



Director Kovalick will be attending the meeting from 595 Martinsville Road, Basking Ridge, New Jersey 07920. This agenda will be posted at this location at least 72 hours before the Board Meeting, and this location will be accessible to the public.

BOARD OF DIRECTORS:
MARILYN M. TIERNAN
PRESIDENT

SCOTT R. PASTOR
VICE PRESIDENT

PAUL SEGER
JOE KOVALICK
JASON SHAW

GENERAL MANAGER:
DANIEL MUEL RATH

GENERAL COUNSEL:
WESLEY A. MILIBAND

BOARD SECRETARY:
KAIT KNIGHT

AGENDA

The Regular Meeting of the Board of Directors of Diablo Water District will be held on January 24, 2024 at 6:30 pm at the District's office, 87 Carol Lane, Oakley, California. This meeting is being conducted in person and via webinar. Members of the public and District staff may attend the meeting via conference call / web using the credentials below. Members of the public will continue to have the opportunity to provide public input via the webinar or phone features.

Dial in Number: 1-949-346-1487

Conference ID: 309 805 853#

Or

Web Option: www.diablowater.org/webmeetings

Check your browsers' functionality or download the Microsoft Teams App prior to the meeting.

The District's agendas and supporting documents are available on the District's website: www.diablowater.org, or by calling Kait Knight at (925) 625-6587. A fee may be charged for copies.

If you have a special accommodation needs to attend the meeting, please provide at least two (2) working days' notice prior to the meeting by calling Kait Knight at (925) 625-6587.

1. Call to Order, Roll Call, and Pledge of Allegiance.

2. Public Input.

Anyone present may address the Board of Directors on any subject within the jurisdiction of Diablo Water District. If the subject item is on this Agenda, please hold public comment until the appropriate item. **All virtual attendees will remain on mute until called upon to address the Board.**

Action Items

3. Consent Calendar.

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately. *The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.*

A. Minutes of the Special Meeting of December 13, 2023.

Staff Recommendation: Approve.

B. Acceptance of Facilities – Anton Oakley, Elm Lane Workforce Housing.

Staff Recommendation: Adopt Resolution Number 2024 – 02.

Action Items

4. Financial Reports.

Staff Recommendation: Approve warrant register 2023-12, ACH wire transactions for December 2023, and receive the monthly financial statement for November 2023.

5. Officer and Representation Assignments.

Staff Recommendation: Should the Board desire, select the Board President, Vice President, and Representation Assignments.

Discussion Items

6. Good Governance Refresher.

7. General Manager's Reports.

- Water Supply Charts

8. District Engineers Report.

9. District Counsel Report.

10. Directors' Reports.

- Representative verbal reports.
- Other items as needed.

11. Future Agenda Items.

- Preliminary list of items for the next two months.
- Other items being tracked and awaiting a scheduled date.

12. Next Meetings of the Board of Directors.

- February 22, 2024 – Special Meeting with CCWD – 10:00 am
- February 28, 2024 Regular Meeting – 6:30 pm
- March 27, 2024 Regular Meeting – 6:30 pm

Closed Session Items

13. Closed Session – Conference with Legal Counsel – Anticipated Litigation (Government Code § 54956.9(d)(4))

Three Potential Cases

Closed Session – Conference with Real Property Negotiations (Government Code § 54956.8)

Property Description: Jersey Island located in Contra Costa County

Negotiation: Diablo Water District General Manager Dan Muelrath and Ironhouse/Reclamation District 830 Representative TBD

Under Negotiation: Terms and Price

14. Adjournment.

Posted this 19th day of January 2024.



Dan Muelrath, General Manager

DIABLO WATER DISTRICT

January 24, 2024 Board Meeting

Item Number 3

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: Consent Calendar.

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately.

The consent calendar may be approved by a single motion to approve, followed by a second, and then a call for vote.

3A. Minutes of the Special Meeting of December 13, 2023.

Staff Recommendation: Approve.

3B. Acceptance of Facilities – Anton Oakley, Elm Lane Workforce Housing.

Staff Recommendation: Adopt Resolution Number 2024 – 02.

RECOMMENDATION:

Approve.

Dan Muelrath

Dan Muelrath
General Manager



87 Carol Lane
P.O. Box 127
Oakley, CA 94561-0127
925-625-3798
Fax 925-625-0814
www.diablowater.org

MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
DIABLO WATER DISTRICT
HELD ON DECEMBER 13, 2023

Directors:
Marilyn M. Tiernan
President

Scott R. Pastor
Vice President

Paul Seger
Joe Kovalick
Jason Shaw

General Manager:
Daniel Muelrath

General Counsel:
Wesley A. Miliband

Board Secretary:
Kait Knight

The Special Meeting of the Board of Directors of Diablo Water District was held on December 13, 2023 at 2 :30 pm at the District's office, 87 Carol Lane, Oakley, California and via conference call / web as noticed in the posted agenda.

1. Call to Order and Roll Call

The special meeting of the Board of Directors of Diablo Water District (District) was called to order by President Tiernan at 2:35 p.m. on December 13, 2023.

Directors Present: Tiernan, Pastor, Seger, Kovalick, Shaw
Staff Present: Dan Muelrath, Kait Knight, Jennifer McCoy
General Counsel: Wes Miliband (AARLL)
Others Present: Justin Williams (MUN CPAs), Angela Lowrey (Ironhouse),
Members of General Public

2. Public Input. (Anyone present may address the Board of Directors on any subject within the jurisdiction of Diablo Water District. If the subject item is on this Agenda, please hold public comment until the appropriate item). **All virtual attendees will remain on mute until called upon to address the Board.**

3. Consent Calendar.

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately. *The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.*

A. Minutes of the Regular Meeting of October 25, 2023.

Staff Recommendation: Approve.

B. Minutes of the Special Meeting of November 15, 2023.

Staff Recommendation: Approve.

C. Minutes of the Special Meeting of November 27, 2023.

Staff Recommendation: Approve.

It was moved by Director Shaw, seconded by Director Kovalick, and approved by the following vote to approve the Consent Calendar.

AYES: Pastor, Seger, Kovalick, Shaw, Tiernan

NOES: None

ABSTAIN: None

4. Acceptance of Annual Audit for Fiscal Year Ending June 30, 2023.

Staff Recommendation: Accept the audit report.

Justin Williams (MUN CPAs) presented the annual audit report to the Board.

It was moved by Director Seger, seconded by Director Shaw, and approved by the following vote to accept the audit report.

AYES: Pastor, Seger, Kovalick, Shaw, Tiernan

NOES: None

ABSTAIN: None

5. Distinguished Budget Presentation Award – GFOA.

Staff Recommendation: Receive.

The board received the GFOA Award.

6. Financial Reports.

Staff Recommendation: Approve warrant register 2023-10 and 2023-11, ACH wire transactions for October and November 2023, and receive the monthly financial statement for October 2023.

Director Kovalick reiterated the desire for more controls on true-ups from Contra Costa Water District resulting from large expenses at Randall-Bold.

It was moved by Director Kovalick, seconded by Director Seger, and approved by the following vote to approve warrant register 2023-10 and 2023-11, ACH wire transactions for October and November 2023, and receive the monthly financial statement for October 2023.

AYES: Pastor, Seger, Kovalick, Shaw, Tiernan

NOES: None

ABSTAIN: None

7. Adoption of Updated Compensation Schedule and Associated Regulation Changes.

Staff Recommendation: Adopt Resolution No. 2023-12, updating the District's current compensation schedule and amending Regulations Nos. 106 and 129.

It was moved by President Tiernan, seconded by Vice President Pastor, and approved by the following vote to adopt Resolution No. 2023-12, updating the District's current compensation schedule and amending Regulations Nos. 106 and 129.

AYES: Pastor, Seger, Kovalick, Shaw, Tiernan

NOES: None

ABSTAIN: None

8. Resolution of Support for the General Manager to be Placed on CCSDA's Ballot for the Position of President.

Staff Recommendation: Adopt Resolution No. 2023-13, supporting the nomination of Dan Muelrath for the position of President of the Contra Costa Special District Association.

The Board shared support for General Manager Muelrath's nomination and increasing regional collaboration with other agencies. Director Kovalick requested a presentation from CCSDA be added to the future agenda items.

It was moved by Director Kovalick, seconded by President Tiernan, and approved by the following vote to adopt Resolution No. 2023-13, supporting the nomination

of Dan Muelrath for the position of President of the Contra Costa Special District Association.

AYES: Pastor, Seger, Kovalick, Shaw, Tiernan
NOES: None
ABSTAIN: None

9. Amend R2/R3 Parallel Transmission Main Task Order.

Staff Recommendation: Authorize the General Manager to execute Amendment 1 to Task Order No. 2022-02 with the District's Engineer, CDM Smith, in an amount not to exceed \$347,900 plus a 10% contingency.

Director Kovalick stressed this project is an important part of the seismic improvement plans.

Director Seger requested that the fault that runs along Empire be addressed in the preliminary study. General Manager Muelrath said the hydraulic model showed the connection would be near Neroly. Bill Brick, CDM Smith, advised that he would review the plans with geotechnical experts.

It was moved by Director Kovalick, seconded by Director Shaw, and approved by the following vote to authorize the General Manager to execute Amendment 1 to Task Order No. 2022-02 with the District's Engineer, CDM Smith, in an amount not to exceed \$347,900 plus a 10% contingency.

AYES: Pastor, Seger, Kovalick, Shaw, Tiernan
NOES: None
ABSTAIN: None

10. General Manager's Reports.

- Water Supply Charts.
- CCC General Plan Update.

General Manager Muelrath noted that total water demand is down 10% from last year and significantly below the 3-year average, which results in decreased revenue and an increased cost per unit.

He also shared that the General Plan mentions DWD should consider consolidation of water mutuals on Bethel Island, and that he will put in a request for adjusted wording since this is already happening. He asked the Board to bring any

comments back by mid-January that are within our authority as a District or GSA back and he will relay those as well. Any comments outside our authority will come back to the full Board for review.

Director Kovalick asked why there was no mention of consolidation with Knightsen as there are water issues there. President Tiernan commented that their water tables are so high. General Manager Muelrath said it depends on how far it extends to, as they would be outside our jurisdiction and would be in the county's GSA.

