

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
DIABLO WATER DISTRICT
HELD ON APRIL 26, 2017

The regular meeting of the Board of Directors of Diablo Water District was called to order by President Edward Garcia, at the District's office, 87 Carol Lane, Oakley, California at 7:31 p.m. on April 26, 2017.

ROLL CALL

Directors Present:	Garcia, Crockett, Hobbs, Cinquini, and de Fremery
Directors Absent:	None
Staff Present:	Mike Yeraka, General Manager
General Counsel:	Jeffrey Polisner
Consultant:	Bill Brick, CDM Smith
Others Present:	Doug Scheer, Ironhouse Sanitary District; Chris Scheer, Oakley resident; Claire Alaura, City of Oakley Councilmember

PLEDGE OF ALLEGIANCE

President Garcia asked Doug Scheer to lead the Pledge of Allegiance, which he did.

PUBLIC INPUT

There were no comments from members of the public.

APPROVAL OF MINUTES OF THE REGULAR MEETING OF MARCH 22, 2017.

It was moved by Director de Fremery, seconded by Director Hobbs, and unanimously carried to approve the minutes of the regular meeting of March 22, 2017.

RESOLUTION NUMBER 2017 - 5 AMENDING THE DISTRICT'S INVESTMENT POLICY, REGULATION NUMBER 111, TO INCLUDE INTEREST CHARGES FOR INTERFUND LOANS

After discussion, it was moved by Director Hobbs, seconded by Director Crockett, and unanimously carried to adopt Resolution Number 2017 - 5 entitled, "A Resolution of the Board of Directors of Diablo Water District Adding Section 5, Interfund Loans, to Regulation Number 111, Investment Policy."

RESOLUTION 2017 – 6 AMENDING SECTION (f) OF REGULATION NUMBER 101, PROCEEDINGS OF THE BOARD OF DIRECTORS

After discussion, it was moved by Director Hobbs, seconded by Director de Fremery, and unanimously carried to adopt Resolution Number 2017 – 6 entitled, “A Resolution of the Board of Directors of Diablo Water District Amending Section (f) of Regulation Number 101, Proceedings of the Board of Directors.”

AUTHORIZATION TO EXECUTE AGREEMENT WITH CONTRA COSTA WATER DISTRICT FOR PAYMENT OF UNBILLED DEMAND CHARGES

After discussion, it was moved by Director de Fremery, seconded by Director Cinquini, and unanimously carried to authorize the General Manager to execute the four year payment agreement with Contra Costa Water District for the unbilled demand charges.

AUTHORIZATION TO EXECUTE FACILITIES INSTALLATION AGREEMENT WITH ALBERT D. SEENO CONSTRUCTION COMPANY FOR CARPENTER ROAD IMPROVEMENTS – 18-INCH WATERLINE, SUBDIVISION 8760, OAKLEY

Prior to commencement of discussion on the item, Director de Fremery recused himself from the item and left the board table.

It was moved by Director Cinquini, seconded by Director Crockett, and carried by the following vote to authorize the General Manager to execute the Facilities Installation Agreement with Albert D. Seeno Construction Company for the Carpenter Road Improvements – 18-inch waterline, Subdivision 8760, Oakley.

AYES:	Garcia, Crockett, Hobbs, and Cinquini
NOES:	None
ABSTAIN:	None
RECUSED:	de Fremery

REAUTHORIZATION TO EXECUTE FACILITIES INSTALLATION AGREEMENT WITH ALBERT D. SEENO CONSTRUCTION COMPANY FOR DUARTE RANCH UNIT 1, SUBDIVISION 9027, OAKLEY, 54 LOTS

Prior to commencement of discussion on the item, Director de Fremery recused himself from the item and left the board table.

After discussion, it was moved by Director Crockett, seconded by Director Hobbs, and carried by the following vote to authorize the General Manager to execute the Facilities Installation Agreement with Albert D. Seeno Construction Company for Duarte Ranch Unit I, Subdivision 9027.

AYES: Garcia, Crockett, Hobbs, and Cinquini
NOES: None
ABSTAIN: None
RECUSED: de Fremery

AUTHORIZATION TO EXECUTE FACILITIES INSTALLATION AGREEMENT WITH DISCOVERY BUILDERS, INCORPORATED FOR SUBDIVISION NUMBER 9043, ASPEN LANE, 16 LOTS, OAKLEY

After discussion, it was moved by Director Hobbs, seconded by Director de Fremery, and unanimously carried to authorize the General Manager to execute the Facilities Installation Agreement with Discovery Builders, Incorporated for Subdivision Number 9043, Aspen Lane.

