCOTT R	<a href="#">P03</a>	01/04/2024	138.52	773
POSADA, LAUREN A	<a href="#">P89</a>	01/04/2024	279.27	774
BALESTERI, REBECCA	<a href="#">R20</a>	01/04/2024	208.99	775
SHAW, JASON R	<a href="#">S74</a>	01/04/2024	92.35	776
VELAZQUEZ, CAMILO R	<a href="#">V01</a>	01/04/2024	195.53	777





Diablo Water District, CA

# Payroll Check Register Report Summary

Pay Period: 12/21/2023-12/31/2023

Packet: PYPKT00319 - Special Check 12/21/23-12/31/23 - 1/4/2024 - Jen &  
Payroll Set: Payroll Set 01 - 01

Type	Count	Amount
Regular Checks	14	3,676.47
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	14	3,678.13
<b>Total</b>	<b>28</b>	<b>7,354.60</b>



Diablo Water District, CA

# Check Register

Packet: APPKT00576 - Special Payroll Check Run AP - 1/4/2024 -  
Jen & Lauren

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank -AP Bank						
DWPYRLTX	DIABLO WATER DISTRICT	01/04/2024	Regular	0.00	1,525.00	56524

Bank Code AP Bank Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	1	0.00	1,525.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	1	0.00	1,525.00

Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	1/2024	1,525.00
			<hr/> 1,525.00



Diablo Water District, CA

# Check Register

Packet: APPKT00579 - JAN 2024 WARRANTS 1-4-24 LP

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP Bank -AP Bank</b>						
AT&TUVRS	AT&T	01/04/2024	Regular	0.00	186.76	56525
COMCAST2	COMCAST	01/04/2024	Regular	0.00	210.83	56526
CCWD-RB	CONTRA COSTA WATER DIST	01/04/2024	Regular	0.00	186,220.75	56527
PACG&E	PACIFIC GAS AND ELECTRIC COMPAN	01/04/2024	Regular	0.00	15,350.66	56528
PAPE	PAPE MACHINERY, INC.	01/04/2024	Regular	0.00	216.70	56529
RGS	REGIONAL GOVERNMENT SERVICES	01/04/2024	Regular	0.00	1,125.00	56530
RPLG	RENNE PUBLIC LAW GROUP, LLP	01/04/2024	Regular	0.00	3,750.00	56531
ROEBBELEN	ROEBBELEN CONTRACTING, INC	01/04/2024	Regular	0.00	346,817.71	56532
US BANK	US BANK	01/04/2024	Regular	0.00	5,726.31	56533
	**Void**	01/04/2024	Regular	0.00	0.00	56534
	**Void**	01/04/2024	Regular	0.00	0.00	56535
	**Void**	01/04/2024	Regular	0.00	0.00	56536
VERIZON	VERIZON WIRELESS	01/04/2024	Regular	0.00	1,918.06	56537
WEX BANK - CHEVRON	WEX BANK	01/04/2024	Regular	0.00	4,408.10	56538
WOODARD	WOODARD & CURRAN	01/04/2024	Regular	0.00	1,470.00	56539

## Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	13	12	0.00	567,400.88
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>13</b>	<b>15</b>	<b>0.00</b>	<b>567,400.88</b>

Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	1/2024	567,400.88
			<u>567,400.88</u>



Diablo Water District, CA

# Check Register

Packet: APPKT00582 - JAN 2024 WARRANTS - 01/10/24 - Jen & Lauren

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank -AP Bank						
ACCBUSINESS	ACC BUSINESS	01/11/2024	Regular	0.00	598.66	56540
AQUA	AQUA METRIC	01/11/2024	Regular	0.00	19,532.01	56541
AT&TUVRS	AT&T	01/11/2024	Regular	0.00	106.29	56542
AT&T	AT&T	01/11/2024	Regular	0.00	531.18	56543
BRI	BENDER ROSENTHAL INCORPORATEI	01/11/2024	Regular	0.00	3,500.00	56544
BIGBLUMB	BIG "B" LUMBERTERIA INC	01/11/2024	Regular	0.00	536.19	56545
BRENNTAG	BRENNTAG PACIFIC, INC	01/11/2024	Regular	0.00	481.64	56546
BWAUTO01	BRENTWOOD AUTO PARTS INC	01/11/2024	Regular	0.00	303.56	56547
CDM01	CDM SMITH	01/11/2024	Regular	0.00	29,498.65	56548
LINNCHCK	CHUCK LINN	01/11/2024	Regular	0.00	219.95	56549
CITYOFBW	CITY OF BRENTWOOD	01/11/2024	Regular	0.00	603.50	56550
CCWD-RB	CONTRA COSTA WATER DIST	01/11/2024	Regular	0.00	7,389.21	56551
CORE&MAIN	CORE & MAIN	01/11/2024	Regular	0.00	13,539.38	56552
COMCOL01	CREDIT CONSULTING SER INC	01/11/2024	Regular	0.00	83.60	56553
BOWERS01	DANNY BOWERS	01/11/2024	Regular	0.00	219.95	56554
DATA INSTINCTS	DATA INSTINCTS	01/11/2024	Regular	0.00	2,365.00	56555
HASA	HASA	01/11/2024	Regular	0.00	6,710.80	56556
HILLCHEM	HILL BROTHERS CHEMICAL CO	01/11/2024	Regular	0.00	1,221.15	56557
HUNTSONS	HUNT AND SONS INC	01/11/2024	Regular	0.00	115.06	56558
INSIGHT	INSIGHT PUBLIC SECTOR, INC	01/11/2024	Regular	0.00	189.94	56559
OAKDISPO	MT DIABLO	01/11/2024	Regular	0.00	418.60	56560
OKLYACE	OAKLEY ACE HARDWARE	01/11/2024	Regular	0.00	619.93	56561
PACG&E03	PACIFIC GAS & ELECTRIC	01/11/2024	Regular	0.00	561.17	56562
PACG&E04	PACIFIC GAS & ELECTRIC	01/11/2024	Regular	0.00	11,006.90	56563
PACG&E01	PACIFIC GAS & ELECTRIC CO	01/11/2024	Regular	0.00	11,913.32	56564
PURPOSE BUILT	PURPOSE BUILT TRADE CO	01/11/2024	Regular	0.00	5,571.55	56565
ROYALBRS	ROYAL BRASS INC	01/11/2024	Regular	0.00	95.70	56566
GRAHAM, S	SHARON LYNN GRAHAM	01/11/2024	Regular	0.00	50.00	56567
SWRCB	SWRCB	01/11/2024	Regular	0.00	61,462.44	56568
VIP CLEANING	VIP CLEANING SERVICE	01/11/2024	Regular	0.00	720.00	56569

## Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	65	30	0.00	180,165.33
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	65	30	0.00	180,165.33

Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	1/2024	180,165.33
			<u>180,165.33</u>



Diablo Water District, CA

# Refund Check Register

## Refund Check Detail

UBPKT05218 - January 2024 Refunds

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
099-10952-10	CONSTRUCTION, SUKUT	1/16/2024	56570	1,080.38			1080.38	Generated From Billing
099-13271-01	PINNACLE PIPELINE INSPECTION	1/16/2024	56571	1,276.82			1276.82	Generated From Billing
102-03865-01	MARRONE, DIANA	1/16/2024	56572	190.11			190.11	Generated From Billing
103-01836-08	HUA, TAMMY	1/16/2024	56573	78.49			78.49	Generated From Billing
109-04327-04	BATES, SALLY	1/16/2024	56574	93.64			93.64	Generated From Billing
109-10423-01	ABDULLA MUFLIHI	1/16/2024	56575	69.98			69.98	Generated From Billing
111-07052-01	GILLILAN, TREVOR	1/16/2024	56576	81.82			81.82	Generated From Billing
117-12897-01	RATAKONDA, HARI KRISHNA	1/16/2024	56577	77.79			77.79	Generated From Billing
118-04955-01	LLC, EK VENTURES,	1/16/2024	56578	19.04			19.04	Generated From Billing
118-04965-08	TOMPKINS, JANA	1/16/2024	56579	131.13			131.13	Generated From Billing
118-07263-03	LOYD, AMY AND MIKE	1/16/2024	56580	99.34			99.34	Generated From Billing
119-02067-04	SHUPE, LESLIE	1/16/2024	56581	178.57			178.57	Generated From Billing
119-02254-05	ALFARO, MARVIN	1/16/2024	56582	166.29			166.29	Generated From Billing
119-02893-04	TAPIA, TERESA	1/16/2024	56583	179.59			179.59	Deposit
120-00957-05	MAYORGA, ANDREA	1/16/2024	56584	395.34			395.34	Deposit
120-01465-08	WEXNER, JANICE	1/16/2024	56585	90.77			90.77	Generated From Billing
122-06237-02	LEWIS, SHARON	1/16/2024	56586	19.21			19.21	Generated From Billing
124-09227-02	SEALY, STEVE AND VICTORIA	1/16/2024	56587	180.22			180.22	Generated From Billing
125-00371-04	HELLEN, KRISTA	1/16/2024	56588	59.61			59.61	Generated From Billing
126-12380-02	LIN, DAXUAN	1/16/2024	56589	60.62			60.62	Generated From Billing
127-08410-04	PATCHETT, MARK AND LEILA	1/16/2024	56590	190.36			190.36	Generated From Billing
129-10752-04	BENTLEY, SNOW	1/16/2024	56591	21.95			21.95	Deposit
137-13680-01	ZAMORA, KEILANI AND ZACHARY	1/16/2024	56592	91.02			91.02	Generated From Billing
138-13375-04	SEGRS, PIERRE	1/16/2024	56593	72.46			72.46	Generated From Billing
139-13488-00	DAVIDSON BUILDERS INC	1/16/2024	56594	34.46			34.46	Deposit
139-13489-00	DAVIDSON BUILDERS INC	1/16/2024	56595	24.49			24.49	Deposit
Total Refunds: 26			Total Refunded Amount:	4,963.50				

## Revenue Code Summary

Revenue Code	Amount
996 - Unapplied Credits	4963.50
Revenue Total:	4963.50



# General Ledger Distribution

Posting Date: 01/16/2024

	Account Number	Account Name	Posting Amount	IFT
<b>Fund:</b>	01 - General Operating			
	01-00-109-000	Claim on Pooled Cash	-4,963.50	Yes
	01-00-110-000	Accounts Receivable - Water Bills	4,963.50	
		<b>01 Total:</b>	0.00	
<b>Fund:</b>	99 - Pooled Cash			
	99-00-100-000	Pooled Cash	-4,963.50	
	99-00-209-000	Due To Other Funds	4,963.50	Yes
		<b>99 Total:</b>	0.00	
		<b>Distribution Total:</b>	0.00	



Diablo Water District, CA

# Payroll Check Register Checks

Pay Period: 1/1/2024-1/26/2024

Packet: PYPKT00345 - JANUARY 2024 PAYROLL - JEN & LAUREN

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Check Type	Date	Amount	Number
PADILLA, GINO L	<a href="#">P02</a>	Regular	01/31/2024	4,885.02	56596
ROMERO, LUIS J	<a href="#">R22</a>	Regular	01/31/2024	7,975.70	56597
SEGER, PAUL S	<a href="#">S65</a>	Regular	01/31/2024	277.05	56598
TIERNAN, MARILYN M	<a href="#">T57</a>	Regular	01/31/2024	169.70	56599
WEAVER, WAYNE A	<a href="#">W27</a>	Regular	01/31/2024	11,766.89	56600