President Tiernan discussed the breakdown of land use element in the plan and was curious how they are calculating the residential density in Bethel Island. General Manager Muelrath pointed out that Knightsen has a few land use options but nothing high density, and Bethel Island is not showing any appreciable new development with how current zoning is set up.

Director Seger requested that we share our documents for consolidation with the State.

11. Engineer's Reports.

- Construction project updates.

Bill Brick, CDM Smith, reported on the status of construction projects.

12. General Counsel's Reports.

No report.

13. Directors' Reports.

- Representative verbal reports.
- Other items as needed.

Director Kovalick did not make the meeting for the City of Oakley; however, he did review the November meeting minutes and shared the City is selling a 27-acre parcel to a developer on East Cypress, stipulating that there would be a reduction of fees between the developer and the City and that he forwarded it to Dan for review. He also noted that the development timeframe for East Cypress was extended to 2045. General Manager Muelrath added that the East Cypress Road widening was being taken over by the City, and the District will be meeting with them next month to review the inherited plans and ensure the 20" parallel water main the District is owed is accounted for.

Director Shaw added that Councilmember Williams is the new mayor, Councilmember Shaw is the vice mayor, and Councilmember Fuller is our new representative.

Director Seger reported that CCWD approved their audit, and that operating revenue for untreated water is down \$1.8m from last year, and that a third of their revenue comes from raw water sales. He also mentioned that the Old River pump went down in late October, so they were unable to pump into Los Vaqueros for a couple of weeks, but it is up and running now.

General Manager Muelrath reported that ECC Groundwater Sustainability group emailed the State to express disappointment that grant funds were not awarded to the GSA.

14. Future Agenda Items.

- Preliminary list of items for the next two months.
- Other items being tracked and awaiting a scheduled date.

President Tiernan requested that Director assignments be added to future agenda items. General Manager Muelrath advised that the regulations state these happen every two years, but the Board can always do it ahead of that. Director Kovalick thought it would be helpful as well.

General Manager Muelrath added that we would be scheduling the planning session for January 2024.

15. Next Meetings of the Board of Directors.

- January 24, 2024 Regular Meeting – 6:30 pm
- February 28, 2024 Regular Meeting – 6:30 pm
- March 27, 2024 Regular Meeting – 6:30 pm

Closed Session

16. Closed Session - Conference with Legal Counsel – Anticipated Litigation (Government Code § 54956.9(d)(4))

One Potential Case

Closed Session - Conference with Real Property Negotiations (Government Code §. 54956.8)

Property Description: Jersey Island located in Contra Costa County

Negotiation: Diablo Water District General Manager Dan Muelrath and
Ironhouse/Reclamation District 830 Representative TBD
Under Negotiation: Terms and Price

No reportable action.

Open Session

17. Adjournment.

Director Tiernan adjourned the meeting at 5:02 p.m.

Kait Knight, Board Secretary

DIABLO WATER DISTRICT
January 24, 2024 Board Meeting
Item Number 3.B

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: Acceptance of Facilities – Anton Oakley, Elm Lane Workforce Housing.

Per the Facilities Installation Agreements with Elm Lane Oakley, LP, a California limited partnership, all District facilities have been completed and are ready for District acceptance. All required tests and inspections have been performed on the following facilities:

1. The water mains, service lines, meters, and appurtenances necessary to extend the District's water distribution system to the Developer's land.
2. The value of the facilities accepted into the District's distribution system is approximately \$430,000 and is now part of the District's capital assets.

These facilities will be accepted via District Resolution Number 2024 – 02.

RECOMMENDATION:

Adopt Resolution Number 2024 – 02.

Dan Muelrath

Dan Muelrath
General Manager

Attached: Resolution Number 2024 - 02

RESOLUTION NO. 2024 - 02

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF DIABLO WATER DISTRICT
ACCEPTING DISTRICT FACILITIES**

WHEREAS, Diablo Water District (“District”) and Elm Lane Oakley, LP, a California limited partnership, (“Developer”), entered into a Facilities Installation Agreement for Anton Oakley, Elm Lane Workforce Housing; and

WHEREAS, the Developer has satisfied the requirements for the installation of certain District facilities, appurtenances and easements; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Diablo Water District that the District hereby accepts the following facilities and appurtenances:

1. The water mains, service lines, meters, and appurtenances necessary to extend the District’s water distribution system to the Developer’s land.

* * * * *

I certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Directors of Diablo Water District at a regular meeting thereof, held on January 24, 2024, by the following vote:

AYES:

NOES:

ABSENT:

DATED:

Kait Knight, Secretary

DIABLO WATER DISTRICT

January 24, 2024 Board Meeting

Item Number 4

TO: Each Director

FROM: Jennifer McCoy, Finance & Accounting Manager

SUBJECT: Financial Reports.

Items included for discussion:

- Warrant Register Number:
 - 2023-12
 - ACH and Wire Transactions – December 2023
- Monthly Financial Statements
 - November 2023

RECOMMENDATION:

Approve warrant register 2023-12, ACH wire transactions for December 2023, and receive the monthly financial statement for November 2023.

Jennifer McCoy

Jennifer McCoy

Finance & Accounting Manager

Attached: 1.) Warrant Registers 2023-12
3.) ACH and Wire Transactions for December 2023
4.) November 2023 Financial Statement

DIABLO WATER DISTRICT
WARRANT REGISTER 2023 - 12
January 24, 2024

<u>Check Numbers</u>	<u>Detail</u>	<u>Amount</u>
December Utility Billing Refund Checks 56428-56456	See Detail Check Register	9,214.34
December AP Checks 56457-56498	See Detail Check Register	839,820.29
Payroll Checks 56499-56503	December Payroll Checks	27,730.62
Payroll Direct Deposit Employees	December Payroll Direct Deposit	160,438.28
December AP Checks 56504-56509	See Detail Check Register	130,881.72
TOTAL WARRANTS		1,168,085.25

The foregoing Accounts Payable Warrants 56428 through 56509, payroll for December 2023,
Federal, State Income Taxes withheld and retirement are hereby approved for payment.

_____ General Manager	_____ Director
_____ Director	_____ Director
_____ Director	_____ Director

Signatures Required: General Manager and minimum of three (3) Directors



Diablo Water District, CA

Refund Check Register

Refund Check Detail

UBPKT05151 - December 2023 Refunds

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
013-06854-08	LOPEZ, JOSE	12/13/2023	56428	120.54			120.54	Generated From Billing
028-09701-02	CHEONG, CHI PONG	12/13/2023	56429	87.09			87.09	Generated From Billing
099-05408-20	DEL BARBA RANCH	12/13/2023	56430	541.24			541.24	Generated From Billing
099-08878-08	CAMPANELLA CORPORATION	12/13/2023	56431	1,345.74			1345.74	Generated From Billing
099-08878-09	THE WILLOWS AT BETHEL ISLAND	12/13/2023	56432	1,291.67			1291.67	Generated From Billing
099-09353-12	DESILVA GATES CONSTRUCTION	12/13/2023	56433	889.64			889.64	Generated From Billing
099-09356-12	CAPRA ENVIRONMENTAL	12/13/2023	56434	986.05			986.05	Generated From Billing
099-09356-13	BAJA CONSTRUCTION COMPANY INC	12/13/2023	56435	1,135.08			1135.08	Generated From Billing
102-02220-00	AZEVEDO, HERMINIO ANTONIO	12/13/2023	56436	8.18			8.18	Generated From Billing
103-00447-10	WIMBERLY, RENISHA	12/13/2023	56437	94.61			94.61	Generated From Billing
104-01128-02	MOEBIUS, KIM	12/13/2023	56438	172.13			172.13	Generated From Billing
104-05061-05	BELLAMY, ALAN	12/13/2023	56439	84.33			84.33	Generated From Billing
108-01531-03	HERNANDEZ, JOSEPH	12/13/2023	56440	88.59			88.59	Generated From Billing
109-02294-02	LOPEZ, ISMAEL	12/13/2023	56441	125.98			125.98	Generated From Billing
110-00725-01	URY, ALEXANDRIA MEZA AND RICHARD	12/13/2023	56442	187.77			187.77	Generated From Billing
112-04426-02	MEDEIROS, VERONICA	12/13/2023	56443	181.67			181.67	Generated From Billing
113-06543-03	KELLY, LINDA AND JODY	12/13/2023	56444	94.22			94.22	Generated From Billing
117-12839-01	NUNEZ, RONMEL	12/13/2023	56445	19.86			19.86	Generated From Billing
118-01448-07	ZAKARIA, KENNETH	12/13/2023	56446	103.65			103.65	Generated From Billing
119-02911-07	HOLT, MAKAYLA	12/13/2023	56447	110.74			110.74	Generated From Billing
121-03479-01	PICKETT, BRIDGET	12/13/2023	56448	93.87			93.87	Generated From Billing
124-09796-05	ZHAO, MIAO YUN	12/13/2023	56449	181.28			181.28	Generated From Billing
125-04094-01	BORGSDORF, KAITY AND JOHN	12/13/2023	56450	520.73			520.73	Generated From Billing
127-07831-04	WHITTEMORE, DENNIS	12/13/2023	56451	91.74			91.74	Generated From Billing
129-10946-01	HARLEY, E ROSE	12/13/2023	56452	75.44			75.44	Generated From Billing
134-10385-03	KHAYZNIKOV, YURIY	12/13/2023	56453	163.92			163.92	Generated From Billing
134-11448-02	VELASQUEZ, CHRIS	12/13/2023	56454	48.11			48.11	Generated From Billing
139-12825-01	SLAVENS, MONTE	12/13/2023	56455	189.87			189.87	Generated From Billing
139-13353-02	CARBONIERI, ANDRE	12/13/2023	56456	180.60			180.60	Generated From Billing

Total Refunds: 29

Total Refunded Amount: 9,214.34

Revenue Code Summary

Revenue Code	Amount
996 - Unapplied Credits	9214.34
Revenue Total:	9214.34

General Ledger Distribution

Posting Date: 12/13/2023

	Account Number	Account Name	Posting Amount	IFT
Fund:	01 - General Operating			
	01-00-109-000	Claim on Pooled Cash	-9,214.34	Yes
	01-00-110-000	Accounts Receivable - Water Bills	9,214.34	
		01 Total:	0.00	
Fund:	99 - Pooled Cash			
	99-00-100-000	Pooled Cash	-9,214.34	
	99-00-209-000	Due To Other Funds	9,214.34	Yes
		99 Total:	0.00	
		Distribution Total:	0.00	



