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MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
DIABLO WATER DISTRICT  
HELD ON MAY 27, 2020

*Directors:*  
Howard Hobbs  
President

John H. de Fremery  
Vice President

Kenneth L. Crockett  
Paul Seger  
Scott R. Pastor

*General Manager  
& Secretary:*  
Daniel Muelrath

*General Counsel:*  
Jeffrey Polisner

The regular meeting of the Board of Directors of Diablo Water District (District) was called to order by President Hobbs, via conference call at 7:32 p.m. on May 27, 2020.

**Due to the COVID-19 pandemic, the Governor's Shelter in Place, and Local Health Officer's Orders, the Board of Directors of Diablo Water District's meeting was held via teleconference and/or web as noticed in the posted agenda.**

**ROLL CALL**

Directors Present:	Hobbs, de Fremery, Crockett, Seger, Pastor
Staff Present:	Dan Muelrath and Jennifer McCoy
General Counsel:	Jeffrey Polisner
Consultants:	Bill Brick and Andria Loutsch (CDM Smith)
Others Present:	Director Zirkle (ISD)

**1. Roll Call Attendance.**

All Directors recorded as present.

**2. Public Input.** (Anyone present may address the Board of Directors on any subject within the jurisdiction of Diablo Water District. This need not be related to any item on the Agenda).

None.

**3. Consent Calendar.** (It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board

member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately.)  
*The consent calendar may be approved by a single motion to approve, followed by a second and then a call for a vote.*

**A. Minutes of the Regular Meeting of April 22, 2020.**

Staff Recommendation: Approve.

**B. Regulation Number 111 – Annual Review of Investment Policy.**

Staff Recommendation: Receive.

**C. Acceptance of Facilities – Gilbert Property Subdivision 9474  
Phase 2A and a Portion of 2B**

Staff Recommendation: Adopt Resolution Number 2020 – 11

**D. Acceptance of Facilities – Gilbert Property Subdivision 9481  
Phase 2B**

Staff Recommendation: Adopt Resolution Number 2020 – 12

It was moved by Vice President de Fremery, seconded by Director Crockett and approved by the following vote to Approve Consent Calendar Items 3.A through 3.D.

AYES: Hobbs, de Fremery, Crockett, Seger, Pastor  
NOES: None  
ABSTAIN: None

**4. Authorization to Set Public Hearing Date of July 22, 2020 for Proposed Increase in Water Charges for County Well System M-27.**

General Manager Muelrath discussed the previous installation of water meters and infrastructure replacement projects, plus the need to address water quality issues as the reasons for requiring a rate increase.

It was moved by Director Seger, seconded by Director Pastor and approved by the following vote to authorize a public hearing date of July 22, 2020 and mailing of notifications for the proposed rate increase for County well System M-27.

AYES: Hobbs, de Fremery, Crocket, Seger, Pastor  
NOES: None  
ABSTAIN: None

**5. 2020 Facilities Plan Acceptance.**

District Engineer, Bill Brick and Andria Loutsch presented highlights of the draft 2020 Facilities Plan, including changes incorporated since the overview provided at the April Board meeting.

Director Seger stated he would like to see the new corporation yard be carbon neutral and that the District look to offset its entire energy/carbon impacts. General Manager Muelrath responded that the District will perform a carbon inventory in fiscal year 2020/21, so that offset options can be evaluated.

It was moved by Vice President de Fremery, seconded by Director Crockett and approved by the following vote to accept the 2020 Facilities Plan, dated May 2020 by CDM Smith and allow the General Manager minor editorial privileges as needed.

AYES: Hobbs, de Fremery, Crocket, Seger, Pastor  
NOES: None  
ABSTAIN: None

**6. Fiscal Year 2020 /21 Budget Approval.**

General Manager Muelrath presented updates to the rate and budget model that were incorporated since the April Board meeting and reviewed questions the Director's had asked over the previous month.

It was moved by Vice President de Fremery, seconded by Director Pastor and approved by the following vote to adopt the Fiscal Year 2020/21 budget.

AYES: Hobbs, de Fremery, Crocket, Seger, Pastor  
NOES: None  
ABSTAIN: None

## 7. Discussion Items and Reports.

### General Manager

- Water Supply Charts
- Leak Response
- Recycled Water Feasibility Study Update
- Corporation Yard Update
- Groundwater Sustainability Plan Update
- COVID-19 Update

### General Counsel

- Working with Ironhouse on land transaction agreement

### Engineer

- Oakley Logistic Center

### Comments of Directors

- Director Crockett:
  - Provided an overview of the recent East County Water Managers Association meeting.
  - Requested an updated chart of the history of Directors.
- Director Crockett and President Hobbs gave kudos to those involved in the Facilities Plan and Budget process.

## 8. Financial Reports.

It was moved by Director Crockett, seconded by Vice President de Fremery and approved by the following vote to approve warrant register 2020-04, ACH and wire transactions, and receive the monthly financial statements.

AYES: Hobbs, de Fremery, Crockett, Seger, Pastor

NOES: None

ABSTAIN: None

## 9. Next Meetings of the Board of Directors.

- June 24, 2020
- July 22, 2020
- August 26, 2020

**10. Adjournment.**

It was moved by Director Crockett, seconded by Vice President de Fremery to adjourn the meeting at 8:52 p.m.

AYES: Hobbs, de Fremery, Crocket, Seger, Pastor  
NOES: None  
ABSTAIN: None



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**Dan Muelrath, General Manager/Secretary**