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MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
DIABLO WATER DISTRICT
HELD ON APRIL 28, 2021

Directors:
Paul Seger
President

Scott R. Pastor
Vice President

Kenneth L. Crockett
Marilyn Tieman
Joe Kovalick

General Manager
& Secretary:
Daniel Muelrath

General Counsel:
Wesley A. Miliband

Due to the current COVID-19 Pandemic, Local Health Orders, and the Governor's Health Orders, the Regular Meeting of the Board of Directors of Diablo Water District was held on April 28, 2021 at 6:30 pm via conference call / web as noticed in the posted agenda.

1. Call to Order and Roll Call

The regular meeting of the Board of Directors of Diablo Water District (District) was called to order by President Seger at 6:33 p.m. on April 28, 2021.

Directors Present: Seger, Pastor, Crockett, Tieman, Kovalick
Staff Present: Dan Muelrath, Kait Knight, Nacho Mendoza,
Jennifer McCoy, Christine Belleci
General Counsel: Wes Miliband (AARLL)
District Engineer: Bill Brick (CDM Smith)
Others Present: Angela Lowery (ISD Liaison), Peter Zirkle (ISD), Andria
Loutsch (CDM Smith), Members of General Public

2. Public Input. (Anyone present may address the Board of Directors on any subject within the jurisdiction of Diablo Water District. If the subject item is on this Agenda, please hold public comment until the appropriate item).

None.

3. Consent Calendar.

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that

an item be removed from the Consent Calendar for discussion, it will be considered separately. *The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.*

A. Minutes of the Special Meeting of March 10, 2021.

Staff Recommendation: Approve.

B. Minutes of the Regular Meeting of March 24, 2021.

Staff Recommendation: Approve.

C. Purchase F-350 Pickup Truck.

Staff Recommendation: Adopt Authorize the General Manger to execute the purchase order with Sonora Ford for \$57,166.92.

**D. Facilities Installation Agreement – Subdivision 8904 Tuscany Estates
Baldocchi Property – In-Tract**

Staff Recommendation: Authorize the General Manager to Execute the Agreement.

**E. Facilities Installation Agreement – Subdivision 8904 Baldocchi Property
Sellers Avenue Offsite Improvements**

Staff Recommendation: Authorize the General Manager to Execute the Agreement.

F. Acceptance of Facilities – Subdivision 9503 Alicante

Staff Recommendation: Adopt Resolution Number 2021 – 07.

G. Acceptance of Facilities – Subdivision 9507 The Vines

Staff Recommendation: Adopt Resolution Number 2021 – 08.

It was moved by Director Kovalick, and seconded by President Seger, to pull item 3.D and 3.E for discussion. It was moved by Director Kovalick, seconded by Director Tiernan, and approved by the following vote to approve the Consent Calendar items 3.A, 3.B, 3.C, 3.F, and 3.G.

AYES: Pastor, Crockett, Kovalick, Tiernan, Seger

NOES: None

ABSTAIN: None

After further discussion of items 3.D and 3.E, it was moved by Director Tiernan, seconded by Director Kovalick, and approved by the following vote to approve the Consent Calendar items 3.D and 3.E.

AYES: Pastor, Crockett, Kovalick, Tiernan, Seger
NOES: None
ABSTAIN: None

4. Fiscal Year 2021/22 Budget Planning Workshop.

Staff Recommendation: Request staff make any modifications required and present the final budget for adoption at the Board's May regular Board meeting.

It was moved by Director Kovalick, seconded by Director Tiernan, and approved by the following vote to request staff to make modifications to the budget to move up the engineering phase of seismic retrofits of R1 and R2, parallel pipeline from R2/3, solar, SCADA improvements, and Stonecreek manganese treatment and present the final budget for adoption at the Board's May regular Board meeting.

AYES: Kovalick, Tiernan, Seger
NOES: Pastor, Crockett
ABSTAIN: None

5. Corporation Yard Design Build Release of Request for Proposals.

Staff Recommendation: Authorize the General Manager to issue a request for proposals for design build construction services for the District's new corporation yard and building.

It was moved by Director Tiernan, seconded by Director Kovalick, and approved by the following vote to authorize the General Manager to issue a request for proposals for design build construction services for the District's new corporation yard and building.

AYES: Pastor, Crockett, Kovalick, Tiernan, Seger
NOES: None
ABSTAIN: None

6. Establish a Recycled Water Ad Hoc Subcommittee.

Staff Recommendation: Establish a recycled water ad hoc subcommittee.

Public Comment(s): Peter Zirkle and Angela Lowery expressed that this is a great collaboration, and they are excited to be working with Diablo Water District. President Seger nominated Vice President Pastor and Director Kovalick.

It was moved by President Seger, seconded by Director Tiernan, and approved by the following vote to establish a Recycled Water ad hoc subcommittee and appoint Vice President Pastor and Director Kovalick to serve on the ad hoc subcommittee.

AYES: Pastor, Crockett, Kovalick, Tiernan, Seger
NOES: None
ABSTAIN: None

7. Financial Reports.

Staff Recommendation: Approve warrant register 2021-3, ACH and wire transactions, and receive the monthly financial statements.

It was moved by Director Crockett, seconded by Director Tiernan, and approved by the following vote to approve warrant register 2021-3, ACH and wire transactions, and receive the monthly financial statements.

AYES: Pastor, Crockett, Kovalick, Tiernan, Seger
NOES: None
ABSTAIN: None

8. Urban Water Management Plan Update.

Update from Andria Loutsch and Bill Brick (CDM Smith) was received.

Andria Loutsch, Bill Brick, and General Manager Muelrath also answered and clarified additional questions and concerns from Director Kovalick.

9. Future District Environmental Regulations.

General Manager Muelrath discussed future adoption of an environmental regulation with a carbon neutrality date for the District of 2025.

10. General Manager's Reports.

- Water Supply Charts
- General Plan Updates
- COVID Update
- M-27 Water Quality Update
- PSPS Grant Project

11. General Counsel's Reports.

- General Counsel did not have anything to report.

12. Engineer's Reports.

- Construction project updates were provided on projects that made significant progress since the previous Board meeting.
- Director Kovalick expressed that he would like environmental regulations adopted prior to any large construction projects starting.

13. Director's Reports.

- Representatives presented verbal reports on meetings they attended.

14. Future Agenda Items.

- Preliminary list of items for the next two months was presented.

15. Next Meetings of the Board of Directors.

- April 28, 2021
- May 10, 2021 – Special Board Meeting
- May 26, 2021
- June 23, 2021

16. Adjournment.

President Seger adjourned the meeting at 10:00 p.m.



Dan Muelrath, General Manager/Secretary