Diablo Water District, CA

Check Register

Packet: APPKT00569 - DEC 2023 WARRANTS 12-14-23 LP

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank -AP Bank						
ALLBAY	ALL BAY ANSWERING SERVICE	12/15/2023	Regular	0.00	486.00	56457
ALTAMONT	ALTAMONT LANDSCAPE INC	12/15/2023	Regular	0.00	607.00	56458
AT&T	AT&T	12/15/2023	Regular	0.00	213.91	56459
AT&TUVRS	AT&T	12/15/2023	Regular	0.00	96.30	56460
BWAUTO01	BRENTWOOD AUTO PARTS INC	12/15/2023	Regular	0.00	71.18	56461
CCCERA	CCC EMPLOYEES' RETIREMENT ASSO	12/15/2023	Regular	0.00	96,763.00	56462
LINNCHCK	CHUCK LINN	12/15/2023	Regular	0.00	191.34	56463
CITYOFBW	CITY OF BRENTWOOD	12/15/2023	Regular	0.00	26.40	56464
CITYOFBW	CITY OF BRENTWOOD	12/15/2023	Regular	0.00	344.42	56465
CCWD-RB	CONTRA COSTA WATER DIST	12/15/2023	Regular	0.00	6,544.20	56466
CCWD01	CONTRA COSTA WATER DIST	12/15/2023	Regular	0.00	404,517.44	56467
CORE&MAIN	CORE & MAIN	12/15/2023	Regular	0.00	437.00	56468
BOWERS01	DANNY BOWERS	12/15/2023	Regular	0.00	191.34	56469
DATA INSTINCTS	DATA INSTINCTS	12/15/2023	Regular	0.00	3,526.25	56470
EBERT	EBERT ENTERPRISES, INC	12/15/2023	Regular	0.00	1,575.00	56471
GRAINGER	GRAINGER	12/15/2023	Regular	0.00	659.79	56472
HASA	HASA	12/15/2023	Regular	0.00	940.01	56473
HOMEDEPOT	HOME DEPOT CREDIT SERVICES	12/15/2023	Regular	0.00	1,020.62	56474
HUNTSONS	HUNT AND SONS INC	12/15/2023	Regular	0.00	127.84	56475
INFOSEND	INFOSEND	12/15/2023	Regular	0.00	8,212.56	56476
INSIGHT	INSIGHT PUBLIC SECTOR, INC	12/15/2023	Regular	0.00	90.73	56477
KONICA	KONICA MINOLTA BUSINESS	12/15/2023	Regular	0.00	38.10	56478
LOWES	LOWE'S	12/15/2023	Regular	0.00	271.46	56479
MANNURR1	MANN, URRUTIA, NELSON CPA	12/15/2023	Regular	0.00	5,350.00	56480
OAKDISPO	MT DIABLO	12/15/2023	Regular	0.00	418.60	56481
OKLYACE	OAKLEY ACE HARDWARE	12/15/2023	Regular	0.00	166.48	56482
PACG&E03	PACIFIC GAS & ELECTRIC	12/15/2023	Regular	0.00	1,293.43	56483
PACG&E01	PACIFIC GAS & ELECTRIC CO	12/15/2023	Regular	0.00	9,821.62	56484
PAPE	PAPE MACHINERY, INC.	12/15/2023	Regular	0.00	187,690.96	56485
PAULSAUT	PAUL'S AUTOMOTIVE CENTER	12/15/2023	Regular	0.00	1,618.98	56486
PETTYCSH	PETTY CASH	12/15/2023	Regular	0.00	1,995.77	56487
	Void	12/15/2023	Regular	0.00	0.00	56488
QUADIENT FINANCE	QUADIENT FINANCE USA, INC	12/15/2023	Regular	0.00	300.00	56489
RAUCHCOM	RAUCH COMM CONSULTANT INC	12/15/2023	Regular	0.00	747.75	56490
RPLG	RENNE PUBLIC LAW GROUP, LLP	12/15/2023	Regular	0.00	17,439.32	56491
SCHEER	SCHEER SECURITY	12/15/2023	Regular	0.00	406.50	56492
SWRCB	SWRCB	12/15/2023	Regular	0.00	3,576.00	56493
TYLERTEC	TYLER TECHNOLOGIES INC	12/15/2023	Regular	0.00	80,248.00	56494
VIKINGSHRED	VIKING SHRED	12/15/2023	Regular	0.00	53.99	56495
VIP CLEANING	VIP CLEANING SERVICE	12/15/2023	Regular	0.00	1,120.00	56496
HDSUPPLY - WHITE CAI	WHITE CAP, L.P.	12/15/2023	Regular	0.00	401.90	56497

Check Register

Packet: APPKT00569-DEC 2023 WARRANTS 12-14-23 LP

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
WMCORP	WM CORPORATE SERVICES, INC.	12/15/2023	Regular	0.00	219.10	56498

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	55	41	0.00	839,820.29
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	55	42	0.00	839,820.29

Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	12/2023	839,820.29
			<u>839,820.29</u>



Diablo Water District, CA

Payroll Check Register Checks

Pay Period: 11/21/2023-12/20/2023

Packet: PYPKT00314 - Payroll December 2023 - 12/27/23 - Jen & Lauren
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Check Type	Date	Amount	Number
PADILLA, GINO L	P02	Regular	12/27/2023	5,637.52	56499
ROMERO, LUIS J	R22	Regular	12/27/2023	8,097.89	56500
SEGER, PAUL S	S65	Regular	12/27/2023	92.35	56501
TIERNAN, MARILYN M	T57	Regular	12/27/2023	77.35	56502
WEAVER, WAYNE A	W27	Regular	12/27/2023	13,825.51	56503



Diablo Water District, CA

Payroll Check Register

Direct Deposits

Pay Period: 11/21/2023-12/20/2023

Packet: PYPKT00314 - Payroll December 2023 - 12/27/23 - Jen & Lauren
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Date	Amount	Number
BELLECI, CHRISTINE	B32	12/27/2023	9,012.99	741
CASTOR, LaVONDA	C03	12/27/2023	7,921.78	742
CRAWFORD, CHAD D	C09	12/27/2023	6,380.09	743
DEJESUS, HUNTER J	D10	12/27/2023	8,078.75	744
FORD, WILLOW	F01	12/27/2023	4,905.20	745
GONZALEZ, JORGE R	G17	12/27/2023	11,817.60	746
GROOVER, MATTHEW J	G21	12/27/2023	4,141.19	747
GONZALES, SOPHIA M	G91	12/27/2023	7,292.87	748
HERRERA, JOHN P	H02	12/27/2023	6,385.82	749
KOVALICK, JOSEPH A	K01	12/27/2023	92.35	750
KNIGHT, KATHLEEN MARIE	K24	12/27/2023	7,683.88	751
KEMP, SIMON A	K92	12/27/2023	6,589.76	752
McCOY, JENNIFER	L21	12/27/2023	12,343.05	753
LIRA, MICHAEL	L28	12/27/2023	8,450.84	754
LEYBA, SANDRA	L85	12/27/2023	7,794.83	755
MENDOZA, ATANACIO	M20	12/27/2023	10,650.91	756
MUELRATH, DANIEL B	M22	12/27/2023	16,249.39	757
PASTOR, SCOTT R	P03	12/27/2023	92.35	758
POSADA, LAUREN A	P89	12/27/2023	7,190.47	759
BALESTERI, REBECCA	R20	12/27/2023	5,723.59	760
SHAW, JASON R	S74	12/27/2023	92.35	761
VELAZQUEZ, CAMILO R	V01	12/27/2023	6,972.95	762



Diablo Water District, CA

Payroll Check Register Report Summary

Pay Period: 11/21/2023-12/20/2023

Packet: PYPKT00314 - Payroll December 2023 - 12/27/23 - Jen & Lauren
Payroll Set: Payroll Set 01 - 01

Type	Count	Amount
Regular Checks	5	27,730.62
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	22	155,863.01
Total	27	183,593.63



Diablo Water District, CA

Payroll Check Register Checks

Pay Period: 11/21/2023-12/20/2023

Packet: PYPKT00315 - Idaho December 2023 Payroll - 12/27/23 - Jen & Lauren
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Check Type	Date	Amount	Number
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*** No Checks Created In This Packet ***



Diablo Water District, CA

Payroll Check Register

Direct Deposits

Packet: PYPKT00315 - Idaho December 2023 Payroll - 12/27/23 - Jen & Lauren
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Date	Amount	Number
MILINA, CHERI	M21	12/27/2023	4,575.27	763



Diablo Water District, CA

Payroll Check Register Report Summary

Pay Period: 11/21/2023-12/20/2023

Packet: PYPKT00315 - Idaho December 2023 Payroll - 12/27/23 - Jen & Lauren
Payroll Set: Payroll Set 01 - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	1	4,575.27
Total	1	4,575.27



Diablo Water District, CA

Packet: APPKT00573 - DECEMBER 2023 PAYROLL WARRANTS 12-27-23

Check Register

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank -AP Bank						
CCCEFCU0	1st NORTHERN CA	12/28/2023	Regular	0.00	3,500.00	56504
ACWAHPIT	ACWA/JPIA	12/28/2023	Regular	0.00	53,703.26	56505
DWPYRLTX	DIABLO WATER DISTRICT	12/28/2023	Regular	0.00	66,607.00	56506
LININS01	LINCOLN NAT'L LIFE INS	12/28/2023	Regular	0.00	3,507.82	56507
STANDINS	STANDARD INSURANCE CO	12/28/2023	Regular	0.00	3,026.59	56508
VISIONSR	VISION SERVICE PLAN	12/28/2023	Regular	0.00	537.05	56509

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	13	6	0.00	130,881.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	13	6	0.00	130,881.72

Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	12/2023	130,881.72
			<u>130,881.72</u>

DIABLO WATER DISTRICT
BANKING ACTIVITY for DECEMBER 2023
January 24, 2024

TRANSACTION TYPE	DATE	PAYABLE TO	FOR	AMOUNT
Electronic Debit	12/04/23	Global Payments	Credit Card Processing Fees - Open Edge (Nov)	13,534.17
Electronic Debit	12/05/23	Merchant Bankcard	Credit Card Processing Fees - Vantiv (Nov)	69.59
Electronic Debit	12/05/23	CalPERS	SIP 457 Deferred Comp - November 2023 Payroll Deductions	5,425.00
Electronic Debit	12/27/23	US Bank Trust	Debt Service Payment to US Bank for COP 2019	570,100.00
Electronic Debit	12/29/23	DWD Direct Deposit	Payroll December 2023 - Direct Deposit (See Warrant Reg)	160,438.28
Electronic Debit	12/29/23	State EDD	State Withholding - December 2023 Payroll	14,963.46
Electronic Debit	12/29/23	CalPERS	SIP 457 Deferred Comp - December 2023 Payroll Deductions	5,425.00
Electronic Debit	12/29/23	CalPERS	CalPERS Retirement Contributions - December 2023 Payroll	52,990.03
TOTAL ACTIVITY				822,945.53

The above Banking Transactions for December 2023 were given to the Board of Directors for their review
as part of the January 24, 2024 Board Meeting.

