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Directors:
Howard Hobbs
President

John H. de Fremery
Vice President

Kenneth L. Crockett
Paul Seger
Scott R. Pastor

*General Manager
& Secretary:*
Dan Muelrath

General Counsel:
Jeffery D. Polisner

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
DIABLO WATER DISTRICT
HELD ON JUNE 24, 2020

The regular meeting of the Board of Directors of Diablo Water District (District) was called to order by President Hobbs, at 7:30 p.m. on June 24, 2020.

In addition to in-person attendance and due to the COVID-19 pandemic, the Governor's Shelter in Place, and Local Health Officer's Orders, the Board of Directors of Diablo Water District's meeting was also held via teleconference and/or web as noticed in the posted agenda.

ROLL CALL

Directors Present: Hobbs, de Fremery, Crockett, Seger (via teleconference), Pastor
Staff Present: Dan Muelrath
General Counsel: Jeffrey Polisner
Consultants: Bill Brick and Andria Loutsch (CDM Smith)
Dave Umesaki (EKI, Environment & Water Inc.)
Others Present: Director Zirkle (ISD)
Director Marrow (ISD)

1. Pledge of Allegiance and Roll Call Attendance.

All directors recorded as present.

2. Public Input. (Anyone present may address the Board of Directors on any subject within the jurisdiction of Diablo Water District. This need not be related to any item on the Agenda).

None.

- 3. Consent Calendar.** (It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately.)

The consent calendar may be approved by a single motion to approve, followed by a second and then a call for a vote.

A. Minutes of the Regular Meeting of May 27, 2020.

Staff Recommendation: Approve.

B. Authorization to Execute Facilities Installation Agreement with NP Oakley, LLC for the Oakley Logistics Center, Subdivision 9513; 4000, 4100, 4200, 4300, & 4400 Wilbur Avenue, Oakley.

Staff Recommendation: Authorize the General Manager to Execute the Agreement.

C. Authorization to Write Off Uncollectible Accounts for FY 2019-2020.

Staff Recommendation: Authorize staff to write off \$9,832.47 in bad debt from the financial system.

D. Authorization to Execute Small Utility Enterprise License Agreement with Environmental Systems Research Institute, Inc. (ESRI, Inc.) for Geographic Information System (GIS) Software.

Staff Recommendation: Authorize the General Manager to Execute the License Agreement.

It was moved by Vice President de Fremery, seconded by Director Crockett and approved by the following vote to Approve Consent Calendar Items 3.A through 3.D.

AYES: Hobbs, de Fremery, Crockett, Seger, Pastor

NOES: None

ABSTAIN: None

4. Ordering Even-Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order.

It was moved by Director Crockett, seconded by Director Pastor and approved by the following vote to adopt Resolution 2020-13, Ordering Even-Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order.

AYES: Hobbs, de Fremery, Crocket, Seger, Pastor

NOES: None

ABSTAIN: None

5. Adoption of Updated Integrated Regional Water Management Plan.

It was moved by Vice President de Fremery, seconded by Director Pastor and approved by the following vote to Adopt Resolution 2020-14, adopting the Update 2019 East Contra Costa Integrated Regional Water Management Plan.

AYES: Hobbs, de Fremery, Crocket, Seger, Pastor

NOES: None

ABSTAIN: None

6. Recycled Water Feasibility Study Project Alternatives.

The Board received a presentation by project engineer Dave Umesaki (EKI Environment & Water Inc.).

Director Seger and President Hobbs asked about potential impacts to neighboring wells and water quality.

Mr. Umesaki responded that the depth of the injection wells would need to be approximately 340ft so that water enters the same aquifer layer that is accessed by the District production wells. The aquifer would receive highly treated recycled water and would provide the final level of treatment, as the water will need to travel nearly a mile in 12 months, prior to being pumped out by the District production wells. Additional information provided by the hydraulic model shows that by injecting

recycled water, the groundwater quality should be improved by lowering the hardness.

It was moved by Director Crockett, seconded by Vice President de Fremery and approved by the following vote to Instruct EKI Environment & Water Inc. to proceed with further financial analysis of indirect potable reuse via injection of advanced treated recycled water (alternative 7).

AYES: Hobbs, de Fremery, Crockett, Seger, Pastor

NOES: None

ABSTAIN: None

7. Facilities Reserve Charge Update.

The Board received a presentation by District Engineer, Bill Brick regarding the calculations of the proposed facilities reserve charges, that are based on the newly accepted 2020 Facilities Plan.

Director Seger sought additional time to review the calculations prior to setting a public hearing.

It was moved by Vice President de Fremery, seconded by Director Pastor and approved by the following vote to authorize staff to circulate the proposed facilities reserve charge and hold a public hearing for adoption at the Board's meeting on August 26, 2020 @7:30pm.

AYES: Hobbs, de Fremery, Crockett, Pastor

NOES: Seger

ABSTAIN: None

8. Discussion Items and Reports.

General Manager

- Water Supply Charts
- Fire Hydrants
- COVID-19

General Counsel

- None

Engineer

- Logistics Center Coordination

Comments of Directors

- Director Seger announced the upcoming Groundwater Sustainability Plan public meeting.

9. Financial Reports.

It was moved by Vice President de Fremery, seconded by Director Crockett and approved by the following vote to approve warrant register 2020-05, ACH and wire transactions, receive the monthly financial statements, and authorize the budget correction for FY 2020/21.

AYES: Hobbs, de Fremery, Crockett, Seger, Pastor

NOES: None

ABSTAIN: None

President Hobbs announced the items and start of Closed Session at 9:00PM

10. Closed Session.

Pursuant to Government Code section 54956.8 the Board of Directors will meet in closed session with its real estate Negotiator (General Manager), to discuss the potential purchase of real property near 3990 Main Street, Oakley, CA for a new corporation yard.

11. Closed Session.

Pursuant to Government Code section 54957 the Board of Directors will meet in closed session to discuss a public employee performance evaluation. Title: General Manager.

President Hobbs announced the adjournment of Closed Session and reconvening of Open Session at 9:21PM.

General Counsel Polisner reported:

Agenda Item 10: No reportable actions.

Agenda Item 11: The Board reported satisfactory job performance and approved a merit increase for the General Manager by the following vote.

AYES: Hobbs, Crocket, Seger, Pastor

NOES: de Fremery

ABSTAIN: None

12. District Salary Schedule.

It was moved by President Hobbs, seconded by Director Crockett and approved by the following vote to update the District's salary schedule to reflect a 5% merit increase in the General Manager's Salary.

AYES: Hobbs, Crocket, Seger, Pastor

NOES: de Fremery

ABSTAIN: None

13. Next Meetings of the Board of Directors.

- July 22, 2020, August 26, 2020, September 23, 2020

14. Adjournment.

It was moved by Director Crockett, seconded by Vice President de Fremery, and approved by the following vote to adjourn the meeting at 9:30pm.

AYES: Hobbs, de Fremery, Crocket, Seger, Pastor

NOES: None

ABSTAIN: None



Dan Muelrath, General Manager/Secretary