Diablo Water District, CA

# Payroll Check Register

## Direct Deposits

Pay Period: 1/1/2024-1/26/2024

Packet: PYPKT00345 - JANUARY 2024 PAYROLL - JEN & LAUREN

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Date	Amount	Number
BELLECI, CHRISTINE	<a href="#">B32</a>	01/31/2024	8,905.90	778
CASTOR, LaVONDA	<a href="#">C03</a>	01/31/2024	7,440.18	779
CRAWFORD, CHAD D	<a href="#">C09</a>	01/31/2024	6,941.38	780
DEJESUS, HUNTER J	<a href="#">D10</a>	01/31/2024	5,880.66	781
FORD, WILLOW	<a href="#">F01</a>	01/31/2024	4,764.00	782
GONZALEZ, JORGE R	<a href="#">G17</a>	01/31/2024	7,890.20	783
GROOVER, MATTHEW J	<a href="#">G21</a>	01/31/2024	5,004.17	784
GONZALES, SOPHIA M	<a href="#">G91</a>	01/31/2024	6,745.76	785
HERRERA, JOHN P	<a href="#">H02</a>	01/31/2024	5,402.43	786
KOVALICK, JOSEPH A	<a href="#">K01</a>	01/31/2024	277.05	787
KNIGHT, KATHLEEN MARIE	<a href="#">K24</a>	01/31/2024	7,314.16	788
KEMP, SIMON A	<a href="#">K92</a>	01/31/2024	5,389.52	789
McCOY, JENNIFER	<a href="#">L21</a>	01/31/2024	10,868.49	790
LIRA, MICHAEL	<a href="#">L28</a>	01/31/2024	7,019.78	791
LEYBA, SANDRA	<a href="#">L85</a>	01/31/2024	6,573.36	792
MENDOZA, ATANACIO	<a href="#">M20</a>	01/31/2024	10,783.64	793
MILINA, CHERI	<a href="#">M21</a>	01/31/2024	4,495.30	794
MUELRATH, DANIEL B	<a href="#">M22</a>	01/31/2024	15,013.42	795
PASTOR, SCOTT R	<a href="#">P03</a>	01/31/2024	323.22	796
POSADA, LAUREN A	<a href="#">P89</a>	01/31/2024	6,919.69	797
BALESTERI, REBECCA	<a href="#">R20</a>	01/31/2024	5,388.98	798
SHAW, JASON R	<a href="#">S74</a>	01/31/2024	92.35	799
VELAZQUEZ, CAMILO R	<a href="#">V01</a>	01/31/2024	6,347.08	800



Diablo Water District, CA

# Payroll Check Register Report Summary

Pay Period: 1/1/2024-1/26/2024

Packet: PYPKT00345 - JANUARY 2024 PAYROLL - JEN & LAUREN

Payroll Set: Payroll Set 01 - 01

Type	Count	Amount
Regular Checks	5	25,074.36
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	23	145,780.72
<b>Total</b>	<b>28</b>	<b>170,855.08</b>



## Diablo Water District, CA

# Check Register

Packet: APPKT00586 - JANUARY 2024 WARRANTS 01-30-24

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP Bank -AP Bank</b>						
CCCEFCU0	1st NORTHERN CA	01/30/2024	Regular	0.00	3,500.00	56601
ACWAINSR	ACWA JOINT POWERS	01/30/2024	Regular	0.00	19,758.63	56602
ACWAHPIT	ACWA/JPIA	01/30/2024	Regular	0.00	56,148.86	56603
ALTA FENCE	ALTA FENCE CO, INC.	01/30/2024	Regular	0.00	219.00	56604
ALTAMONT	ALTAMONT LANDSCAPE INC	01/30/2024	Regular	0.00	634.00	56605
AQUA	AQUA METRIC	01/30/2024	Regular	0.00	30,604.84	56606
AT&TUVRS	AT&T	01/30/2024	Regular	0.00	176.77	56607
AALR&R	ATKINSON, ANDELSON, LOYA, RUUD	01/30/2024	Regular	0.00	30,476.25	56608
CITYOFBW	CITY OF BRENTWOOD	01/30/2024	Regular	0.00	79.20	56609
CCHEALTH	CONTRA COSTA HEALTH SERV	01/30/2024	Regular	0.00	3,132.00	56610
CCWD01	CONTRA COSTA WATER DIST	01/30/2024	Regular	0.00	339,216.79	56611
CORE&MAIN	CORE & MAIN	01/30/2024	Regular	0.00	8,001.18	56612
DWPYRLTX	DIABLO WATER DISTRICT	01/30/2024	Regular	0.00	69,764.09	56613
EBERT	EBERT ENTERPRISES, INC	01/30/2024	Regular	0.00	1,575.00	56614
GUYREED1	GUY REED TRUCKING	01/30/2024	Regular	0.00	5,061.54	56615
HARRIS01	HARRIS COLOR GRAPHICS, INC	01/30/2024	Regular	0.00	130.50	56616
USABLUE	HD SUPPLY FACILITIES MAIN	01/30/2024	Regular	0.00	1,002.56	56617
INFOSEND	INFOSEND	01/30/2024	Regular	0.00	7,802.86	56618
JENSEN	JENSEN PRECAST	01/30/2024	Regular	0.00	7,161.08	56619
KOVALICK, J	JOE KOVALICK	01/30/2024	Regular	0.00	131.32	56620
JWBACKHO	JW BACKHOE &	01/30/2024	Regular	0.00	9,300.00	56621
LININS01	LINCOLN NAT'L LIFE INS	01/30/2024	Regular	0.00	3,553.54	56622
NATIONALTRENCH	NATIONAL TRENCH SAFETY	01/30/2024	Regular	0.00	186.06	56623
OKLYACE	OAKLEY ACE HARDWARE	01/30/2024	Regular	0.00	296.03	56624
ROTARY	OAKLEY ROTARY CLUB	01/30/2024	Regular	0.00	1,000.00	56625
PACG&E03	PACIFIC GAS & ELECTRIC	01/30/2024	Regular	0.00	995.03	56626
PACG&E01	PACIFIC GAS & ELECTRIC CO	01/30/2024	Regular	0.00	320.77	56627
PAPE	PAPE MACHINERY, INC.	01/30/2024	Regular	0.00	2,175.00	56628
PAULSAUT	PAUL'S AUTOMOTIVE CENTER	01/30/2024	Regular	0.00	708.50	56629
PURPOSE BUILT	PURPOSE BUILT TRADE CO	01/30/2024	Regular	0.00	184.85	56630
ROEBBELEN	ROEBBELEN CONTRACTING, INC	01/30/2024	Regular	0.00	521,366.59	56631
SCHEER	SCHEER SECURITY	01/30/2024	Regular	0.00	185.00	56632
PASTOR, S	SCOTT PASTOR	01/30/2024	Regular	0.00	131.32	56633
STALLS	STALLS & STRIPES	01/30/2024	Regular	0.00	7,500.00	56634
STANDINS	STANDARD INSURANCE CO	01/30/2024	Regular	0.00	3,043.69	56635
TYLERTEC	TYLER TECHNOLOGIES INC	01/30/2024	Regular	0.00	25,304.10	56636
US BANK NATIONAL	US BANK NATIONAL ASSOCIATION	01/30/2024	Regular	0.00	3,285.00	56637
VERIZON	VERIZON WIRELESS	01/30/2024	Regular	0.00	1,919.42	56638
VIKINGSHRED	VIKING SHRED	01/30/2024	Regular	0.00	53.99	56639
VISIONSR	VISION SERVICE PLAN	01/30/2024	Regular	0.00	513.70	56640
WATERSAV	WATERSAVERS IRRIGATION	01/30/2024	Regular	0.00	1,384.62	56641

Check Register

Packet: APPKT00586-JANUARY 2024 WARRANTS 01-30-24

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
WEX BANK - CHEVRON	WEX BANK	01/30/2024	Regular	0.00	4,129.46	56642

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	61	42	0.00	1,172,113.14
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>61</b>	<b>42</b>	<b>0.00</b>	<b>1,172,113.14</b>

Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	1/2024	1,172,113.14
			<u>1,172,113.14</u>

**DIABLO WATER DISTRICT**  
**MONTHLY FINANCIAL REPORT**  
**FOR PERIOD DECEMBER 1, 2023 TO DECEMBER 31, 2023**

<b>Balance as of November 30, 2023</b>		<b><u><u>\$21,595,048.10</u></u></b>
Receipts, December 2023		
Operating	1,240,997.38	
Non-Operating (MERA, Admin, Inspection & Eng Fees & Contract Services)	226,563.11	
Facilities Reserve	2,567.84	
Interest		
General	21,347.09	
MERA	1,089.89	
Facilities Reserve	20,110.30	
Investment activity (+ or -)	41,031.21	
Disbursements, December 2023		
Operating	(1,731,347.07)	
Facilities Reserve	(959,865.05)	
Quarterly Bank Analysis Charges	0.00	
<b>Balance as of December 31, 2023</b>		<b><u><u>\$20,457,542.80</u></u></b>

FUNDS		AMOUNT
(as of close of business on December 31, 2023)		
<b>District General Fund</b>		4,682,755.64
<b>Restricted funds</b>		
2019 Series Held in Trust by US Bank		333,133.59
2022 Loan Project Funds - LAIF Account		5,814,000.00
Facilities Reserve ( <i>AB-1600 Requirements</i> )		6,509,724.97
<b>Designated Funds</b>		
Rate Stabilization Fund (Target \$1M)		1,000,000.00
Reserve Fund - Capital Reserve (Target \$2M by 2025)		750,000.00
Reserve Fund - Emergency Reserve (Target \$5M by 2030)		0.00
Main Extension Reimbursement (MERA)		502,174.56
Knightsen Well System (M25)		38,317.54
Willow Park Marnia Well System (M27)		23,850.68
Customer Deposits		347,345.00
Developer Admin, Inspection & Eng Deposit Totals		(141,216.93)
Current Active Projects	\$ (110,331.62)	
Archived Projects	\$ 3,075.20	
Projects on Hold	\$ (16,379.55)	
Project for Tracking Purposes Only	\$ (16,294.42)	
Accidents Pending Collection	\$ (1,286.54)	
Subdivision #4990 Phase 3 Bond Deposit		300,000.00
51 Carol Lane Performance Bond		105,000.00
Cypress Self Storage Maintenance Bond		0.00
Substandard Street Investment		
Future Relocation of Bethel Island Road Offsite Waterline		192,000.00
District's Portion of Investment		457.75
<b>TOTAL</b>		<b><u><u>\$20,457,542.80</u></u></b>



**DIABLO WATER DISTRICT**  
**MONTHLY FINANCIAL REPORT**  
**FOR PERIOD DECEMBER 1, 2023 TO DECEMBER 31, 2023**  
**PAGE 2**