Jennifer McCoy

Jennifer McCoy
Finance & Accounting Manager

January 11, 2024

Date

DIABLO WATER DISTRICT
MONTHLY FINANCIAL REPORT
FOR PERIOD NOVEMBER 1, 2023 TO NOVEMBER 30, 2023

<i>Balance as of October 31, 2023</i>	<u><u>\$21,574,855.83</u></u>
Receipts, November 2023	
Operating	1,503,267.08
Non-Operating (MERA, Admin, Inspection & Eng Fees & Contract Services)	86,657.87
Facilities Reserve	136,541.90
Interest	
General	18,305.77
MERA	934.62
Facilities Reserve	18,293.07
Investment activity (+ or -)	40,440.59
Disbursements, November 2023	
Operating	(1,332,304.42)
Facilities Reserve	(451,944.21)
Quarterly Bank Analysis Charges	0.00
<i>Balance as of November 30, 2023</i>	<u><u>\$21,595,048.10</u></u>

FUNDS		AMOUNT
(as of close of business on November 30, 2023)		
District General Fund		4,823,141.70
Restricted funds		
2019 Series Held in Trust by US Bank		333,133.59
2022 Loan Project Funds - LAIF Account		7,500,000.00
Facilities Reserve (<i>AB-1600 Requirements</i>)		6,010,767.16
Designated Funds		
Rate Stabilization Fund (Target \$1M)		1,000,000.00
Reserve Fund - Capital Reserve (Target \$2M by 2025)		750,000.00
Reserve Fund - Emergency Reserve (Target \$5M by 2030)		0.00
Main Extension Reimbursement (MERA)		528,992.34
Knightsen Well System (M25)		37,923.66
Willow Park Marnia Well System (M27)		(16,095.73)
Customer Deposits		351,160.00
Developer Admin, Inspection & Eng Deposit Totals		(321,432.37)
Current Active Projects	\$	(286,480.51)
Archived Projects	\$	(1,254.62)
Projects on Hold	\$	(16,379.55)
Project for Tracking Purposes Only	\$	(16,031.15)
Accidents Pending Collection	\$	(1,286.54)
Subdivision #4990 Phase 3 Bond Deposit		300,000.00
51 Carol Lane Performance Bond		105,000.00
Cypress Self Storage Maintenance Bond		0.00
Substandard Street Investment		
Future Relocation of Bethel Island Road Offsite Waterline		192,000.00
District's Portion of Investment		457.75
TOTAL		<u><u>\$21,595,048.10</u></u>

DIABLO WATER DISTRICT
MONTHLY FINANCIAL REPORT
FOR PERIOD NOVEMBER 1, 2023 TO NOVEMBER 30, 2023
PAGE 2

INVESTMENTS/BANK ACCOUNTS

(as of close of business on November 30, 2023)

<u>INSTITUTION</u>	<u>PAR VALUE</u>	<u>RATE OF INTEREST</u>	<u>MARKET VALUE</u>
California Local Agency Investment Fund	*	3.843	11,957,257.51
BMO, General Checking Account	*		3,189,397.42
US Bank - 6712258600 <i>Held US Bank</i> - Value with Interest Earnings/Res Fund 2019			333,133.59
US Bank 6712258602 Reserve Fund - Series 2019	1.00	Varies	
US Bank 6712258603 Corpyard Project Fund - Series 2019	333,132.59	Varies	
MBS RMB-028036 <i>Held Bank of New York</i> - Value with Interest Earnings			6,115,259.58
MD 12/28/23 TSRY5516308 United States Treasury Bills	2,500,000.00	4.996	
MD 02/21/24 07371CE54 Beal BK USA Las Vegas Nev/CD	220,000.00	1.25	
MD 08/26/24 03065Q-AK-4 Americu Credit Union Rome N/CD	249,000.00	3.25	
MD 09/10/24 649447-VN-6 New York Cmnty Bk Westbury New York/CD	240,000.00	0.70	
MD 09/23/24 34520L-AF-0 Forbright BK Potomac/CD	245,000.00	3.45	
MD 09/30/24 550551-FY-6 Luther Burbank CVGS Santa Rosa Calif/CD	245,000.00	3.80	
MD 04/07/25 02589AC34 American Express Natl Bk Brokred Intl/CD	240,000.00	2.55	
MD 04/21/25 3133EMWH1 Federal Farm CR BKS Bond Rated AA+ Callable 4/21/22	400,000.00	0.71	
MD 04/30/25 20415QHS1 Community West BK N A Goleta Calif/CD	249,000.00	0.40	
MD 05/20/25 58404D-HB-0 Medallion BK Salt Lake City Utah/CD	249,000.00	0.85	
MD 06/19/25 29278TPQ7 Enerbank USA Salt Lake City/CD	245,000.00	0.70	
MD 06/30/25 740367LJ4 Preferred BK Los Angeles Calif/CD	151,000.00	0.70	
MD 09/25/25 05580A-XF-6 BMW BK North Amer Salt Lake City Utah/CD	249,000.00	0.50	
MD 10/23/25 88241TJJ0 Texas Exchange BK SSB Crowley/CD Callable 01/23/21	125,000.00	0.60	
MD 05/14/26 06048W-L9-9 Bank Amer Corp Medium Term Rated A2 Callable 5/14/2	200,000.00	1.40	
MD 11/27/26 052392CC9 Austin Telco Fed Cr Un Tex Sc/CD	200,000.00	5.05	
MD 05/18/27 14042RRF0 Capital One Natl Assn Mclean VA/CD	230,000.00	3.20	
Multibank Interest, Money Management Fund	43,297.67		

<i>TOTAL</i>	<u><u>\$21,595,048.10</u></u>
---------------------	--------------------------------------

* Demand Account

The monthly Financial Report is in compliance with the District's Investment Policy (Reg. 111).
It is expected that there are sufficient funds to meet anticipated expenses for the next 6 months.

ACRONYMS

ADMIN - Administration

BK - Bank

CD - Certificate of Deposit

ENG - Engineering

MBS - Multi-Bank Securities, Inc

MD - Maturity Date

MERA - Main Extension Reimbursement Account

Mtg - Meeting

RES - Reserve

DIABLO WATER DISTRICT
MONTHLY FINANCIAL REPORT
FOR PERIOD NOVEMBER 1, 2023 TO NOVEMBER 30, 2023
PAGE 3

HELD IN TRUST BY DIABLO WATER DISTRICT

For Board of Directors Information Only

(as of close of business on November 30, 2023)

<u>INSTITUTION</u>	<u>RATE OF INTEREST</u>	<u>MARKET VALUE</u>
Lincoln National, Deferred Compensation (Quarterly)	Varies	1,121,579.92
CERBT Funds (Quarterly)	4.531% year/year	1,011,750.94
<i>TOTAL</i>		<i><u><u>\$2,133,330.86</u></u></i>

Deferred Compensation is pre tax money that has been deposited by District employees into the District's 457 Deferred Compensation Plan. All monies in the plan are held in trust by the District for the exclusive benefit of each employee.

CERBT Funds - California Employers' Retiree Trust Fund is administered by CalPERS. The interest earned on the District's balance in this Trust Fund is used to pay the Diablo Water District portion of retiree medical benefit premiums. If requested by the District, CalPERS reimburses the District each July from the Trust Fund for the previous year's total cost of retiree medical benefit premiums.

