

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
DIABLO WATER DISTRICT  
HELD ON MARCH 22, 2017

The regular meeting of the Board of Directors of Diablo Water District was called to order by President Edward Garcia, at the District's office, 87 Carol Lane, Oakley, California at 7:31 p.m. on March 22, 2017.

**ROLL CALL**

Directors Present:	Garcia, Crockett, Hobbs, Cinquini, and de Fremery
Directors Absent:	None
Staff Present:	Mike Yeraka, General Manager
General Counsel:	Jeffrey Polisner
Consultant:	Bill Brick, CDM Smith
Others Present:	Margie de Fremery and Doug Scheer, Ironhouse Sanitary District

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by President Garcia.

**PUBLIC INPUT**

Doug Scheer indicated that he had been appointed by Ironhouse Sanitary District to be the liaison to Diablo Water District.

**APPROVAL OF MINUTES OF THE REGULAR MEETING OF FEBRUARY 22, 2017.**

It was moved by Director de Fremery, seconded by Director Cinquini, and unanimously carried to approve the minutes of the regular meeting of February 22, 2017.

**PUBLIC HEARING REGARDING THE DISTRICT'S INTENTION TO BECOME A GROUNDWATER SUSTAINABILITY AGENCY IN EAST CONTRA COSTA COUNTY PURSUANT TO WATER CODE SECTION 10723.**

Mr. Yeraka reviewed the Groundwater Sustainability Act requirements for the District to become a Groundwater Sustainability Agency and the Notice of Public Hearing that was published in the Oakley Press on March 3, 10, and 17, 2017, regarding the District's intention to become a Groundwater Sustainability Agency.

At 7:36 p.m., President Garcia opened the public hearing for the District's intention to become a Groundwater Sustainability Agency of East Contra Costa County pursuant to Water Code Section 10723.

There being no comments from the public, President Garcia closed the public hearing at 7:37 p.m.

**RESOLUTION 2017 – 4 DECIDING TO EXECUTE A MEMORANDUM OF UNDERSTANDING AND BECOME A GROUNDWATER SUSTAINABILITY AGENCY UNDER THE SUSTAINABLE GROUNDWATER MANAGEMENT ACT**

Mr. Yeraka reviewed the requirements of the Groundwater Sustainability Act and the Memorandum of Understanding that was developed with other East Contra Costa County agencies to coordinate preparation of a Groundwater Sustainability Plan for East Contra Costa County.

After discussion, it was moved by Director Hobbs, seconded by Director Crockett, and unanimously carried to adopt Resolution Number 2017 – 4 entitled, "A Resolution of the Board of Directors of Diablo Water District Decision to Execute a Memorandum of Understanding and Become a Groundwater Sustainability Agency Under the Sustainable Groundwater Management Act".

**AUTHORIZATION TO EXECUTE FACILITIES INSTALLATION AGREEMENT WITH ALBERT D. SEENO CONSTRUCTION COMPANY FOR DUARTE RANCH UNIT 1, SUBDIVISION 9027, OAKLEY, 54 LOTS**

Prior to commencement of discussion on the item, Director de Fremery recused himself from the item and left the board table.

After discussion, it was moved by Director Crockett, seconded by Director Cinquini, and carried by the following vote to authorize the General Manager to execute the Facilities Installation Agreement for Subdivision 9027 once the developer has executed the Facilities Installation Agreement for the Carpenter Road Improvements – 18-inch waterline, Subdivision 8760.

AYES:	Garcia, Crockett, Hobbs, and Cinquini
NOES:	None
ABSTAIN:	None
RECUSED:	de Fremery



**AUTHORIZATION TO EXECUTE FACILITIES INSTALLATION AGREEMENT WITH ALBERT D. SEENO CONSTRUCTION COMPANY FOR CARPENTER ROAD IMPROVEMENTS – 18-INCH WATERLINE, SUBDIVISION 8760, OAKLEY**

Prior to commencement of discussion on the item, Director de Fremery recused himself from the item and was not sitting at the board table.

After discussion, it was moved by Director Crockett, seconded by Director Cinquini, and carried by the following vote to authorize the General Manager to execute the Facilities Installation Agreement for the Carpenter Road Improvements – 18-inch waterline, Subdivision 8760 once the developer has executed the Facilities Installation Agreement for Subdivision 9027.

AYES:	Garcia, Crockett, Hobbs, and Cinquini
NOES:	None
ABSTAIN:	None
RECUSED:	de Fremery

**AUTHORIZATION TO EXECUTE FACILITIES INSTALLATION AGREEMENT WITH JAMES AND TATIANA ARELLANO FAMILY TRUST FOR BELLA ESTATES – MINOR SUBDIVISION NUMBER 14-978 – 8-INCH WATERLINE AND FIRE HYDRANT, OAKLEY**

After discussion, it was moved by Director Hobbs, seconded by Director de Fremery, and unanimously carried to authorize the General Manager to execute the Facilities Installation Agreement for Minor Subdivision Number 14-978.

**AUTHORIZATION TO EXECUTE AGREEMENT WITH POINT & PAY, LIMITED LIABILITY COMPANY TO PROVIDE ELECTRONIC PAYMENT SERVICES FOR CUSTOMERS TO MAKE ON-LINE BILL PAYMENTS**

After discussion, it was moved by Director de Fremery, seconded by Director Hobbs, and unanimously carried to authorize the General Manager to execute the Agreement with Point & Pay in the form presented.

**AUTHORIZATION TO ISSUE \$35,236 PURCHASE ORDER TO TELSTAR INSTRUMENTS FOR AS-NEEDED TELEMETRY CONTROL SYSTEM SITE SERVICES**

After discussion, it was moved by Director Cinquini, seconded by Director Crockett, and unanimously carried to authorize the General Manager to issue a \$35,236 purchase order to Telstar Instruments for as-needed telemetry control system site services.

**DISCUSSION ITEMS AND REPORTS**

Mr. Yeraka reported on the following items:

1. District Property and Liability Insurance Policy.
2. Update of District logo which was tabled until the following Board meeting.

**GENERAL COUNSEL**

Mr. Jeffrey Polisner updated the Board on the policy for the selection of President and Vice President of the Board of Directors.

**ENGINEER**

Mr. Bill Brick updated the Board regarding the Delta Coves Project.

**NEXT MEETINGS OF THE BOARD OF DIRECTORS**

It was the consensus of the Board of Directors that the next meetings shall be April 26, 2017, and May 24, 2017.

**APPROVAL OF WARRANT REGISTER NUMBERS 2017 – 3 and 2017 – 3A**

It was moved by Director Crockett, seconded by Director Cinquini, and unanimously carried to approve Warrant Register Numbers 2017 – 3 and 2017 – 3A and that warrants numbered 46141 through 46275, in addition to the ACH debit to the State of California for State withholdings, be issued as thereon indicated.

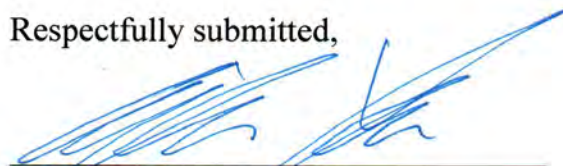
**MONTHLY FINANCIAL REPORT**

The Monthly Financial Report for the period of February 1, 2017, to February 28, 2017, was issued to each Director along with a chart depicting Facilities Reserves and General Operating Fund balances for the previous 13 months.

**ADJOURNMENT**

It was moved by Director Hobbs, seconded by Director de Fremery, and unanimously carried to adjourn the meeting at 8:33 p.m.

Respectfully submitted,



Mike Yeraka, Secretary