**INVESTMENTS/BANK ACCOUNTS**  
(as of close of business on December 31, 2023)

<u>INSTITUTION</u>	<u>PAR VALUE</u>	<u>RATE OF INTEREST</u>	<u>MARKET VALUE</u>
California Local Agency Investment Fund *		3.929	10,313,804.79
BMO, General Checking Account *			3,654,313.63
US Bank - 6712258600 <i>Held US Bank</i> - Value with Interest Earnings/Res Fund 2019			333,133.59
US Bank 6712258602 Reserve Fund - Series 2019	1.00	Varies	
US Bank 6712258603 Corpyard Project Fund - Series 2019	333,132.59	Varies	
MBS RMB-028036 <i>Held Bank of New York</i> - Value with Interest Earnings			6,156,290.79
MD 02/21/24 07371CE54 Beal BK USA Las Vegas Nev/CD	220,000.00	1.25	
MD 2/29/24 TSRY5638349 United States Treasury Bills	2,500,000.00	4.744	
MD 08/26/24 03065Q-AK-4 Americu Credit Union Rome N/CD	249,000.00	3.25	
MD 09/10/24 649447-VN-6 New York Cmnty Bk Westbury New York/CD	240,000.00	0.70	
MD 09/23/24 34520L-AF-0 Forbriht BK Potomac/CD	245,000.00	3.45	
MD 09/30/24 550551-FY-6 Luther Burbank CVGS Santa Rosa Calif/CD	245,000.00	3.80	
MD 04/07/25 02589AC34 American Express Natl Bk Brokred Intl/CD	240,000.00	2.55	
MD 04/21/25 3133EMWH1 Federal Farm CR BKS Bond Rated AA+ Callable 4/21/22	400,000.00	0.71	
MD 04/30/25 20415QHS1 Community West BK N A Goleta Calif/CD	249,000.00	0.40	
MD 05/20/25 58404D-HB-0 Medallion BK Salt Lake City Utah/CD	249,000.00	0.85	
MD 06/19/25 29278TPQ7 Enerbank USA Salt Lake City/CD	245,000.00	0.70	
MD 06/30/25 740367LJ4 Preferred BK Los Angeles Calif/CD	151,000.00	0.70	
MD 09/25/25 05580A-XF-6 BMW BK North Amer Salt Lake City Utah/CD	249,000.00	0.50	
MD 10/23/25 88241TJJ0 Texas Exchange BK SSB Crowley/CD Callable 01/23/21	125,000.00	0.60	
MD 05/14/26 06048W-L9-9 Bank Amer Corp Medium Term Rated A2 Callable 5/14/2	200,000.00	1.40	
MD 11/27/26 052392CC9 Austin Telco Fed Cr Un Tex Sc/CD	200,000.00	5.05	
MD 05/18/27 14042RRF0 Capital One Natl Assn Mclean VA/CD	230,000.00	3.20	
Multibank Interest, Money Management Fund	46,559.32		
<b><i>TOTAL</i></b>			<b><u><u>\$20,457,542.80</u></u></b>

\* Demand Account

The monthly Financial Report is in compliance with the District's Investment Policy (Reg. 111).  
It is expected that there are sufficient funds to meet anticipated expenses for the next 6 months.

**ACRONYMS**

ADMIN - Administration

BK - Bank

CD - Certificate of Deposit

ENG - Engineering

MBS - Multi-Bank Securities, Inc

MD - Maturity Date

MERA - Main Extension Reimbursement Account

Mtg - Meeting

RES - Reserve

**DIABLO WATER DISTRICT**  
**MONTHLY FINANCIAL REPORT**  
**FOR PERIOD DECEMBER 1, 2023 TO DECEMBER 31, 2023**  
**PAGE 3**

**HELD IN TRUST BY DIABLO WATER DISTRICT**  
**For Board of Directors Information Only**  
(as of close of business on December 31, 2023)

<u>INSTITUTION</u>	<u>RATE OF INTEREST</u>	<u>MARKET VALUE</u>
Lincoln National, Deferred Compensation (Quarterly)	Varies	1,090,574.65
CERBT Funds (Quarterly)	8.279% year/year	1,119,622.37
<b><i>TOTAL</i></b>		<b><i><u><u>\$2,210,197.02</u></u></i></b>

Deferred Compensation is pre tax money that has been deposited by District employees into the District's 457 Deferred Compensation Plan. All monies in the plan are held in trust by the District for the exclusive benefit of each employee.

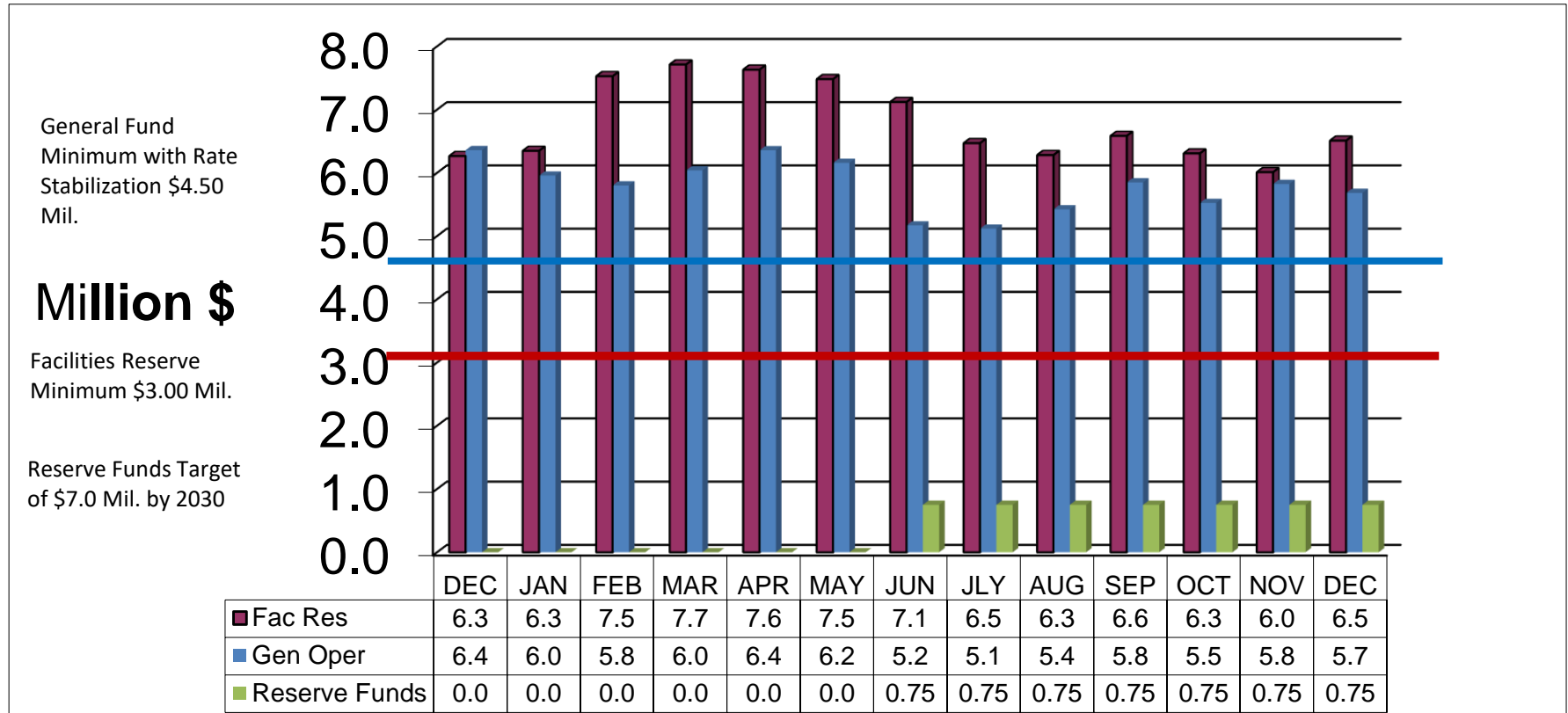
CERBT Funds - California Employers' Retiree Trust Fund is administered by CalPERS. The interest earned on the District's balance in this Trust Fund is used to pay the Diablo Water District portion of retiree medical benefit premiums. If requested by the District, CalPERS reimburses the District each July from the Trust Fund for the previous year's total cost of retiree medical benefit premiums.

## COUNTY WELL FUND BALANCES

<u><b>Knightsen (M25)</b></u>	<u><b>Expenses</b></u>	<u><b>Income</b></u>	<u><b>Total Fund Balance</b></u>
FY 07/08	(6,686.92)	6,234.61	(23,573.85)
FY 08/09	(7,727.20)	6,678.44	(24,622.61)
FY 09/10	(10,755.47)	6,597.68	(28,780.40)
FY 10/11	(14,038.87)	6,436.27	(36,383.00)
FY 11/12	(12,396.89)	8,286.50	(40,493.39)
FY 12/13	(10,137.89)	8,883.84	(41,747.44)
FY 13/14	(6,200.51)	12,272.06	(35,675.89)
FY 14/15	(6,932.58)	15,655.41	(26,953.06)
FY 15/16	(8,416.99)	16,875.62	(18,494.43)
FY 16/17	(8,785.34)	17,273.74	(10,006.03)
FY 17/18	(7,922.88)	20,365.36	2,436.45
FY 18/19	(11,864.02)	17,841.20	8,413.63
FY 19/20	(9,223.40)	19,299.15	18,489.38
FY 20/21	(15,538.25)	16,817.08	19,768.21
FY 21/22	(11,441.81)	18,374.15	26,700.55
FY 22/23	(9,348.58)	20,744.48	38,096.45
FY 23/24 (As of Dec)	(9,520.56)	9,741.65	38,317.54

<u><b>Willow Park (M27)</b></u>	<u><b>Expenses</b></u>	<u><b>Income</b></u>	<u><b>Total Fund Balance</b></u>
FY 07/08	(18,540.27)	35,856.74	93,589.03
FY 08/09	(22,923.46)	37,741.56	108,407.13
FY 09/10	(18,061.81)	36,018.24	126,363.56
FY 10/11	(23,516.61)	36,036.01	138,882.96
FY 11/12	(24,035.34)	36,667.17	151,514.79
FY 12/13	(47,529.75)	34,738.68	138,723.72
FY 13/14	(49,171.53)	39,995.81	129,548.00
FY 14/15	(13,720.87)	40,031.50	155,858.63
FY 15/16	(15,238.28)	40,514.09	181,134.44
FY 16/17	(71,763.56)	40,811.23	150,182.11
FY 17/18	(127,061.18)	42,658.12	65,779.05
FY 18/19	(115,739.39)	44,305.39	(5,654.95)
FY 19/20	(36,613.13)	46,080.33	3,812.25
FY 20/21	(98,331.00)	48,344.04	(46,174.71)
FY 21/22	(35,917.18)	56,310.23	(25,781.66)
FY 22/23	(49,426.10)	67,652.30	(7,555.46)
FY 23/24 (As of Dec)	(9,544.82)	40,950.96	23,850.68

*DIABLO WATER DISTRICT*  
FUNDS AVAILABLE 2022 - 2023



DIABLO WATER DISTRICT  
BANKING ACTIVITY for JANUARY 2024  
February 28, 2024

TRANSACTION TYPE	DATE	PAYABLE TO	FOR	AMOUNT
Electronic Debit	01/02/24	Global Payments	Credit Card Processing Fees - Open Edge (Dec)	12,269.99
Electronic Debit	01/05/24	Merchant Bankcard	Credit Card Processing Fees - Vantiv (Dec)	69.39
Electronic Debit	01/05/24	DWD Direct Deposit	Payroll December 2023 - Direct Deposit (See Warrant Reg)	3,678.13
Electronic Debit	01/08/24	State EDD	State Withholding - December 2023 Payroll (Special Check Run)	41.70
Electronic Debit	01/08/24	CalPERS	CalPERS Retirement Contributions - December 2023 Payroll	174.40
Electronic Debit	01/11/24	CalPERS	CalPERS - Replacement Benefit Fund M. Yeraka	5,425.00
Electronic Debit	01/16/24	State of Idaho	State of Idaho Withholding - 3rd Quarter 2023 Payroll - Cheri	819.00
Electronic Debit	01/31/24	DWD Direct Deposit	Payroll January 2024 - Direct Deposit (See Warrant Reg)	145,780.72
Electronic Debit	01/31/24	State EDD	State Withholding - January 2024 Payroll	12,481.13
TOTAL ACTIVITY				180,739.46

The above Banking Transactions for January 2024 were given to the Board of Directors for their review  
as part of the February 28, 2024 Board Meeting.