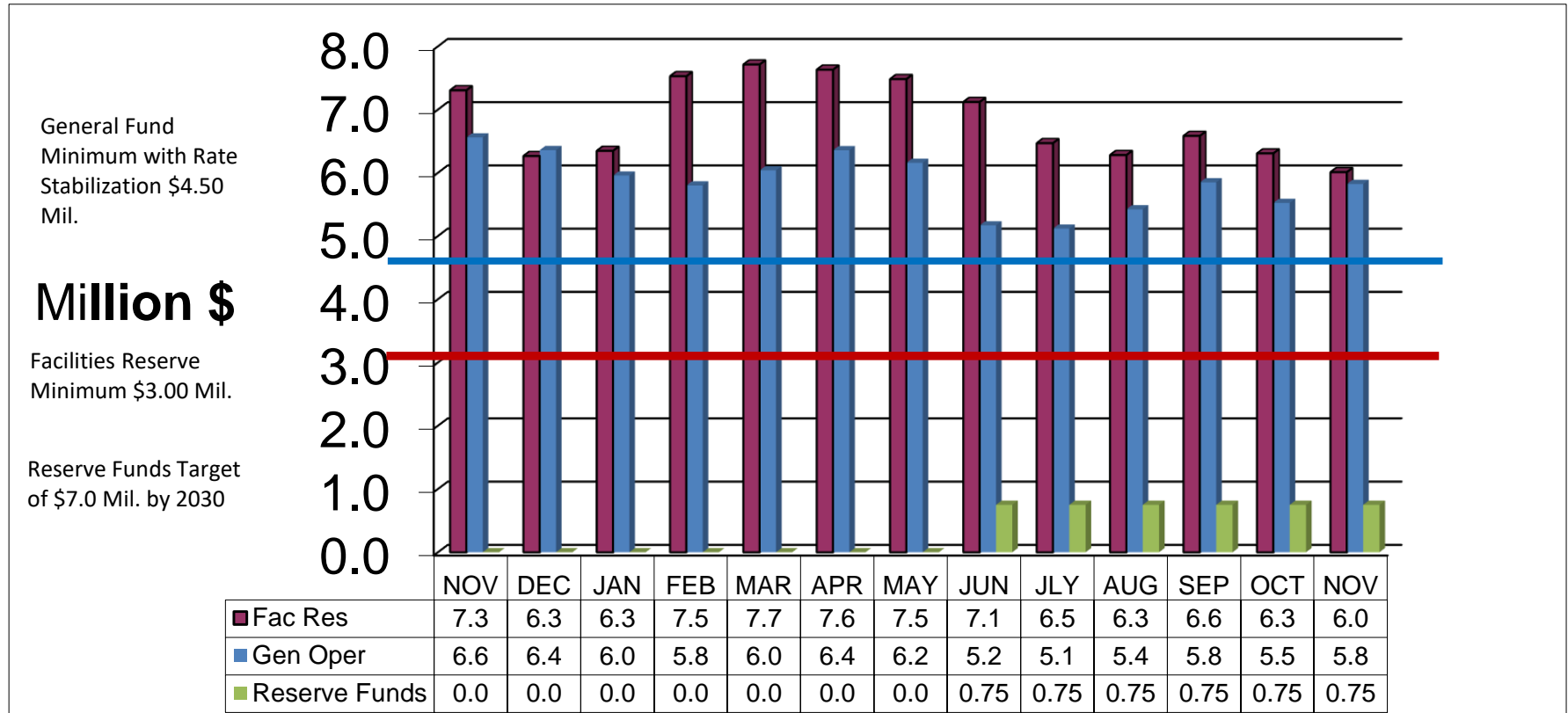
COUNTY WELL FUND BALANCES

<u>Knightsen (M25)</u>	<u>Expenses</u>	<u>Income</u>	<u>Total Fund Balance</u>
FY 07/08	(6,686.92)	6,234.61	(23,573.85)
FY 08/09	(7,727.20)	6,678.44	(24,622.61)
FY 09/10	(10,755.47)	6,597.68	(28,780.40)
FY 10/11	(14,038.87)	6,436.27	(36,383.00)
FY 11/12	(12,396.89)	8,286.50	(40,493.39)
FY 12/13	(10,137.89)	8,883.84	(41,747.44)
FY 13/14	(6,200.51)	12,272.06	(35,675.89)
FY 14/15	(6,932.58)	15,655.41	(26,953.06)
FY 15/16	(8,416.99)	16,875.62	(18,494.43)
FY 16/17	(8,785.34)	17,273.74	(10,006.03)
FY 17/18	(7,922.88)	20,365.36	2,436.45
FY 18/19	(11,864.02)	17,841.20	8,413.63
FY 19/20	(9,223.40)	19,299.15	18,489.38
FY 20/21	(15,538.25)	16,817.08	19,768.21
FY 21/22	(11,441.81)	18,374.15	26,700.55
FY 22/23	(9,348.58)	20,744.48	38,096.45
FY 23/24 (As of Nov)	(8,580.60)	8,407.81	37,923.66

<u>Willow Park (M27)</u>	<u>Expenses</u>	<u>Income</u>	<u>Total Fund Balance</u>
FY 07/08	(18,540.27)	35,856.74	93,589.03
FY 08/09	(22,923.46)	37,741.56	108,407.13
FY 09/10	(18,061.81)	36,018.24	126,363.56
FY 10/11	(23,516.61)	36,036.01	138,882.96
FY 11/12	(24,035.34)	36,667.17	151,514.79
FY 12/13	(47,529.75)	34,738.68	138,723.72
FY 13/14	(49,171.53)	39,995.81	129,548.00
FY 14/15	(13,720.87)	40,031.50	155,858.63
FY 15/16	(15,238.28)	40,514.09	181,134.44
FY 16/17	(71,763.56)	40,811.23	150,182.11
FY 17/18	(127,061.18)	42,658.12	65,779.05
FY 18/19	(115,739.39)	44,305.39	(5,654.95)
FY 19/20	(36,613.13)	46,080.33	3,812.25
FY 20/21	(98,331.00)	48,344.04	(46,174.71)
FY 21/22	(35,917.18)	56,310.23	(25,781.66)
FY 22/23	(49,426.10)	67,652.30	(7,555.46)
FY 23/24 (As of Nov)	(8,540.27)	-	(16,095.73)

DIABLO WATER DISTRICT

FUNDS AVAILABLE 2022 - 2023



DIABLO WATER DISTRICT
January 24, 2024 Board Meeting
Item Number 5

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: Officer and Representation Assignments.

Each December of even-numbered years, the Board selects a President, Vice President and Representation Assignments for a two-year term. However, at the Board's December 13, 2023 meeting, President Tiernan requested this item be added to the January meeting.

Should the Board consider new assignments, individual Board Members may nominate themselves or other Directors for Officer or Representation Assignments. Each Officer and Representation Assignment will be handled separately (one at a time).

Board Officers:

- President

After President election, the gavel will be transferred to the President, and they will preside over the remainder of the meeting.

- Vice President

Elected Official Representation Assignments

Purpose: to attend meetings and bring back information to all directors, not to engage in policy discussions without Board approval. Current representatives are in parentheses for reference only.

- City of Oakley (Kovalick)
- Contra Costa Water District (Seeger)
- Ironhouse Sanitary District (Pastor)
- East County Water Management Association (Shaw)
- Association of California Water Agencies / Joint Powers Insurance Authority Board
 - Primary: Needs to be an elected Board Member (Tiernan)
 - Alternate: General Manager
- Groundwater Sustainability Interagency Elected Official Coordination (Tiernan)
- Contra Costa Special District Association (None)

Single purpose, non-routine assignments can be assigned at future meetings through ad hoc assignments and committees.

RECOMMENDATION:

Should the Board desire, select the Board President, Vice President, and Representation Assignments.

Dan Muelrath

Dan Muelrath
General Manager

DIABLO WATER DISTRICT

January 24, 2024 Board Meeting

Item Number 6

TO: Each Director
FROM: Dan Muelrath, General Manager
SUBJECT: Good Governance Refresher.

The District is committed to good governance and, from time to time, performs a good governance refresher. The attachments will be used to guide the conversation for this item.

RECOMMENDATION:

Receive.

Dan Muelrath

Dan Muelrath
General Manager

Attached: 1.) DWD Rosenberg Rules
2.) Good Governance Refresher



Rosenberg's Rules of Order - Cheat Sheet

The Three Basic Motions

Simple majority to pass / open to debate

Basic Motion: "I move that we..."

Motion to Amend: Suggests changes to the basic motion.

Motion to Substitute: Replaces the basic motion entirely.

Special Motions

Simple majority to pass / no debate, goes directly to vote

Motion to Adjourn: Ends the meeting.

Motion to Fix a Time to Adjourn: Ends the meeting at a set time.

Motion to Recess: Break in the meeting. President sets length of the break.

Motion to Table: Defers the motion under discussion to a future date.

Motions that Permanently Close Discussion

2/3 majority to pass / no debate, goes directly to vote

Motion to Limit Debate: Stops debate. "I move the question."

Motion to Close Nominations: Stops new nominations for a position.

Motion to Object to the Consideration of a Question: Rare, stronger form of tabling. Used before debate has begun.

Motion to Suspend the Rules: Temporarily changes meeting rules. Cannot be used to suspend non-parliamentary bylaws. Can be debated.

Meeting Interruptions

May be used at any time. President responds by asking you to state your point.

Point of Privilege: Points out uncomfortable surroundings, like a cold room or being unable to hear a speaker.

Point of Order: Points out failure to follow correct meeting procedures.

Call for Orders of the Day: Points out that the discussion has strayed from the agenda.

Appeal: Reverses a President's ruling when passed by simple majority. Requires a second and can be debated.

Withdraw a Motion: Used by the person making the motion. Others may immediately reintroduce the motion if they wish.

Motion to Reconsider

Simple majority to pass / open to debate

May only be made by a member who previously voted in the majority for the item. Must be made during the same meeting (or at the very next meeting, assuming it's been added to the agenda).

Voting

Public comment must be heard before votes are cast. See "Life of a Motion" for process relating to motions, public comment and votes.

Life of a Motion

1. President announces item subject and number.
2. Staff presents report.
3. Board asks technical questions for clarification purposes only.
4. Public comment on item is sought.
5. President entertains a motion.
 - a. No motion item dies.
6. President asks for second.
 - a. No second item dies.
7. Board debates motion.
8. Board votes.
9. President or Board Secretary announces result.

Notes:

- A majority: over 50% of the voting board members present.
- All motions require a second before they can be voted upon.
- You must be recognized by the President before speaking.
- President may set limits on debate time or number of speakers.
- Abstentions don't count in vote tally.
- A tie vote fails to pass.
- To recuse, publicly state reason for recusal and leave room during debate and vote.