AUTHORIZATION TO EXECUTE FACILITIES INSTALLATION AGREEMENT WITH BAYWOOD LAND MANAGEMENT COMPANY FOR SUBDIVISION NUMBER 9044, ASPEN PLACE, 20 LOTS, OAKLEY

After discussion, it was moved by Director de Fremery, seconded by Director Crockett, and unanimously carried to authorize the General Manager to execute the Facilities Installation Agreement with Baywood Land Management Company for Subdivision 9044, Aspen Place.

AUTHORIZATION TO EXECUTE AGREEMENT WITH THE PUN GROUP TO PERFORM FISCAL YEAR 2017 AUDIT IN THE AMOUNT OF \$35,500

After discussion, it was moved by Director Cinquini, seconded by Director de Fremery, and unanimously carried to authorize the President to execute the Engagement Letter with The Pun Group to perform the Fiscal Year 2017 Audit in the amount of \$35,500.

AUTHORIZATION TO PROCEED WITH THE SIX-INCH PIPELINE PROJECT TO THE BEACON WEST WATER SYSTEM AND AUTHORIZE A PROJECT BUDGET OF \$160,000 – BETHEL ISLAND

After discussion, it was moved by Director Hobbs, seconded by Director Crockett, and unanimously carried to authorize proceeding with the six-inch pipeline project to the Beacon West water system and authorize a project budget of \$160,000.

CONSIDER UPDAING DISTRICT LOGO

Mr. Yeraka reviewed three options with the Board of Directors for updating the District's logo. The Directors asked the General Manager to return with a logo that shows Mount Diablo in the background of one of the trees that was shown as "Item B" on the samples given to the Directors for consideration.

APPROVE PUBLIC HEARING DATE TO ESTABLISH MONTHLY SERVICE CHARGES FOR WATER METERS LARGER THAN 5/8-INCH FOR THE M-25 KNIGHTSEN WATER SYSTEM

After discussion, it was moved by Director de Fremery, seconded by Director Hobbs, and unanimously carried to hold a public hearing at the June 28, 2017, board meeting to set the monthly service charges for water meters larger than 5/8-inch for the M-25 Knightsen Water System.

DISCUSSION ITEMS AND REPORTS

The General Manager informed the Directors of the May 25, 2017, East County Water Management Association meeting.

ENGINEER

Mr. Bill Brick updated the Directors regarding the status of the Corporation Yard Pump Base repair project and it was the consensus of the Directors to proceed with new pumps in the amount of an additional \$16,000 and the steel head for an additional cost of \$9,000.

COMMENTS OF DIRECTORS

Director Garcia commended Mr. Brick regarding his work on the Corporation Yard Pump Base Repair Project.

NEXT MEETING OF THE BOARD OF DIRECTORS

It was the consensus of the Board of Directors that the next meeting would occur on May 24, 2017.

MONTHLY FINANCIAL REPORT

The Monthly Financial Report for the period of March 1, 2017, to March 28, 2017, was issued to each Director along with a chart depicting Facilities Reserves and General Operating Fund balances for the previous 13 months.

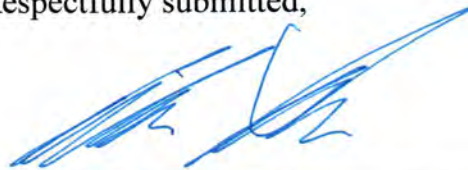
APPROVAL OF WARRANT REGISTER NUMBERS 2017 – 4 and 2017 – 4A

It was moved by Director Crockett, seconded by Director de Fremery, and unanimously carried to approve Warrant Register Numbers 2017 – 4 and 2017 – 4A and that warrants numbered 46276 through 46418, in addition to the ACH debit to the State of California for State withholdings, be issued as thereon indicated.

ADJOURNMENT

It was moved by Director Crockett, seconded by Director Hobbs, and unanimously carried to adjourn the meeting at 8:42 p.m.

Respectfully submitted,



Mike Yeraka, Secretary