*Jennifer McCoy*

Jennifer McCoy  
Finance & Accounting Manager

February 9, 2024

Date

**DIABLO WATER DISTRICT**  
**February 28, 2024 Board Meeting**  
**Item Number 5**

TO: Each Director

FROM: Jennifer McCoy, Finance & Accounting Manager

SUBJECT: Authorization to Extend Audit Services with MUN CPAs, LLP.

---

The District arranges for an annual audit of its financial statements by independent auditors. The auditors play a critical role in evaluating the District's internal controls and overall financial management and condition. They assist with the implementation of new GASB (Governmental Accounting Standard Board) pronouncements and the preparation of the Annual Financial Report.

In March 2018, the District entered into a 5-year contract with MUN CPAs, LLP with the option of a one-year extension at the same cost for service, which covered the District's activities for FY 17/18 through FY 22/23. The District's contract has now expired.

MUN CPAs, LLP has provided the District with a proposal to extend their audit services for another three years, with an option for two additional years. Extending the contract with MUN CPAs, LLP would be valuable to the District as they have already gained institutional knowledge and understanding of our operations over the last six years. It would also be cost-efficient to avoid the need for an RFP (Request for Proposal) and the subsequent staff time required to train a new auditing firm.

If the contract is extended with MUN CPAs, LLP, we will be required to rotate the engagement partner overseeing the audit for at least the first year of the extension, to adhere to the Government Code 12410.6 (b) policy. If authorized to extend, the official agreement will be prepared and presented to the board at the March 27, 2024 meeting.

**RECOMMENDATION:**

Authorize District staff to extend audit services with MUN CPAs, LLP for the next three years with the option of an additional two-year extension.

Jennifer McCoy  
Jennifer McCoy  
Finance & Accounting Manager

Attached: 1.) Proposal to Extend Audit Services





## Cost Proposal to Extend Audit Services

### DIABLO WATER DISTRICT



FEBRUARY 14, 2024

#### CONTACT:

ERICA PASTOR, CPA, PARTNER  
MUN CPAs, LLP

SACRAMENTO OFFICE: 1760 CREEKSIDE OAKS DR., SUITE 160

SACRAMENTO, CA 95833

916-929-0540

[ekp@muncpas.com](mailto:ekp@muncpas.com)

[WWW.MUNCPAS.COM](http://WWW.MUNCPAS.COM)

**TOGETHER WE ACHIEVE MORE**

SACRAMENTO • ROSEVILLE • GLENDALE • ZEPHER COVE • LIHUE



February 14, 2024

Jennifer McCoy  
Finance & Accounting Manager  
Diablo Water District  
87 Carol Lane  
Oakley, CA 94561-0127

Dear Jennifer,

On behalf of our partners and staff of MUN CPAs, LLP (MUN CPAs), I am pleased to present our Cost Proposal to extend audit services to the Diablo Water District. We greatly value the relationship that our firm and the District has fostered and are more than happy to continue this growth. As we have performed audit services for the District since the year ended June 30, 2018, we fully understand the audit requirements, as well as your expectations.

With the addition of Government Code 12410.6 (b) we have established a policy to rotate our engagement partners every six years. By adhering to this policy, our clients will always have an engagement partner overseeing their audit in accordance with Government Code 12410.6 (b). Another benefit of this rotation of engagement partners is that our clients will benefit from MUN's experience and institutional knowledge of client operations (especially during implementation of new GASBs) and also be ensured a fresh set of eyes overseeing their audit.

Our fees are based on estimated hours and hourly rates, determined by each professional's level of experience. We hereby submit the following Cost Proposal to extend audit services to the Diablo Water District for the years ending June 30, 2024 through June 30, 2026, with the option to extend the contract for two additional years.

Sincerely,

Ericca Pastor, CPA  
Partner

#### FEES FOR SERVICES

Audit Service	6/30/24	6/30/25	6/30/26	Optional 2 years
District audit and related reports	\$33,500	\$34,500	\$35,500	\$36,500
State Controller Report	3,900	3,900	3,900	3,900
Management Letter	Included	Included	Included	Included
Out-of-Pocket Expenses	Included	Included	Included	Included
<b>TOTAL (NOT-TO-EXCEED)</b>	<b>\$37,400</b>	<b>\$38,400</b>	<b>\$39,400</b>	<b>\$40,400</b>



The audit will be performed in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; *the Basic Audit Program and Reporting Guidelines for California Special Districts*, as prescribed by the State Controller.

#### ADDITIONAL PROFESSIONAL SERVICES

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MUN CPAs may also furnish other accounting services as requested by Diablo Water District. If it should become necessary for the District to request MUN CPAs to render any additional services to either supplement the services requested, or to perform additional work as a result of the specific recommendations included in any report issued on this engagement, then such additional work shall be performed only if set forth in an addendum to the contract between the District and MUN CPAs. Any such additional work agreed to between the Diablo Water District and MUN CPAs shall be performed at the quoted hourly rates listed below:

Staff Level	Standard Hourly Rates
Partner	\$ 400
Manager	250
Senior Staff	200
Staff	150

**DIABLO WATER DISTRICT**  
February 28, 2024 Board Meeting  
Item Number 6

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: LAFCO Special District Seat Nomination.

---

In February 2012, 2016, and 2020 the Board nominated Michael McGill as a candidate for the position of Contra Costa Local Agency Formation Commission Special District, Regular Seat.

Mr. McGill is up for re-election in 2024 and has asked that our Board nominate him again.

**RECOMMENDATION:**

If desired, adopt Resolution 2024 – 02 nominating Mr. McGill for the LAFCO Special District Seat.

*Dan Muelrath*

Dan Muelrath  
General Manager

Attached: Resolution 2024-02



**RESOLUTION NO. 2024 - 02**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
DIABLO WATER DISTRICT  
NOMINATING MICHAEL R. MCGILL  
AS A CANDIDATE FOR THE POSITION OF THE  
CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION  
SPECIAL DISTRICT REGULAR SEAT**

WHEREAS, the Contra Costa Local Agency Formation Commission (LAFCO) has announced that there is a vacancy for the Special District member LAFCO Regular Seat and is developing a slate of candidates for the LAFCO Special District Regular Seat.

NOW THEREFORE, BE IT RESOLVED, that Diablo Water District nominates Michael R. McGill of the Central Contra Costa Sanitary District as a candidate for the office of Special District LAFCO Regular Seat.

I hereby certify that the foregoing is a true and complete copy of a resolution duly and regularly adopted by the Board of Directors of Diablo Water District at a regular meeting thereof held on February 28, 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

DATE: February 28, 2024

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Kait Knight, Secretary

**DIABLO WATER DISTRICT**  
**February 28, 2024 Board Meeting**  
**Item Number 7**

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: District Ad Hoc Committees.

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The following is provided as a quick refresher on the status of recently used ad hoc committees. Staff has noted that the Recycled Water ad hoc has expired based on the original authorization and needs to be reappointed. All other “expired” ad hocs will be reappointed at a future date and time pending a need for the committee.

- Recycled Water
  - **Expired:** original length was limited to four months.
  - Directors: Pastor and Kovalick.
  - Still needed: Yes.
- Cybersecurity
  - **Expired:** original length was limited to four months.
  - Directors: Kovalick and Tiernan.
  - Still needed: Yes.
- Water Rates
  - **Expired** once last rate study and rates were adopted.
  - Directors: Kovalick and Seger.
  - Still needed: Will need one if we perform a new rate study in 24/25.
- Public Information
  - **Expired** after six months, and the logo and social media policy were adopted.
  - Directors: Tiernan and Seger.
  - Still needed: Will need one in the future to review customer survey.
- Mission Statement
  - **Expired** after four months and the creation and adoption of a new mission statement.
  - Directors: Tiernan and Pastor.
  - Still needed: No.
- New Corporation Yard
  - Still active through project completion.
  - Directors: Pastor and Kovalick.
  - Still needed: Yes.
- Real Property
  - Expires June 2024 to handle minor land purchase from Ironhouse.
  - Directors: Seger and Tiernan.
  - Still needed: Not after expiration.
- RBWTP
  - Expires July 2024 and looks at RBWTP options.

- Directors: Seger and Kovalick.
- Still needed: Depends on JPA negotiations.

To avoid Brown Act issues, the ad hocs must have a specific scope and be time-limited; otherwise, they become standing committees.

### **RECOMMENDATION:**

Appoint ad hoc members to the Recycled Water ad hoc through 2024 with a scope of vetting potential recycled water projects and developing a contract with Ironhouse to secure future recycled water supply.

*Dan Muelrath*

---

Dan Muelrath  
General Manager



**DIABLO WATER DISTRICT**  
February 28, 2024 Board Meeting  
Item Number 8

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: Policy Position on AB 2257.

---

Legislation sponsored by ACWA and introduced by Assemblymember Lori Wilson supports public agencies in defending against Proposition 218 lawsuits by requiring litigants to participate and raise specific objections during the public administrative process. As introduced, AB 2257 would also limit the administrative record to evidence presented to the agency during the ratemaking process.

ACWA is forming a coalition to support the legislation and is urging member agencies to sign a letter of support. A rise in Proposition 218 litigation is making it increasingly difficult to ensure agencies can pass fair and reasonable rates to cover the costs of operations and investments. Oftentimes, these suits are filed without litigants first having raised alleged violations with the public agency during the public notice-and-comment process leading up to the decision to adopt rates or assessments.

**RECOMMENDATION:**

Authorize the General Manager to execute a letter of support for AB 2257 and sign ACWA's coalition letter of support.

*Dan Muelrath*

Dan Muelrath  
General Manager

Attached: AB 2257 Text



**ASSEMBLY BILL**

**No. 2257**

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**Introduced by Assembly Member Wilson**

February 8, 2024

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An act to add Sections 53759.1 and 53759.2 to the Government Code, relating to local government.

LEGISLATIVE COUNSEL'S DIGEST

AB 2257, as introduced, Wilson. Local government: property-related water and sewer fees and assessments: remedies.

The California Constitution specifies various requirements with respect to the levying of assessments and property-related fees and charges by a local agency. The California Constitution includes a public notice and a majority protest procedure in the case of assessments and procedures for submitting property-related fees and charges for approval by property owners subject to the fee or charge or to the electorate residing in the affected area following a public hearing.

Existing law, known as the Proposition 218 Omnibus Implementation Act, prescribes specific procedures and parameters for local jurisdictions to comply with these requirements.

This bill would prohibit, if a local agency complies with specified procedures, a person or entity from bringing a judicial action or proceeding alleging noncompliance with the constitutional provisions for any new, increased, or extended fee or assessment, as defined, unless that person or entity has timely submitted to the local agency a written objection to that fee or assessment that specifies the grounds for alleging noncompliance, as specified.