Good Governance Refresher

JANUARY 24, 2024

Agenda



Stewards of Public
Resources



Transparency



Education, Training and
Staff



Campaigns



Hot Topics





Stewardship of Public Resources

Examples:

- Generally, accept Accounting Principles and Government Accounting Standards Board
- Annual 3rd party audit
- Information in Board packets and website
- Internal controls
- Periodic financial reports
- 5+ year planning horizon
- Promotes conservation/efficiency for cost savings
- Capital and debt management policies
- Government Finance Officer Association BMPs
- Expense reimbursement policy

Transparency

- CSDA Transparency audit/certification
- Form 700
- Public Records Act Requests
- Agenda and minutes online
- Live stream and recorded meetings
- E-news / Social Media
- Directors' contact information on website
- Brown Act compliance
- Conflict of Interest training





Education, Training, and Staff

- Ethics and harassment training
- Newly elected official orientation
- Support continued education of Board and Staff
- Prioritizes DEI
- Adopted values/principles
- Clear merit-based system for advancing employees
- Non-discrimination policy
- Agency performs salary surveys
- Staff participates in professional associations
- Clear understanding of Board and Staff roles

Board Meetings: Role of Board (in-brief)

Role of Directors:

- Set policy direction for Staff to accomplish the District's mission/vision
- Attend all regularly scheduled Board Meetings and/or assigned Committee/Ad hoc meetings
- Be informed and prepared to the best of their ability – seek clarification on agenda items prior to meetings
- Engage in discussions at meetings – refrain if in agreement of previously stated sentiments

Role of the Chair:

- Neutral facilitation of an efficient meeting
 - Until they vote – not on either side
 - Must be viewed as an advocate for the process first and foremost
 - Not perceived as imposing their will
 - Enforce rules of decorum – not rely on Staff to do so
- Getting to a decision
 - Know when discussions are over and summarize decisions to be made
 - Be an active listener/observer
 - Take prerogative to speak last
- Rosenberg Rules

Board Meetings: Role of Staff/Counsel (in-brief)

Role of Staff:

- Provide staff reports with enough information for the Board to make informed decisions
- Make sure there is consistent understanding amongst the Board of agenda items in advance
- Keep Board abreast of current work volume and impacts of new decisions/projects
- Ensure accessibility of language in agendas
- Assist Chair with meeting dynamics
- Record action minutes

Role of the Counsel:

- Provide guidance around process
 - Interpretation of Rosenberg's Rules
- Ensure legal compliance of agenda and Board meetings
- Review agenda items that require input for legal compliance
 - Contracts
 - Litigation
 - Etc.

Campaigns

- FPPC
- Information on how to run for office on website
- District Logo Use policy
- Employees trained on prohibitions/restriction



Hot Topics



1st Amendment Audits



Incivility By Members of Public



Shiny Object

Congratulations the Refresher is Complete

QUESTIONS?

DIABLO WATER DISTRICT
January 24, 2024 Board Meeting
Item Number 7

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: General Manager's Reports.

Items included for discussion:

- Water Supply Charts.
 - Statewide Reservoirs.
 - Los Vaqueros Reservoir = 132,163 AF (same as last month)
 - Total Water Demand.
 - Local Well Production.

RECOMMENDATION:

Discuss.

Dan Muelrath

Dan Muelrath
General Manager

Attached: Statewide Reservoir Conditions
Total Water Demand
Local Well Production

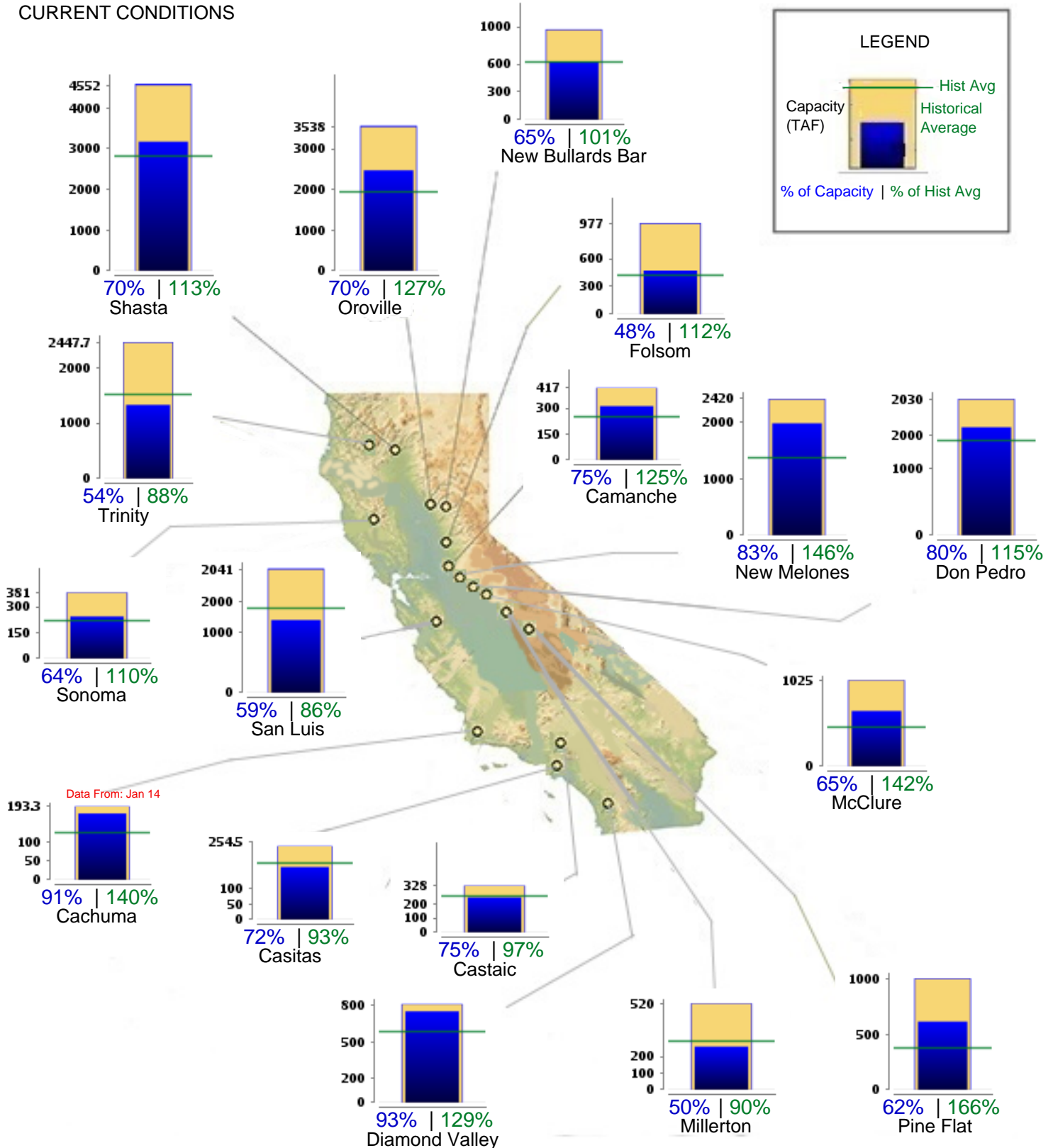


CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - January 15, 2024

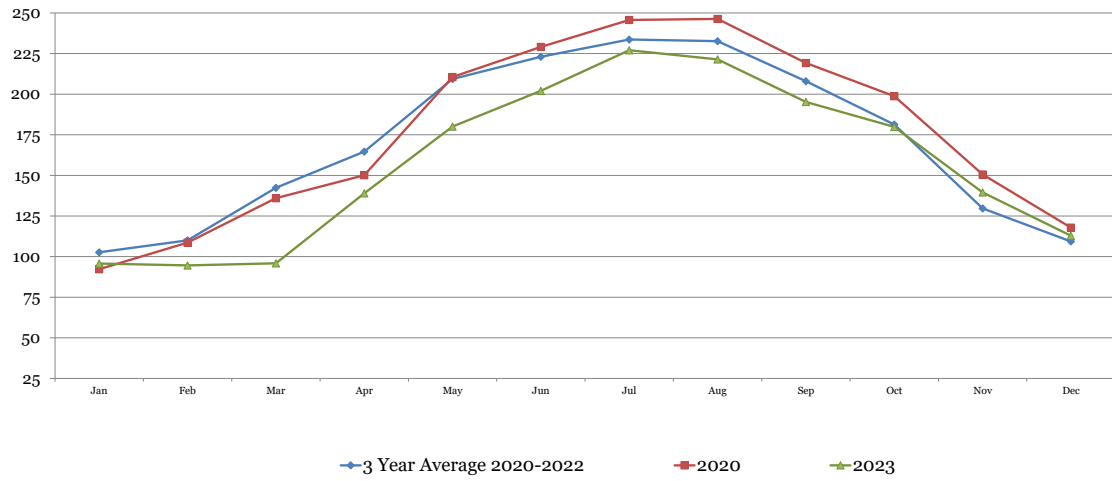
CURRENT CONDITIONS



DIABLO WATER DISTRICT

WATER USE IN MILLION GALLONS

(This chart does not include Utility Water)



	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Average
3 Year Average	103	110	142	165	209	223	234	233	208	181	130	109	171
2020 Usage	92	109	136	150	211	229	246	246	219	199	151	118	175
2023 Usage	96	95	96	139	180	202	227	221	195	180	140	113	157
% Reduction (+/-)	-3.6%	14.8%	41.9%	8.0%	16.9%	13.4%	8.2%	11.2%	12.3%	10.5%	7.9%	4.4%	11.8%
% new Connections 2023 vs. 2020						9.6%						9.7%	

WELL WATER BLENDED INTO DISTRIBUTION SYSTEM
MILLION GALLONS(MG)

	<u>Jul-23</u>	<u>Aug-23</u>	<u>Sep-23</u>	<u>Oct-23</u>	<u>Nov-23</u>	<u>Dec-23</u>	<u>Jan-24</u>	<u>Feb-24</u>	<u>Mar-24</u>	<u>Apr-24</u>	<u>May-24</u>	<u>Jun-24</u>
1	1.212	1.103	1.001	0.892	0.883	0.686	0.529					
2	0.973	1.051	0.933	1.258	1.049	0.716	0.409					
3	1.211	1.035	0.946	1.011	0.731	0.553	0.424					
4	1.186	1.017	0.975	1.027	0.780	0.796	0.274					
5	1.138	0.946	1.053	0.981	0.363	0.665	0.349					
6	1.107	1.024	0.994	0.996	0.889	0.715	0.254					
7	1.156	1.115	0.991	0.965	0.777	0.579	0.354					
8	1.032	1.041	0.998	0.839	0.872	0.611	0.340					
9	1.062	1.061	0.968	1.069	0.825	0.583	0.348					
10	1.085	1.022	0.897	0.883	0.913	0.757	0.359					
11	1.220	1.018	1.118	0.918	0.919	0.657	0.318					
12	1.220	0.914	0.872	0.953	0.681	0.586	0.320					
13	1.137	0.962	1.114	0.997	0.951	0.675	0.402					
14	1.219	1.112	0.915	0.821	0.814	0.685	0.270					
15	1.054	1.012	0.952	0.851	0.733	0.578	0.406					
16	1.133	1.006	1.099	1.297	0.736	0.690	0.329					
17	1.117	1.070	0.874	0.959	0.682	0.547						
18	0.945	1.013	0.838	1.017	0.715	0.730						
19	1.128	1.034	1.053	0.915	0.641	0.528						
20	1.014	0.945	0.956	0.954	0.798	0.528						
21	1.071	1.046	0.927	0.945	0.691	0.550						
22	0.980	0.965	0.978	0.860	0.758	0.638						
23	0.973	1.024	0.957	1.005	0.852	0.545						
24	1.106	1.110	0.930	1.077	0.815	0.672						
25	1.104	0.993	0.972	1.031	0.708	0.544						
26	0.969	1.026	0.891	0.837	0.693	0.518						
27	1.107	0.955	0.974	0.954	0.871	0.647						
28	0.931	1.111	0.995	0.834	0.720	0.631						
29	1.026	0.975	0.948	0.813	0.735	0.505						
30	0.971	0.958	0.908	0.939	0.703	0.633						
31	1.189	1.100		0.883		0.472						
TOTAL	33.7752	31.7609	29.0244	29.7779	23.2967	19.2189	5.6811	0.0000	0.0000	0.0000	0.0000	0.0000

