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Directors:
Howard Hobbs
President

John H. de Fremery
Vice President

Kenneth L. Crockett
Paul Seger
Scott R. Pastor

*General Manager
& Secretary:*
Daniel Muelrath

General Counsel:
Jeffrey D. Polisner

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
DIABLO WATER DISTRICT
HELD ON APRIL 22, 2020

The regular meeting of the Board of Directors of Diablo Water District (District) was called to order by President Hobbs, via conference call at 7:32 p.m. on April 22, 2020.

Due to the COVID-19 pandemic, the Governor's Shelter in Place, and Local Health Officer's Orders, the Board of Directors of Diablo Water District's meeting was held via teleconference and/or web as noticed in the posted agenda.

ROLL CALL

Directors Present:	Hobbs, de Fremery, Crockett, Seger, Pastor
Staff Present:	Dan Muelrath and Jen McCoy
General Counsel:	Jeffrey Polisner
Consultants:	Bill Brick and Andria Loutsch (CDM Smith)
Others Present:	Director Zirkle (ISD)

1. Roll Call Attendance.

All Directors recorded as present.

2. Public Input. (Anyone present may address the Board of Directors on any subject within the jurisdiction of Diablo Water District. This need not be related to any item on the Agenda).

None.

3. Consent Calendar. (It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board

member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately.)

The consent calendar may be approved by a single motion to approve, followed by a second and then a call for a vote.

- A. Minutes of the Regular Meeting of March 25, 2020.**
- B. Minutes of the Special Meeting of March 30, 2020.**
- C. Award Contract to Brown & Caldwell for SCADA Upgrade at Blending Facility.**
- D. Authorization to Execute Facilities Installation Agreement with Meritage Homes of Northern California, Incorporated for Subdivision 9507, The Vines, Oakley.**
- E. Authorization to Execute Facilities Installation Agreement with Contra Costa Communities, LLC for Subdivision 9516, Woodbury, Oakley.**

It was moved by Director Seger, seconded by Vice President de Fremery and approved by the following vote to Approve Consent Calendar Items 3.A through 3.E.

AYES: Hobbs, de Fremery, Crocket, Seger, Pastor

NOES: None

ABSTAIN: None

4. Merchant Services Agreement.

Directors provided general feedback to make sure customers will understand the fees and which options have low or no merchant services fees.

It was moved by Director Seger, seconded by Director Pastor and approved by the following vote to Authorize the General Manager to execute a merchant services agreement with Global Payments Direct Inc, and adopt Resolution No. 2020-10 amending Regulation 1 Section 3.a.

AYES: Hobbs, de Fremery, Crocket, Seger, Pastor
NOES: None
ABSTAIN: None

5. 2020 Facilities Plan Presentation.

District Engineer, Bill Brick and Andria Loutsch presented highlights of the draft 2020 Facilities Plan, including facilities that have been added and deleted since the last plan adopted in 2006.

Director Crockett commented on the Carpenter Rd area recommendation for a new pressure zone and how the lower pressures are likely impacting customers irrigation systems.

Director Seger asked:

- What the anticipated shelf life of the plan?
 - A: 10 years
- Was modeling done to ensure additional groundwater wells will be sustainable?
 - A: The facilities plan does not model groundwater, but rather identifies types and timing of future projects. Prior to developing additional groundwater, the Groundwater Sustainability Plan will be complete and can assist in this process.

It was moved by Director Crockett, seconded by Vice President de Fremery and approved by the following vote to receive the presentation.

AYES: Hobbs, de Fremery, Crocket, Seger, Pastor
NOES: None
ABSTAIN: None

6. Fiscal Year 2020 /21 Budget Workshop.

General Manager Muelrath presented the underlying budget assumptions, in addition to current year, and next year expected impacts from the COVID-19 pandemic. Directors asked clarify questions about

construction vs. O&M expenses and reiterated to be conservative in pandemic recovery for new building estimates.

It was moved by Director Seger, seconded by Director Pastor and approved by the following vote to develop and present Fiscal Year 2020/21 budget for the Board's consideration at the Board's regular May meeting.

AYES: Hobbs, de Fremery, Crocket, Seger, Pastor

NOES: None

ABSTAIN: None

7. Discussion Items and Reports.

General Manager

- Water Supply Charts
- Delta Mutual Water Company
- COVID-19 Update
- Strategy Document
- Corporation Yard Update

General Counsel

- None

Engineer

- Oakley Logistic Center
- Delta Coves – 8 homes sold

Comments of Directors

- None

8. Financial Reports.

It was moved by Vice President de Fremery, seconded by Director Crockett and approved by the following vote to approve warrant register 2020-03, ACH and wire transactions, and receive the monthly financial statements.

AYES: Hobbs, de Fremery, Crocket, Seger, Pastor
NOES: None
ABSTAIN: None

*****Groundwater Sustainability Agency Item(s)*****

9. Groundwater Sustainability Plan Overview and Initial Chapters.

General Manager Muelrath presented an overview of the Groundwater Sustainability Plan's components, and stated, future sections that have policy implication will be brought before the Board prior to public review.

It was moved by Vice President de Fremery, seconded by Director Crockett and approved by the following vote to receive the staff report.

AYES: Hobbs, de Fremery, Crocket, Seger, Pastor
NOES: None
ABSTAIN: None

*****End of Groundwater Sustainability Agency Item(s)*****

10. Next Meetings of the Board of Directors.

- May 27, 2020
- June 24, 2020
- July 22, 2020

11. Adjournment.

It was moved by Director Crockett, seconded by Vice President de Fremery to adjourn the meeting at 9:02 p.m.

AYES: Hobbs, de Fremery, Crocket, Seger, Pastor
NOES: None
ABSTAIN: None



Dan Muelrath, General Manager/Secretary