This bill would provide that local agency responses to the timely submitted written objections shall go to the weight of the evidence

supporting the agency’s compliance with the substantive limitations on fees and assessments imposed by the constitutional provisions. The bill would also prohibit an independent cause of action as to the adequacy of the local agency’s responses.

This bill would, if the local agency complies with the specified procedures, provide that in any judicial action or proceeding to review, invalidate, challenge, set aside, rescind, void, or annul the fee or assessment for failure to comply with the constitutional provisions, the court’s review is limited to a record of proceedings containing specified documents, except as otherwise provided. The bill would make related findings and declarations.

Vote: majority. Appropriation: no. Fiscal committee: no.  
State-mandated local program: no.

*The people of the State of California do enact as follows:*

- 1 SECTION 1. The Legislature finds and declares all of the
- 2 following:
- 3 (a) State law requires that establishing or making certain changes
- 4 to property-related fees, like water service rates, occur in
- 5 accordance with procedures outlined in Section 6 of Article XIII
- 6 D of the California Constitution, commonly referred to as
- 7 “Proposition 218.” Establishing or making certain changes to
- 8 special assessments is governed by Section 4 of Article XIII D of
- 9 the California Constitution.
- 10 (b) The “exhaustion of remedies” principle is a fundamental
- 11 concept of administrative law governing the relationship between
- 12 agencies and courts. It requires individuals to raise concerns about
- 13 proposed agency actions to the agencies themselves, in the first
- 14 instance, rather than to the courts. Individuals that disagree with
- 15 agency actions must pursue available agency procedures for
- 16 addressing those concerns before they may sue the agency in court
- 17 (*Plantier v. City of Ramona Municipal Water Dist.* (2019) 7 Cal.5th
- 18 372, 382-383, citing *Coachella Valley Mosquito & Vector Control*
- 19 *Dist. v. California Public Employment Relations Bd.* (2005) 35
- 20 Cal.4th 1072, 1080; see *Abelleira v. District Court of Appeal,*
- 21 *Third Dist.* (1941) 17 Cal.2d 280, 292–293).
- 22 (c) The purpose of this act is to create an exhaustion of
- 23 administrative remedies procedure that, if implemented by a local
- 24 agency, requires ratepayers to bring an objection regarding a



1 proposed property-related water or sewer fee or charge, or any  
2 special assessment to the local public agency governing body's  
3 attention prior to the deadline established by the local public agency  
4 as part of the rate or assessment consideration process. The purpose  
5 of the act is also to provide an opportunity for the local public  
6 agency to address or resolve the objection or objections before its  
7 governing body makes a final decision on whether to establish a  
8 new, or amend a current, property-related fee or special assessment  
9 pursuant to Proposition 218.

10 (d) The procedure created by this act is intended to provide a  
11 meaningful opportunity for a ratepayer to resolve an objection to  
12 a proposed new or amended property-related water or sewer fee  
13 or charge, or any special assessment before resorting to litigation  
14 after the new or amended rate or special assessment is approved  
15 (see *Plantier v. Ramona Municipal Water Dist.*, supra, 7 Cal.5th  
16 at p. 338). Even if such an objection is not fully resolved, the local  
17 agency's considering and responding to the objection can narrow  
18 the dispute and will create a better evidentiary record for court  
19 review in deciding any later litigation (see *id.*).

20 (e) This act establishes a "clearly defined machinery for the  
21 submission, evaluation, and resolution of complaints by aggrieved  
22 parties"(see *Plantier v. Ramona Municipal Water Dist.*, supra, 7  
23 Cal. 5th at p. 384 citing *Rosenfield v. Malcom* (1967) 65 Cal.2d  
24 559, 566) and is consistent with the intent of Proposition 218,  
25 which is to enhance communication between ratepayers and  
26 agencies (*Morgan v. Imperial Irrigation Dist.* (2014) 223  
27 Cal.App.4th 892, 911; see also *Bighorn-Desert View Water Agency*  
28 *v. Virgil* (2006) 39 Cal.4th 205, 220).

29 SEC. 2. Section 53759.1 is added to the Government Code, to  
30 read:

31 53759.1. (a) For purposes of this section, the following  
32 definitions apply:

33 (1) "Exhaustion of remedies requirement" means the written  
34 objection requirement under subdivision (b).

35 (2) "Fee or assessment" means any property-related water or  
36 sewer fee or charge, or any special assessment.

37 (b) For purposes of any fee or assessment adopted by a local  
38 agency pursuant to Section 4 or 6 of Article XIII D of the  
39 California Constitution, if the local agency complies with the  
40 procedures described in subdivision (c), a person or entity shall

1 be prohibited from bringing a judicial action or proceeding alleging  
2 noncompliance with Article XIII D of the California Constitution  
3 for any new, increased, or extended fee or assessment, unless that  
4 person or entity has timely submitted to the local agency a written  
5 objection to that fee or assessment that specifies the grounds for  
6 alleging noncompliance, and shall be subject to the requirements  
7 of Section 53759.2.

8 (c) The exhaustion of remedies requirement authorized by  
9 subdivision (b) applies only if the local agency does all of the  
10 following:

11 (1) Posts on its internet website and makes available to the  
12 public a proposed fee or assessment and a written basis for the fee  
13 or assessment no less than 45 days prior to the protest hearing  
14 required by Article XIII D of the California Constitution.

15 (2) Provides at least 45 days for a property owner to review the  
16 proposed fee or assessment and to timely submit to the local agency  
17 a written objection to that fee or assessment that specifies the  
18 grounds for alleging noncompliance. To be considered timely, any  
19 written objection shall be submitted by a deadline established by  
20 the local agency, which shall be no less than 45 days after the local  
21 agency complies with paragraph (1).

22 (3) Considers and responds in writing to any timely submitted  
23 written objections prior to the close of the protest hearing or ballot  
24 tabulating hearing required under Section 4 or 6 of Article XIII D  
25 of the California Constitution. Timely submitted written objections  
26 and agency responses required by this subdivision shall be  
27 presented to the local agency's governing body for consideration  
28 prior to or during a protest hearing or ballot tabulation hearing  
29 required under Section 4 or 6 of Article XIII D of the California  
30 Constitution.

31 (4) Includes in the written notice, sent pursuant to paragraph  
32 (c) of Section 4 or paragraph (1) of subdivision (a) of Section 6 of  
33 Article XIII D of the California Constitution, a statement that  
34 written objections must be submitted within the written objection  
35 period set by the local agency pursuant to paragraph (2) to preserve  
36 any right to challenge that fee or assessment.

37 (5) Concludes the procedures described in paragraphs (1) to (4),  
38 inclusive, prior to the completion of the protest hearing and ballot  
39 tabulating hearing required by Section 4 or 6 of Article XIII D of  
40 the California Constitution.

(d) The local agency's governing body, in exercising its legislative discretion, shall determine whether the written objections and the agency's response warrant clarifications to the proposed fee or assessment, a reduction in the proposed fee or assessment, further review before making a determination on whether clarification or reduction is needed, or whether to proceed with the protest hearing or ballot tabulation hearing required under Section 4 or 6 of Article XIII D of the California Constitution.

(e) The local agency's response to timely submitted written objections, as required under paragraph (3) of subdivision (c), shall go to the weight of the evidence supporting the agency's compliance with the substantive limitations on fees and assessments imposed by Section 4 or 6 of Article XIII D of the California Constitution. There shall be no independent cause of action as to the adequacy of a local agency's response pursuant to paragraph (3) of subdivision (c).

SEC. 3. Section 53759.2 is added to the Government Code, to read:

53759.2. (a) For purposes of this section, "fee or assessment" means any property-related water or sewer fee or charge, or any special assessment.

(b) Notwithstanding any law, if a local agency adopts a fee or assessment and complies with subdivision (c) of Section 53759.1, any judicial action or proceeding to review, invalidate, challenge, set aside, rescind, void, or annul the fee or assessment for failure to comply with Section 4 or 6 of Article XIII D of the California Constitution shall be subject to the following requirements:

(1) Except as provided in paragraph (2), the court's review shall be limited to the record of proceedings before the local agency for that fee or assessment as follows:

(A) Any cost-of-service or rate study or report, any engineer's report, agency staff reports, and related documents prepared by the local agency with respect to the fee or assessment.

(B) Any transcript or minutes of the proceedings at which the decisionmaking body of the local agency heard testimony or public comment on the fee or assessment, and any transcript or minutes of the proceedings before any advisory body to the local agency that were presented to the decisionmaking body before action on the fee or assessment.

1 (C) All notices issued by the local agency for purposes of  
2 complying with subdivision (c) of Section 53759.1, to comply  
3 with the requirements of Section 4 or 6 of Article XIII D of the  
4 California Constitution, or with any other law requiring notice.

5 (D) All timely submitted written objections and any local agency  
6 responses to those objections made pursuant to Section 53759.1.

7 (E) All written evidence or correspondence related to the fee or  
8 assessment submitted to, or transmitted from, the local agency  
9 prior to the completion of the protest hearing or ballot tabulation  
10 hearing required under Section 4 or 6 of Article XIII D of the  
11 California Constitution.

12 (F) Documentation of the local agency's final decision on the  
13 fee or assessment, including any ordinance, resolution, rule,  
14 regulation, meeting minutes, or other record of the local agency's  
15 decision.

16 (G) All protests, ballots, and records of the tabulation, protests,  
17 or ballots made in connection with the fee or assessment.

18 (H) All written evidence or documentation supporting the fee  
19 or assessment in the local agency's files prior to completion of the  
20 protest hearing or ballot tabulation hearing required under Section  
21 4 or 6 of Article XIII D of the California Constitution.

22 (2) Evidence outside the record of proceedings before the local  
23 agency may be admitted under the following circumstances:

24 (A) Where the evidence is relevant to issues other than the  
25 validity of the fee or assessment, such as a petitioner's standing  
26 and capacity to sue.

27 (B) Where the evidence is relevant to affirmative defenses,  
28 including, but not limited to, laches, estoppel, and res judicata.

29 (C) Where the evidence is relevant to the accuracy and  
30 completeness of the administrative record certified by the local  
31 agency.

32 (D) Where the evidence is relevant to the local agency's  
33 compliance with the procedures set forth in subdivision (c) of  
34 Section 53759.1.

35 (E) Where the evidence is necessary to explain information in  
36 the administrative record to demonstrate compliance with Section  
37 4 or 6 of Article XIII D of the California Constitution.

**DIABLO WATER DISTRICT**  
February 28, 2024 Board Meeting  
Item Number 9

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: Fiscal Year 2024/25 Budget Policy Planning Workshop.

---

Over the past couple of years, the Board has provided significant policy direction and Staff has been budgeting and executing the following items:

**1) Fund CIP Reserve Fund.**

- a. Status
  - i. The District's 2022 Water Rate Study identified the need to increase District Reserves and create a CIP reserve starting in FY 22/23. This fund was established last year with a \$750,000 transfer.
- b. FY 23/24 Impacts
  - i. Anticipated transfer of \$750,000 to \$1.25 million to CIP reserves.
- c. FY 24/25 Impacts
  - i. If the District is unable to fully fund this reserve in FY 23/24 then the balance will be funded in this budget.

**2) Fund Emergency Reserve Fund.**

- a. Status
  - i. The District's 2022 Water Rate Study identified the need to establish an Emergency Reserve that would be funded once the CIP Reserve Fund reaches its target of \$2 million. This fund is anticipated to be funded at \$1 million per year until fully funded at \$5 million.
- b. FY 23/24 Impacts
  - i. None.
- c. FY 24/25 Impacts
  - i. Anticipate draft budget to include a \$1 million transfer.