Jul-23 to Jan-24 at \$2590.00/MG

172.5351 MG

Feb-24 to Jun-24 at \$2590.00/MG

0.0000 MG

GRAND TOTAL:

172.5351 MG

FY 23/24	SAVINGS	\$ 446,865.91
FY 22/23	SAVINGS	\$ 529,110.41
FY 21/22	SAVINGS	\$ 210,402.64
FY 20/21	SAVINGS	\$ 278,518.31
FY 19/20	SAVINGS	\$ 679,590.16
FY 18/19	SAVINGS	\$ 614,245.45
FY 17/18	SAVINGS	\$ 634,030.91
FY 16/17	SAVINGS	\$ 444,895.41
FY 15/16	SAVINGS	\$ 397,766.92
FY 14/15	SAVINGS	\$ 580,430.65
FY 13/14	SAVINGS	\$ 509,579.93
FY 12/13	SAVINGS	\$ 382,228.02
FY 11/12	SAVINGS	\$ 637,659.61
FY 10/11	SAVINGS	\$ 590,057.39
FY 09/10	SAVINGS	\$ 496,279.31
FY 08/09	SAVINGS	\$ 371,579.65
FY 07/08	SAVINGS	\$ 486,615.14
FY 06/07	SAVINGS	\$ 326,985.06

TOTAL SAVINGS IN WATER PURCHASES FROM CCWD TO DATE \$8,169,974.98

**WELL WATER BLENDED INTO DISTRIBUTION SYSTEM
MILLION GALLONS(MG)**

	<u>Jul-22</u>	<u>Aug-22</u>	<u>Sep-22</u>	<u>Oct-22</u>	<u>Nov-22</u>	<u>Dec-22</u>	<u>Jan-23</u>	<u>Feb-23</u>	<u>Mar-23</u>	<u>Apr-23</u>	<u>May-23</u>	<u>Jun-23</u>
1	0.276	0.642	0.888	0.696	0.000	0.381	0.451	0.118	0.584	0.570	0.878	1.091
2	0.340	0.724	0.895	0.665	0.000	0.359	0.211	0.381	0.650	0.587	0.899	1.142
3	0.307	0.932	0.720	0.850	0.112	0.276	0.260	0.506	0.302	0.584	0.859	1.022
4	0.391	0.777	0.814	0.637	0.376	0.281	0.263	0.320	0.609	0.621	0.946	1.123
5	0.337	0.949	0.859	0.750	0.424	0.317	0.288	0.526	0.539	0.553	0.698	1.206
6	0.379	0.716	1.031	0.562	0.312	0.295	0.245	0.636	0.553	0.697	0.803	0.980
7	0.359	0.790	0.748	0.460	0.414	0.263	0.227	0.512	0.573	0.531	0.708	0.960
8	0.426	0.861	0.935	0.550	0.346	0.190	0.242	0.587	0.539	0.639	1.014	1.077
9	0.286	0.893	0.861	0.428	0.382	0.116	0.324	0.549	0.566	0.677	0.800	1.027
10	0.294	0.893	0.834	0.515	0.347	0.156	0.327	0.576	0.531	0.599	0.962	0.990
11	0.432	0.828	0.780	0.352	0.312	0.191	0.356	0.578	0.424	0.722	0.997	1.033
12	0.209	0.839	0.916	0.253	0.319	0.000	0.375	0.574	0.632	0.670	0.989	0.988
13	0.035	0.594	0.884	0.364	0.342	0.000	0.257	0.419	0.624	0.677	1.039	1.049
14	0.373	0.605	0.786	0.000	0.414	0.000	0.119	0.164	0.465	0.745	0.989	1.177
15	0.347	0.691	0.765	0.000	0.304	0.000	0.326	0.576	0.569	0.699	1.163	1.025
16	0.342	0.743	0.886	0.000	0.339	0.000	0.364	0.618	0.331	0.701	1.114	1.107
17	0.342	0.839	0.758	0.000	0.345	0.133	0.369	0.586	0.672	0.925	1.059	1.010
18	0.381	0.786	0.635	0.000	0.373	0.308	0.310	0.576	0.557	0.683	1.166	0.987
19	0.357	0.943	0.719	0.107	0.353	0.306	0.179	0.640	0.487	0.924	1.056	1.026
20	0.397	0.742	0.655	0.000	0.339	0.223	0.083	0.624	0.590	0.807	0.937	1.160
21	0.384	0.754	0.675	0.000	0.354	0.088	0.303	0.708	0.469	1.482	0.997	0.992
22	0.372	0.787	0.583	0.000	0.387	0.000	0.382	0.589	0.541	0.684	1.286	1.126
23	0.352	0.865	0.773	0.000	0.395	0.000	0.455	0.650	0.430	1.038	0.876	1.212
24	0.350	0.832	0.682	0.000	0.371	0.000	0.358	0.558	0.546	1.064	1.232	0.940
25	0.414	0.848	0.677	0.000	0.342	0.000	0.449	0.540	0.508	1.019	0.968	1.070
26	0.325	0.844	0.821	0.000	0.298	0.000	0.542	0.615	0.564	0.809	1.177	1.117
27	0.385	0.706	0.796	0.168	0.372	0.000	0.192	0.567	0.553	0.882	0.932	1.144
28	0.691	0.859	0.684	0.474	0.394	0.000	0.469	0.536	0.608	1.126	0.998	1.002
29	0.600	0.802	0.763	0.330	0.380	0.000	0.419		0.453	0.825	1.180	1.123
30	0.575	0.802	0.849	0.000	0.339	0.143	0.413		0.583	1.110	1.062	1.142
31	0.567	0.923		0.000		0.220	0.000		0.374		1.029	
TOTAL	11.6219	24.8048	23.6689	8.1611	9.7861	4.2448	9.5601	14.8274	16.4251	23.6483	30.8143	32.0463

Jul-22 to Jan-23 at \$2440.00/MG 91.8477 MG
 Feb-23 to Jun-23 at \$2590.00/MG 117.7614 MG
GRAND TOTAL: **209.6091 MG**

FY 22/23	SAVINGS	\$ 529,110.41
FY 21/22	SAVINGS	\$ 210,402.64
FY 20/21	SAVINGS	\$ 278,518.31
FY 19/20	SAVINGS	\$ 679,590.16
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FY 06/07	SAVINGS	\$ 326,985.06

TOTAL SAVINGS IN WATER PURCHASES FROM CCWD TO DATE \$ 8,169,974.98

MONTHLY WELL NUMBERS
Million Gallons (MG)

<u>DATE</u>	<u>GLEN PARK</u>	<u>STONECREEK</u>
01/01/24	0.0000	0.5494
01/02/24	0.0000	0.4289
01/03/24	0.0000	0.4436
01/04/24	0.0295	0.2936
01/05/24	0.0000	0.3686
01/06/24	0.0000	0.2740
01/07/24	0.0000	0.3735
01/08/24	0.0000	0.3596
01/09/24	0.0000	0.3684
01/10/24	0.0000	0.3785
01/11/24	0.0000	0.3381
01/12/24	0.0000	0.3396
01/13/24	0.0000	0.4215
01/14/24	0.0000	0.3098
01/15/24	0.0000	0.4255
01/16/24	0.0000	0.3485
01/17/24	0.0000	
01/18/24	0.0000	
01/19/24	0.0000	
01/20/24	0.0000	
01/21/24	0.0000	
01/22/24	0.0000	
01/23/24	0.0000	
01/24/24	0.0000	
01/25/24	0.0000	
01/26/24	0.0000	
01/27/24	0.0000	
01/28/24	0.0000	
01/29/24	0.0000	
01/30/24	0.0000	
01/31/24	0.0000	
Totals	0.0295	6.0211
Combined Totals		6.0506

DIABLO WATER DISTRICT
January 24, 2024 Board Meeting
Item Number 8

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: District Engineer's Reports.

The District Engineer will provide an update on:

- Projects that have made significant progress month over month.

RECOMMENDATION:

Discuss.