**3) Seismic resiliency projects.**

- a. Status
  - i. Foundation work at R2 has been completed.
  - ii. R2 steel banding and other upgrades are pending (awaiting FEMA grant approval).
  - iii. R2/R3 parallel pipeline design expected to be completed this fiscal year.

- iv. R1 required seismic upgrades already designed.
- v. Bundling R1 seismic upgrades and R2/R3 parallel pipeline in a single Federal Earmark request to be submitted in March/April.
  - 1. If successful, the anticipated construction would be in FY27/28 or later.
- vi. Emergency response trailer moved to next year.
- b. FY 23/24 Impacts
  - i. R2/R3 parallel pipeline design project is coming in on time and on budget.
- c. FY 24/25 Impacts
  - i. Budget the upfront expenditure for R2 seismic upgrades and tank re-coating. Partial reimbursement by FEMA grant (approval still pending as of February 22, 2024).

#### 4) Carbon Neutrality

- a. Status
  - i. Fleet replacement will begin in FY 24/25.
  - ii. R2/R3 solar installation delayed until at least fall of this year.
- b. FY 24/25 Impacts
  - i. Number of vehicles budgeted will depend on available funds and availability of electric trucks.
  - ii. R2/R3 solar project is funded from the same 2022 loan proceeds that are also funding the new corporation yard. Due to price increases and additional work needed for the new corporation yard, the District will likely need to seek additional funding for this project.
    - 1. Funding may be either PayGo or via loan.

#### 5) Wellhead Treatment.

- a. Status
  - i. Generator is on order and should arrive this current fiscal year.
  - ii. Delay iron and manganese treatment system to next FY (wait for wellhead treatment and blue-sky reports).
- b. FY 23/24 Impacts
  - i. Generator is on time and on budget.
- c. FY 24/25 Impacts
  - i. Budget iron and manganese treatment system.

#### 6) Staffing.

- a. Status
  - i. Currently in need of additional administrative and field staff to execute Board policies and routine responsibilities.
  - ii. District has a practice of outsourcing labor for highly specific, limited-durations items, or routine items that can be performed more effectively by a third party.

1. Historically outsourced items: bill printing and mailing (used to be performed in-house), bill collection services, after-hours answering service, IT services (used to be performed in-house), electronic document imaging, engineering services, paving/stripping, fleet and vehicle maintenance, cathodic protection testing, routine water quality sampling (CCWD), language translations, specialty HR or Payroll services.
  2. Additional items that we are seeking pricing for potential outsourcing: lockbox payment processing, California Air Resources Board reporting, State and County reporting, professional video development and photography, social media.
  3. Items for FY 24/25 that we have already sought prices on and determined in-house staffing is more cost-effective.
    - a. Water Operators (25% cheaper with in-house fully burdened staff compared to contract operators).
- b. FY 23/24 Impacts
- i. One time labor savings due to hiring delays.
- c. FY 24/25 Impacts
- i. Budget at minimum one additional Water Operator position.

## 7) Cybersecurity.

- a. Status
  - i. Implemented industry specific actions as identified by appropriate state and federal agencies.
- b. FY 24/25 Impacts
  - i. Budget for a third-party cyber audit.
  - ii. Increase remote security measures.

## 8) Water Rates.

- a. Status
  - i. We are in the 3<sup>rd</sup> year of implementation.
  - ii. Water use demand patterns, future regulations, staffing needs, and alternative water sources have all changed since the last rate study.
- b. FY 24/25 Impacts
  - i. Budget for new rate study.

## RECOMMENDATION:

Discuss.

Dan Muelrath

Dan Muelrath  
General Manager



**DIABLO WATER DISTRICT**  
February 28, 2024 Board Meeting  
Item Number 10

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: General Manager's Reports.

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Items included for discussion:

- Water Supply Charts.
  - Statewide Reservoirs.
    - Los Vaqueros Reservoir = 132,838 AF – 83% full (82.6% last month)
  - Total Water Demand.
  - Local Well Production.
- CalPERS
  - California Public Employees' Retirement System (CalPERS) Board of Administration has recently heard an information item concerning its Funding Risk Mitigation Policy.
  - This policy implements CalPERS belief that the discount rate - essentially, the expected rate of return of the fund - should be decreased over time.
    - Reduced to 6.8% (from 7%) in 2021.
  - If the discount rate is decreased, member agencies' Unfunded Accrued Liabilities will increase.
  - Staff are tracking potential future budget impacts.
- FEMA Local Hazard Mitigation Plan
  - Importance of the Local Hazard Mitigation Plan is that all projects must be listed in the plan to be eligible for FEMA Mitigation Grants.
  - Coordinated out of County's Sheriff office through a consultant.
  - District staff have submitted a list of projects that span from seismic projects (R1 & R2) to resiliency projects (parallel transmission mains) and more.
  - Consultants expect to have a draft report ready in the next week or two.
  - County expects to finalize the report in April timeframe.

**RECOMMENDATION:**

Discuss.

*Dan Muelrath*

Dan Muelrath  
General Manager

Attached: Statewide Reservoir Conditions  
Total Water Demand  
Local Well Production





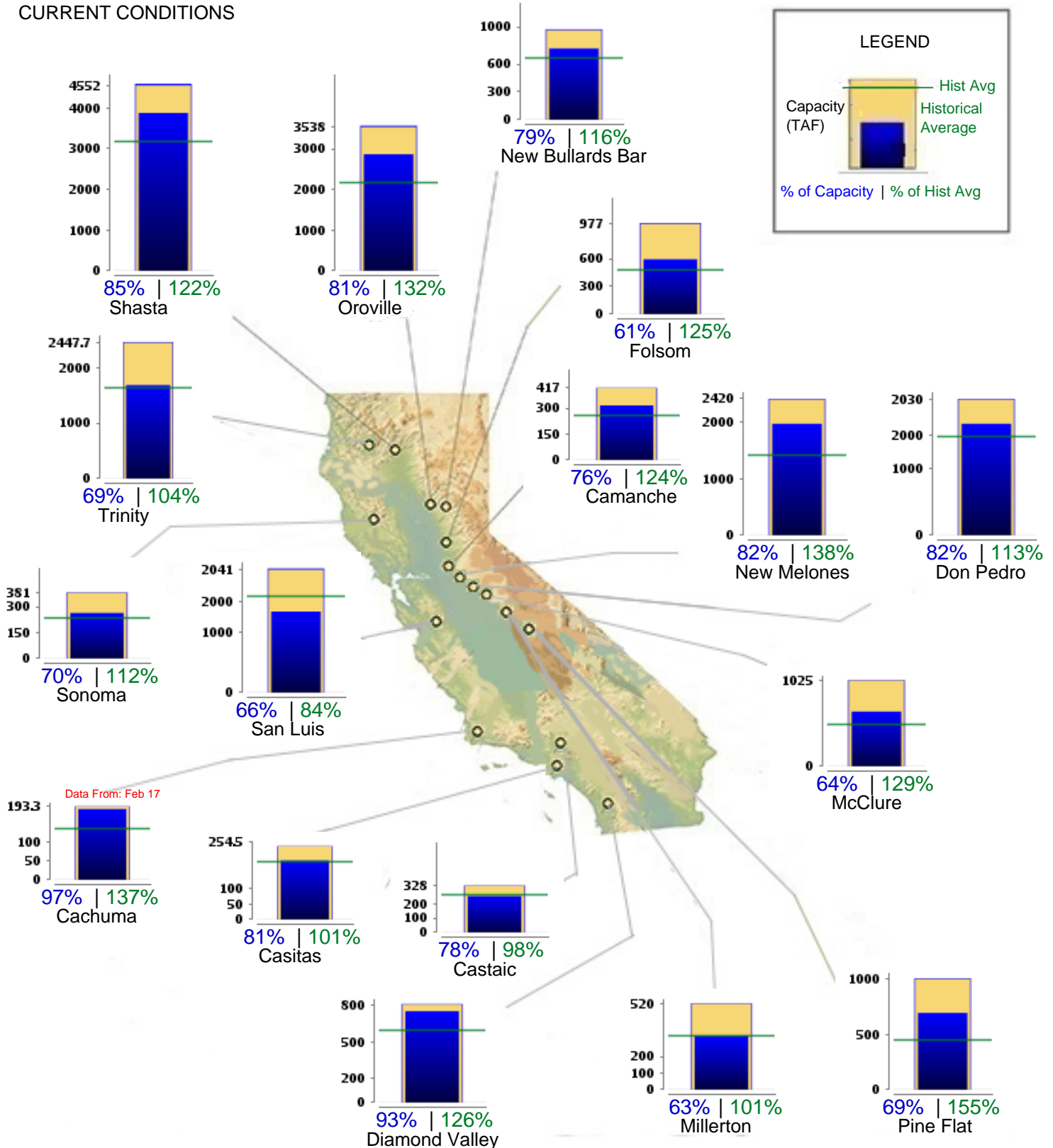


# CURRENT RESERVOIR CONDITIONS

## CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - February 19, 2024

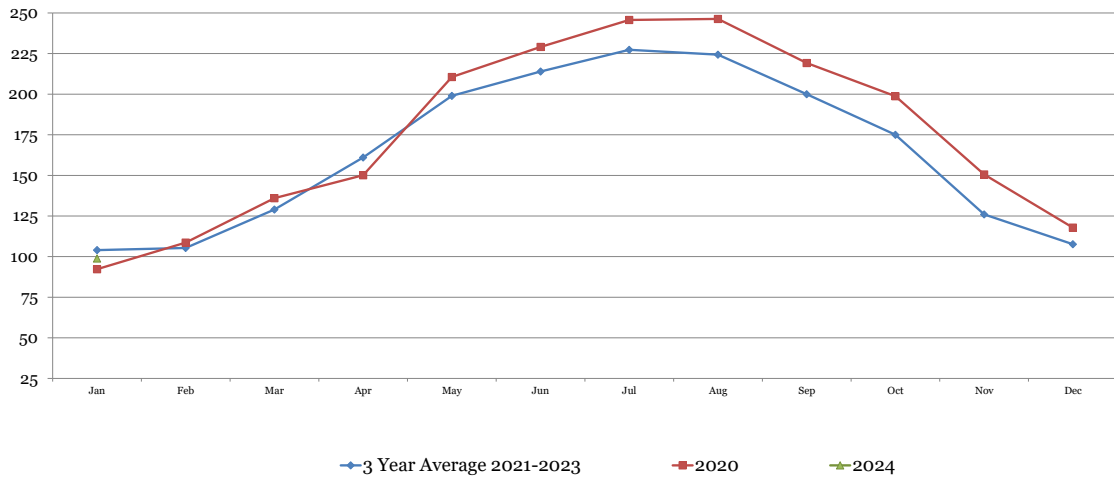
### CURRENT CONDITIONS



# DIABLO WATER DISTRICT

## WATER USE IN MILLION GALLONS

(This chart does not include Utility Water)



	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Average
3 Year Average	104	105	129	161	199	214	227	224	200	175	126	108	164
2020 Usage	92	109	136	150	211	229	246	246	219	199	151	118	175
2023 Usage	99												99
% Reduction (+/-)	-6.7%												77.5%
% new Connections 2023 vs. 2020						9.6%						9.7%	

WELL WATER BLENDED INTO DISTRIBUTION SYSTEM  
MILLION GALLONS(MG)

	<u>Jul-23</u>	<u>Aug-23</u>	<u>Sep-23</u>	<u>Oct-23</u>	<u>Nov-23</u>	<u>Dec-23</u>	<u>Jan-24</u>	<u>Feb-24</u>	<u>Mar-24</u>	<u>Apr-24</u>	<u>May-24</u>	<u>Jun-24</u>
1	1.212	1.103	1.001	0.892	0.883	0.686	0.529	0.325				
2	0.973	1.051	0.933	1.258	1.049	0.716	0.409	0.360				
3	1.211	1.035	0.946	1.011	0.731	0.553	0.424	0.289				
4	1.186	1.017	0.975	1.027	0.780	0.796	0.274	0.379				
5	1.138	0.946	1.053	0.981	0.363	0.665	0.349	0.306				
6	1.107	1.024	0.994	0.996	0.889	0.715	0.254	0.334				
7	1.156	1.115	0.991	0.965	0.777	0.579	0.354	0.297				
8	1.032	1.041	0.998	0.839	0.872	0.611	0.340	0.339				
9	1.062	1.061	0.968	1.069	0.825	0.583	0.348	0.298				
10	1.085	1.022	0.897	0.883	0.913	0.757	0.359	0.365				
11	1.220	1.018	1.118	0.918	0.919	0.657	0.318	0.303				
12	1.220	0.914	0.872	0.953	0.681	0.586	0.320	0.379				
13	1.137	0.962	1.114	0.997	0.951	0.675	0.402	0.306				
14	1.219	1.112	0.915	0.821	0.814	0.685	0.270	0.367				
15	1.054	1.012	0.952	0.851	0.733	0.578	0.406	0.280				
16	1.133	1.006	1.099	1.297	0.736	0.690	0.329	0.341				
17	1.117	1.070	0.874	0.959	0.682	0.547	0.328	0.338				
18	0.945	1.013	0.838	1.017	0.715	0.730	0.304	0.275				
19	1.128	1.034	1.053	0.915	0.641	0.528	0.386	0.426				
20	1.014	0.945	0.956	0.954	0.798	0.528	0.308					
21	1.071	1.046	0.927	0.945	0.691	0.550	0.337					
22	0.980	0.965	0.978	0.860	0.758	0.638	0.353					
23	0.973	1.024	0.957	1.005	0.852	0.545	0.311					
24	1.106	1.110	0.930	1.077	0.815	0.672	0.323					
25	1.104	0.993	0.972	1.031	0.708	0.544	0.298					
26	0.969	1.026	0.891	0.837	0.693	0.518	0.310					
27	1.107	0.955	0.974	0.954	0.871	0.647	0.341					
28	0.931	1.111	0.995	0.834	0.720	0.631	0.354					
29	1.026	0.975	0.948	0.813	0.735	0.505	0.337					
30	0.971	0.958	0.908	0.939	0.703	0.633	0.315					
31	1.189	1.100		0.883		0.472	0.292					
TOTAL	33.7752	31.7609	29.0244	29.7779	23.2967	19.2189	10.5770	6.3055	0.0000	0.0000	0.0000	0.0000

Jul-23 to Jan-24 at \$2590.00/MG

177.4310 MG

Feb-24 to Jun-24 at \$2590.00/MG

6.3055 MG

GRAND TOTAL:

183.7365 MG

FY 23/24	SAVINGS	\$ 475,877.54
FY 22/23	SAVINGS	\$ 529,110.41
FY 21/22	SAVINGS	\$ 210,402.64
FY 20/21	SAVINGS	\$ 278,518.31
FY 19/20	SAVINGS	\$ 679,590.16
FY 18/19	SAVINGS	\$ 614,245.45
FY 17/18	SAVINGS	\$ 634,030.91
FY 16/17	SAVINGS	\$ 444,895.41
FY 15/16	SAVINGS	\$ 397,766.92
FY 14/15	SAVINGS	\$ 580,430.65
FY 13/14	SAVINGS	\$ 509,579.93
FY 12/13	SAVINGS	\$ 382,228.02
FY 11/12	SAVINGS	\$ 637,659.61
FY 10/11	SAVINGS	\$ 590,057.39
FY 09/10	SAVINGS	\$ 496,279.31
FY 08/09	SAVINGS	\$ 371,579.65
FY 07/08	SAVINGS	\$ 486,615.14
FY 06/07	SAVINGS	\$ 326,985.06

TOTAL SAVINGS IN WATER PURCHASES FROM CCWD TO DATE \$8,169,974.98

**WELL WATER BLENDED INTO DISTRIBUTION SYSTEM  
MILLION GALLONS(MG)**

	<u>Jul-22</u>	<u>Aug-22</u>	<u>Sep-22</u>	<u>Oct-22</u>	<u>Nov-22</u>	<u>Dec-22</u>	<u>Jan-23</u>	<u>Feb-23</u>	<u>Mar-23</u>	<u>Apr-23</u>	<u>May-23</u>	<u>Jun-23</u>
1	0.276	0.642	0.888	0.696	0.000	0.381	0.451	0.118	0.584	0.570	0.878	1.091
2	0.340	0.724	0.895	0.665	0.000	0.359	0.211	0.381	0.650	0.587	0.899	1.142
3	0.307	0.932	0.720	0.850	0.112	0.276	0.260	0.506	0.302	0.584	0.859	1.022
4	0.391	0.777	0.814	0.637	0.376	0.281	0.263	0.320	0.609	0.621	0.946	1.123
5	0.337	0.949	0.859	0.750	0.424	0.317	0.288	0.526	0.539	0.553	0.698	1.206
6	0.379	0.716	1.031	0.562	0.312	0.295	0.245	0.636	0.553	0.697	0.803	0.980
7	0.359	0.790	0.748	0.460	0.414	0.263	0.227	0.512	0.573	0.531	0.708	0.960
8	0.426	0.861	0.935	0.550	0.346	0.190	0.242	0.587	0.539	0.639	1.014	1.077
9	0.286	0.893	0.861	0.428	0.382	0.116	0.324	0.549	0.566	0.677	0.800	1.027
10	0.294	0.893	0.834	0.515	0.347	0.156	0.327	0.576	0.531	0.599	0.962	0.990
11	0.432	0.828	0.780	0.352	0.312	0.191	0.356	0.578	0.424	0.722	0.997	1.033
12	0.209	0.839	0.916	0.253	0.319	0.000	0.375	0.574	0.632	0.670	0.989	0.988
13	0.035	0.594	0.884	0.364	0.342	0.000	0.257	0.419	0.624	0.677	1.039	1.049
14	0.373	0.605	0.786	0.000	0.414	0.000	0.119	0.164	0.465	0.745	0.989	1.177
15	0.347	0.691	0.765	0.000	0.304	0.000	0.326	0.576	0.569	0.699	1.163	1.025
16	0.342	0.743	0.886	0.000	0.339	0.000	0.364	0.618	0.331	0.701	1.114	1.107
17	0.342	0.839	0.758	0.000	0.345	0.133	0.369	0.586	0.672	0.925	1.059	1.010
18	0.381	0.786	0.635	0.000	0.373	0.308	0.310	0.576	0.557	0.683	1.166	0.987
19	0.357	0.943	0.719	0.107	0.353	0.306	0.179	0.640	0.487	0.924	1.056	1.026
20	0.397	0.742	0.655	0.000	0.339	0.223	0.083	0.624	0.590	0.807	0.937	1.160
21	0.384	0.754	0.675	0.000	0.354	0.088	0.303	0.708	0.469	1.482	0.997	0.992
22	0.372	0.787	0.583	0.000	0.387	0.000	0.382	0.589	0.541	0.684	1.286	1.126
23	0.352	0.865	0.773	0.000	0.395	0.000	0.455	0.650	0.430	1.038	0.876	1.212
24	0.350	0.832	0.682	0.000	0.371	0.000	0.358	0.558	0.546	1.064	1.232	0.940
25	0.414	0.848	0.677	0.000	0.342	0.000	0.449	0.540	0.508	1.019	0.968	1.070
26	0.325	0.844	0.821	0.000	0.298	0.000	0.542	0.615	0.564	0.809	1.177	1.117
27	0.385	0.706	0.796	0.168	0.372	0.000	0.192	0.567	0.553	0.882	0.932	1.144
28	0.691	0.859	0.684	0.474	0.394	0.000	0.469	0.536	0.608	1.126	0.998	1.002
29	0.600	0.802	0.763	0.330	0.380	0.000	0.419		0.453	0.825	1.180	1.123
30	0.575	0.802	0.849	0.000	0.339	0.143	0.413		0.583	1.110	1.062	1.142
31	0.567	0.923		0.000		0.220	0.000		0.374		1.029	
TOTAL	11.6219	24.8048	23.6689	8.1611	9.7861	4.2448	9.5601	14.8274	16.4251	23.6483	30.8143	32.0463

Jul-22 to Jan-23 at \$2440.00/MG      91.8477 MG  
 Feb-23 to Jun-23 at \$2590.00/MG      117.7614 MG  
**GRAND TOTAL:**      **209.6091 MG**

FY 22/23	SAVINGS	\$ 529,110.41
FY 21/22	SAVINGS	\$ 210,402.64
FY 20/21	SAVINGS	\$ 278,518.31
FY 19/20	SAVINGS	\$ 679,590.16
FY 18/19	SAVINGS	\$ 614,245.45
FY 17/18	SAVINGS	\$ 634,030.91
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FY 10/11	SAVINGS	\$ 590,057.39
FY 09/10	SAVINGS	\$ 496,279.31
FY 08/09	SAVINGS	\$ 371,579.65
FY 07/08	SAVINGS	\$ 486,615.14
FY 06/07	SAVINGS	\$ 326,985.06

**TOTAL SAVINGS IN WATER PURCHASES FROM CCWD TO DATE      \$ 8,169,974.98**

**MONTHLY WELL NUMBERS**  
**Million Gallons (MG)**

<b><u>DATE</u></b>	<b><u>GLEN PARK</u></b>	<b><u>STONECREEK</u></b>
02/01/24	0.0000	0.3449
02/02/24	0.0000	0.3796
02/03/24	0.0000	0.3085
02/04/24	0.0000	0.3988
02/05/24	0.0000	0.3263
02/06/24	0.0000	0.3538
02/07/24	0.0000	0.3173
02/08/24	0.0000	0.3594
02/09/24	0.0000	0.3181
02/10/24	0.0000	0.3854
02/11/24	0.0000	0.3226
02/12/24	0.0000	0.3991
02/13/24	0.0000	0.3255
02/14/24	0.3219	0.3865
02/15/24	0.1834	0.3004
02/16/24	0.3163	0.3613
02/17/24	0.3201	0.3579
02/18/24	0.3216	0.2945
02/19/24	0.3218	0.4656
02/20/24		
02/21/24		
02/22/24		
02/23/24		
02/24/24		
02/25/24		
02/26/24		
02/27/24		
02/28/24		
02/29/24		
<b>Totals</b>	<b>1.7851</b>	<b>6.7055</b>
<b>Combined Totals</b>		<b>8.4906</b>

**DIABLO WATER DISTRICT**  
February 28, 2024 Board Meeting  
Item Number 11

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: District Engineer's Reports.

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The District Engineer will provide an update on:

- Projects that have made significant progress month over month.

**RECOMMENDATION:**

Discuss.