Dan Muelrath

Dan Muelrath
General Manager

Attached: Construction List

Development Status Report

[Link to Development List - Project Information](#)

Project Description	Location	Type of Project	Number and Size of Connections	Project Status	FIA Status	Additional Notes (see footer for detail)	Percent Facilities Intallation Complete
8734 - Stonewood Unit 2A	West of Rose Ave; south of Longhorn Way; North of Carpenter Road	Subdivision	27 Lots (1" services for fire sprinklers)	Working on As-Built	Board Approved	--	98%
8736 & 8836 Pheasant Meadows & Vintner View	Off of O'Hara Avenue, south of Grapevine Lane	Subdivision	50 Lots for both 8736 & 8836 (1" services for fire sprinklers)	Working on As-Built	Board Approved	--	98%
9284 - Ranchette (Discovery Builders)	Oakley Road at Neroly Road	Subdivision	13 Lots (1" services for fire sprinklers)	Waiting on As-Built	Board Approved	--	98%
9426 - Delta Coves Marina - Fire Services	West Wind Place, Bethel Island	Commercial	Three 1-1/2" Irrigation Services; Five 2" services for the Docks	Waiting for Plan Revisions and As-Built	Board Approved	--	98%
8904 Cypress Crossings (Tuscany Estates-Baldocchi Property) In-Tract Improvements - East Cypress	East Cypress Road, Oakley	Subdivision	98 Lots for both 8736 & 8836 (1" services for fire sprinklers)	Punch List of Items has been Developed	Board Approved	--	95%
Elm Lane Apartments	Elm Lane, Oakley	Multi-Family	One 4" Domestic and One 1 1/2" Irrigation	Remaining items on Punch List in Final Stage	Projected Acceptance at January 24, 2024 Board Meeting	--	98-100%
9426 - Delta Coves Marina - Cottages - Pulte Homes	West Wind Place, Bethel Island	Subdivision/Condos	64 Services (1" for fire sprinklers) and Two 1 1/2" Irrigation Services	Working on Punch List Items & As-Built	Board Approved	--	93%
Oakley Logistics Center Phase 1- Backbone Infrastructure	6000 Bridgehead Road, near Wilbur Avenue	Commercial/ Light Industrial	Three 6" Services	Under Construction - Pending upgrades to 8" connections	Board Approved	--	90%
Oakley - Contra Costa Logistics Center -24" Butterfly Valve Installation	6000 Bridgehead Road, near Wilbur Avenue	Isolation Valve Installation	No Connections	Waiting on As-Built and easements	Board Approved	--	95%

Notes:

RW = Project identified to install recycled water piping system.

GWMW = Project to install one, or more, groundwater monitoring wells.

CN = Carbon Neutrality (solar offset of pump station and/or building)

Updated 1/19/2024

Development Status Report

Project Description	Location	Type of Project	Number and Size of Connections	Project Status	FIA Status	Additional Notes (see footer for detail)	Percent Facilities Intallation Complete
8904 Cypress Crossings (formerly Baldocchi Property) - Sellers Avenue Offsite Improvements	6390 Sellers Avenue; SE corner of E. Cypress Rd & Sellers Ave.	Mainline Extension	24" Watermain Extension down Sellers Avenue	Have worked through most Punch List Items; awaiting As-Builts	Board Approved	--	97%
9307 - Summer Lake North- Backbone	North of E. Cypress Road; East of Bethel Island Road	Subdivision	Backbone Infrastructure for Future Subdivisions; Services for Irrigation	Preconstruction Stage; expect start of water system construction Jan/Feb 2024	Board Approved	RW, GWMW, CN	0%
8803 - Brownstone (Clyde Miles Construction)	Brownstone Road, Oakley	Subdivision	108 Lots (1" services for fire sprinklers)	Plans Signed but Need to be Rechecked Following Other Utility Changes	Future Board Meeting	GWMW	0%
9156 - Bethel Island LLC (Biggs) (Part of Cypress Preserve)	South of Summer Lake South, Rock Slough, Oakley	Subdivision	195 Apt Units (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9307 - Summer Lake North	North of E. Cypress Road; East of Bethel Island Road	Subdivision	824 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9311 KT-KB Oakley, LLC (Part of Cypress Preserve)	APN 032-082-001; East of Jersey Island Road; North of East Cypress Road	Subdivision	276 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9404 - Leshar Property (Part of Cypress Preserve)	Northwest corner of Bethel Island & East Cypress Road	Subdivision	1056 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
East Cypress Road Precise Alignment (Part of Cypress Preserve)	East Cypress Road; Between Knightsen Ave. and Bethel Island Road	Subdivision	Pending	Under DWD Plan Review	Future Board Meeting	--	0%
9616 Summer Lake North Phase 1 Village 1	North of E. Cypress Road; East of Bethel Island Road	Subdivision	88 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%

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CN = Carbon Neutrality (solar offset of pump station and/or building)

Development Status Report

Project Description	Location	Type of Project	Number and Size of Connections	Project Status	FIA Status	Additional Notes (see footer for detail)	Percent Facilities Intallation Complete
9617 Summer Lake North Phase 1 Village 2	North of E. Cypress Road; East of Bethel Island Road	Subdivision	52 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9618 Summer Lake North Phase 1 Village 3	North of E. Cypress Road; East of Bethel Island Road	Subdivision	54 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9619 Summer Lake North Phase 1 Village 4	North of E. Cypress Road; East of Bethel Island Road	Subdivision	63 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9620 Summer Lake North Phase 1 Village 5	North of E. Cypress Road; East of Bethel Island Road	Subdivision	79 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9624 Grand Cypress Preserve Ph. 1 Village 1 R-21	South of E. Cypress Road; West of Bethel Island Road	Subdivision	83 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9625 Grand Cypress Preserve Ph. 1 Village 1 R-22	South of E. Cypress Road; West of Bethel Island Road	Subdivision	111 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9626 Grand Cypress Preserve Ph. 1 Village 1 R-25	South of E. Cypress Road; West of Bethel Island Road	Subdivision	65 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9627 Grand Cypress Preserve Ph. 1 Village 1 R-26	South of E. Cypress Road; West of Bethel Island Road	Subdivision	78 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
The Honey Lane Development	637 Honey Lane, Oakley (adjacent to Marsh Creek)	Subdivision	19 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	--	0%
9580 Golden Oak	West Ruby Street and Fuschia Way	Subdivision	7 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	--	0%
8760 - Stonewood 1B	West of Rose Ave; south of Longhorn Way; North of Carpenter Road	Subdivision	133 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	GWMW	0%

Notes:

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GWMW = Project to install one, or more, groundwater monitoring wells.

CN = Carbon Neutrality (solar offset of pump station and/or building)

Updated 1/19/2024

Development Status Report

Project Description	Location	Type of Project	Number and Size of Connections	Project Status	FIA Status	Additional Notes (see footer for detail)	Percent Facilities Intallation Complete
9534 - Stonewood 3 Unit 2	West of Rose Ave; south of Longhorn Way' North of Carpenter Road	Subdivision	Pending	Under DWD Plan Review	Future Board Meeting	--	0%
9557 Burroughs Property	E. Cypress Road & Knightsen Avenue	Subdivision	208 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	GWMW	0%
9579 Honey/Creekside Subdivision	463 & 560 Honey Lane	Subdivision	57 Lots (1" services for fire sprinklers)	Under DWD Plan Review	Future Board Meeting	GWMW	0%
6013 - BIRS Bethel Island Res. & Pump Station	Delta Coves Project, Bethel Island	Reservoir & Pump Station for Delta Coves	No Connections	Under DWD Plan Review	Future Board Meeting	CN	0%
6610 - Spinnaker Cove	Cypress Road to Sandmound Blvd	Subdivision	Pending	Planning Stage	Future Board Meeting	--	0%
Live Oak and Main Street	Live Oak Avenue and Main Street	Subdivision	49 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	--	0%
637 Brownstone Road	APN 034-170-006; Brownstone Rd; east of O'Hara Ave.	Subdivision	Pending	City Planning Stage/On Hold	Future Board Meeting	--	0%
8787 Rosewood Subdivision (61 Lots)	4073 Rose Avenue, Oakley	Subdivision	61 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	GWMW	0%
8807 - Villa Grove (35 Lots)	2080 O'Hara Avenue	Subdivision	35 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	--	0%
9088 - Cedarwood	4192 Live Oak Avenue (Near Knox Lane)	Subdivision	34 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	--	0%
9183 Stonewood 3	SE & SW Corners of Carpenter Rd/Simoni Ranch Rd and Rose Avenue	Subdivision	31 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	--	0%
9488 Castro Property	East side of Machado Ln; South of East Cypress Road	Subdivision	10 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	--	0%

Notes:

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CN = Carbon Neutrality (solar offset of pump station and/or building)

Updated 1/19/2024

Development Status Report

Project Description	Location	Type of Project	Number and Size of Connections	Project Status	FIA Status	Additional Notes (see footer for detail)	Percent Facilities Intallation Complete
9537 - 2480 Oakley Road	2480 Oakley Road, near Live Oak Avenue, Oakley	Subdivision	22 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	--	0%
9615 Machado Lane - Cosetti Property	APNs 033-190-003 & 033-190-004	Subdivision	76 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	GWMW	0%
Brownstone and Main Commercial Development	Brownstone and Main Street	Commercial/ Restaurant/ Retail/Car Wash	Pending	City Planning Stage/On Hold	Future Board Meeting	GWMW	0%
IBN Sina Community Center	Oakley Road and Neroly Road	Public Assembly/Residential	Pending	City Planning Stage/On Hold	Future Board Meeting	--	0%
Oakley Village	West of Sellers Road	Subdivision	42 Lots (1" services for fire sprinklers)	City Planning Stage/On Hold	Future Board Meeting	--	0%

Notes:

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Updated 1/19/2024

DIABLO WATER DISTRICT
January 24, 2024 Board Meeting
Item Number 9

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: District Counsel's Reports.

District Counsel will provide any relevant updates regarding legislative, regulatory, and/or court case matters.

RECOMMENDATION:

Receive.

*Dan Muelrath*_____

Dan Muelrath
General Manager

DIABLO WATER DISTRICT
January 24, 2024 Board Meeting
Item Number 10

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: Directors' Reports.

Representative assignments verbal reports:

- City of Oakley – Director Kovalick
- Ironhouse – Director Pastor
- LAFCO – Director Pastor
- Contra Costa Water District – Director Seger
- ECC Groundwater Sustainability – Director Tiernan

RECOMMENDATION:

Discuss.

Dan Muelrath

Dan Muelrath
General Manager

DIABLO WATER DISTRICT
January 24, 2024 Board Meeting
Item Number 11

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: Future Agenda Items.

February 28, 2024	
Sub Awardee Approval for RW Grant via EPA / ISD	Action
Contra Costa Special District Association Overview	Discussion
FY 24/25 Budget Planning Policy Direction	Discussion
March 27, 2024	
FIA for DC Booster & Pump Station	Action
Blue Sky Planning Draft Results	Discussion
Other Items	Future Date
EPA WaterSense New Home Certification	TBD
Sustainable CoCo Partnership	Apr