*Dan Muelrath*

Dan Muelrath  
General Manager

Attached: Construction List



# Development Status Report

[Link to Development List - Project Information](#)

Project Description	Location	Type of Project	Number and Size of Connections	Project Status	FIA Status	Additional Notes (see footer for detail)	Percent Facilities Intallation Complete
Elm Lane Apartments	Elm Lane, Oakley	Multi-Family	One 4" Domestic and One 1 1/2" Irrigation	Finalizing Paperwork for Final Acceptance	Projected Acceptance at Future Board Meeting	--	99%
8734 - Stonewood Unit 2A	West of Rose Ave; south of Longhorn Way; North of Carpenter Road	Subdivision	27 Lots (1" services for fire sprinklers)	Working on As-Built	Board Approved	--	98%
8736 & 8836 Pheasant Meadows & Vintner View	Off of O'Hara Avenue, south of Grapevine Lane	Subdivision	50 Lots for both 8736 & 8836 (1" services for fire sprinklers)	Working on As-Built	Board Approved	--	98%
9284 - Ranchette (Discovery Builders)	Oakley Road at Neroly Road	Subdivision	13 Lots (1" services for fire sprinklers)	Waiting on As-Built	Board Approved	--	98%
9426 - Delta Coves Marina - Fire Services	West Wind Place, Bethel Island	Commercial	Three 1-1/2" Irrigation Services; Five 2" services for the Docks	Waiting for Plan Revisions and As-Built	Board Approved	--	98%
8904 Cypress Crossings (formerly Baldocchi Property) - Sellers Avenue Offsite Improvements	6390 Sellers Avenue; SE corner of E. Cypress Rd & Sellers Ave.	Mainline Extension	24" Watermain Extension down Sellers Avenue	Waiting on As-Built	Board Approved	--	98%
Oakley - Contra Costa Logistics Center -24" Butterfly Valve Installation	6000 Bridgehead Road, near Wilbur Avenue	Isolation Valve Installation	No Connections	Waiting on As-Built and easements	Board Approved	--	95%
8904 Cypress Crossings (Tuscany Estates-Baldocchi Property) In-Tract Improvements - East Cypress	East Cypress Road, Oakley	Subdivision	98 Lots for both 8736 & 8836 (1" services for fire sprinklers)	Punch List of Items has been Developed	Board Approved	--	95%
9426 - Delta Coves Marina - Cottages - Pulte Homes	West Wind Place, Bethel Island	Subdivision/Condos	64 Services (1" for fire sprinklers) and Two 1 1/2" Irrigation Services	Working on Punch List Items & As-Built	Board Approved	--	93%

## Notes:

RW = Project identified to install recycled water piping system.

GWMW = Project to install one, or more, groundwater monitoring wells.

CN = Carbon Neutrality (solar offset of pump station and/or building)

Updated 2/21/2024

# Development Status Report

Project Description	Location	Type of Project	Number and Size of Connections	Project Status	FIA Status	Additional Notes (see footer for detail)	Percent Facilities Intallation Complete
Oakley Logistics Center Phase 1- Backbone Infrastructure	6000 Bridgehead Road, near Wilbur Avenue	Commercial/ Light Industrial	Three 6" Services	Under Construction - Pending upgrades to 8" connections	Board Approved	--	90%
9307 - Summer Lake North- Backbone	North of E. Cypress Road; East of Bethel Island Road	Subdivision	Backbone Infrastructure for Future Subdivisions; Services for Irrigation	Preconstruction Stage; expect start of water system construction Mar/Apr 2024	Board Approved	RW, GWMW, CN	0%
8803 - Brownstone (Clyde Miles Construction)	Brownstone Road, Oakley	Subdivision	108 Lots (1" services for fire sprinklers)	Plans Signed but Need to be Rechecked Following Other Utility Changes	Future Board Meeting	GWMW	0%
9156 - Bethel Island LLC (Biggs) (Part of Cypress Preserve)	South of Summer Lake South, Rock Slough, Oakley	Subdivision	195 Apt Units (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9307 - Summer Lake North	North of E. Cypress Road; East of Bethel Island Road	Subdivision	824 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9311 KT-KB Oakley, LLC (Part of Cypress Preserve)	APN 032-082-001; East of Jersey Island Road; North of East Cypress Road	Subdivision	276 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9404 - Leshner Property (Part of Cypress Preserve)	Northwest corner of Bethel Island & East Cypress Road	Subdivision	1056 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
East Cypress Road Precise Alignment (Part of Cypress Preserve)	East Cypress Road; Between Knightsen Ave. and Bethel Island Road	Subdivision	Pending	Under DWD Plan Review	Future Board Meeting	--	0%
9616 Summer Lake North Phase 1 Village 1	North of E. Cypress Road; East of Bethel Island Road	Subdivision	88 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%

## Notes:

RW = Project identified to install recycled water piping system.

GWMW = Project to install one, or more, groundwater monitoring wells.

CN = Carbon Neutrality (solar offset of pump station and/or building)

Updated 2/21/2024



# Development Status Report

Project Description	Location	Type of Project	Number and Size of Connections	Project Status	FIA Status	Additional Notes (see footer for detail)	Percent Facilities Intallation Complete
9617 Summer Lake North Phase 1 Village 2	North of E. Cypress Road; East of Bethel Island Road	Subdivision	52 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9618 Summer Lake North Phase 1 Village 3	North of E. Cypress Road; East of Bethel Island Road	Subdivision	54 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9619 Summer Lake North Phase 1 Village 4	North of E. Cypress Road; East of Bethel Island Road	Subdivision	63 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9620 Summer Lake North Phase 1 Village 5	North of E. Cypress Road; East of Bethel Island Road	Subdivision	79 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9624 Grand Cypress Preserve Ph. 1 Village 1 R-21	South of E. Cypress Road; West of Bethel Island Road	Subdivision	83 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9625 Grand Cypress Preserve Ph. 1 Village 1 R-22	South of E. Cypress Road; West of Bethel Island Road	Subdivision	111 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9626 Grand Cypress Preserve Ph. 1 Village 1 R-25	South of E. Cypress Road; West of Bethel Island Road	Subdivision	65 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9627 Grand Cypress Preserve Ph. 1 Village 1 R-26	South of E. Cypress Road; West of Bethel Island Road	Subdivision	78 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
The Honey Lane Development	637 Honey Lane, Oakley (adjacent to Marsh Creek)	Subdivision	19 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	--	0%
9580 Golden Oak	West Ruby Street and Fuschia Way	Subdivision	7 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	--	0%
8760 - Stonewood 1B	West of Rose Ave; south of Longhorn Way; North of Carpenter Road	Subdivision	133 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	GWMW	0%

## Notes:

RW = Project identified to install recycled water piping system.

GWMW = Project to install one, or more, groundwater monitoring wells.

CN = Carbon Neutrality (solar offset of pump station and/or building)

Updated 2/21/2024

# Development Status Report

Project Description	Location	Type of Project	Number and Size of Connections	Project Status	FIA Status	Additional Notes (see footer for detail)	Percent Facilities Intallation Complete
9534 - Stonewood 3 Unit 2	West of Rose Ave; south of Longhorn Way' North of Carpenter Road	Subdivision	Pending	Under DWD Plan Review	Future Board Meeting	--	0%
9557 Burroughs Property	E. Cypress Road & Knightsen Avenue	Subdivision	208 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	GWMW	0%
9579 Honey/Creekside Subdivision	463 & 560 Honey Lane	Subdivision	57 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	GWMW	0%
6013 - BIRS Bethel Island Res. & Pump Station	Delta Coves Project, Bethel Island	Reservoir & Pump Station for Delta Coves	No Connections	Under DWD Plan Review	Future Board Meeting	CN	0%
6610 - Spinnaker Cove	Cypress Road to Sandmound Blvd	Subdivision	Pending	Planning Stage	Future Board Meeting	--	0%
Live Oak and Main Street	Live Oak Avenue and Main Street	Subdivision	49 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	--	0%
637 Brownstone Road	APN 034-170-006; Brownstone Rd; east of O'Hara Ave.	Subdivision	Pending	City Planning Stage/On Hold	Future Board Meeting	--	0%
8787 Rosewood Subdivision (61 Lots)	4073 Rose Avenue, Oakley	Subdivision	61 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	GWMW	0%
8807 - Villa Grove (35 Lots)	2080 O'Hara Avenue	Subdivision	35 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	--	0%
9088 - Cedarwood	4192 Live Oak Avenue (Near Knox Lane)	Subdivision	34 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	--	0%
9183 Stonewood 3	SE & SW Corners of Carpenter Rd/Simoni Ranch Rd and Rose Avenue	Subdivision	31 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	--	0%
9488 Castro Property	East side of Machado Ln; South of East Cypress Road	Subdivision	10 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	--	0%

## Notes:

RW = Project identified to install recycled water piping system.

GWMW = Project to install one, or more, groundwater monitoring wells.

CN = Carbon Neutrality (solar offset of pump station and/or building)

Updated 2/21/2024

# Development Status Report

Project Description	Location	Type of Project	Number and Size of Connections	Project Status	FIA Status	Additional Notes (see footer for detail)	Percent Facilities Intallation Complete
9537 - 2480 Oakley Road	2480 Oakley Road, near Live Oak Avenue, Oakley	Subdivision	22 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	--	0%
9615 Machado Lane - Cosetti Property	APNs 033-190-003 & 033-190-004	Subdivision	76 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	GWMW	0%
Brownstone and Main Commercial Development	Brownstone and Main Street	Commercial/ Restaurant/ Retail/Car Wash	Pending	City Planning Stage/On Hold	Future Board Meeting	GWMW	0%
IBN Sina Community Center	Oakley Road and Neroly Road	Public Assembly/Residential	Pending	City Planning Stage/On Hold	Future Board Meeting	--	0%
Oakley Village	West of Sellers Road	Subdivision	42 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	--	0%

## Notes:

RW = Project identified to install recycled water piping system.  
 GWMW = Project to install one, or more, groundwater monitoring wells.  
 CN = Carbon Neutrality (solar offset of pump station and/or building)

**DIABLO WATER DISTRICT**  
February 28, 2024 Board Meeting  
Item Number 12

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: District Counsel's Reports.

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District Counsel will provide any relevant updates regarding legislative, regulatory, and/or court case matters.

**RECOMMENDATION:**

Receive.

*Dan Muelrath* \_\_\_\_\_

Dan Muelrath  
General Manager



**DIABLO WATER DISTRICT**  
**February 28, 2024 Board Meeting**  
**Item Number 13**

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: Directors' Reports.

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Representative assignments verbal reports:

- City of Oakley – Director Tiernan
- Ironhouse – Director Pastor
- LAFCO – Director Pastor
- Contra Costa Water District – Director Seger
- ECC Groundwater Sustainability – Director Tiernan
- CCSDA – Director Pastor

**RECOMMENDATION:**

Discuss.

*Dan Muelrath*

Dan Muelrath  
General Manager

**DIABLO WATER DISTRICT**  
**February 28, 2024 Board Meeting**  
**Item Number 14**

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: Future Agenda Items.

<b>March 27, 2024</b>	
Auditor Engagement	Action
Sub Awardee Approval for RW grant via EPA/ISD	Action
CCSDA Overview	Discussion
Blue Sky Planning Draft Results	Discussion
<b>April 24, 2024</b>	
FIA for DC Booster & Pump Station	Action
FY 2024/25 Draft Budget	
<b>Other Items</b>	<b>Future Date</b>
EPA WaterSense New Home Certification	TBD
Sustainable CoCo Partnership	TBD

