



December 14, 2018

87 Carol Lane
P.O. Box 127
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Sir or Madam

Dear Sir or Madam,

Directors:
Edward Garcia
President

Kenneth L. Crockett
Vice President

Enrico Cinquini
John H. de Fremery
Paul Seger

*General Manager
& Secretary:*
Mike Yeraka

General Counsel:
Jeffrey D. Polisner

AGENDA

The Special Meeting of the Board of Directors of Diablo Water District will be held on Wednesday, December 19, 2018, 7:00 p.m. at the District's office, 87 Carol Lane, Oakley, California.

The District's agendas and supporting documents are available at the District's Office located at 87 Carol Lane, Oakley, California, or by calling Christine Belleci at (925) 625-0588. A fee may be charged for copies.

If you have a special accommodation needs to attend the meeting, please provide at least two (2) working days' notice prior to the meeting by calling Christine Belleci at (925) 625-0588.

- 1- **Pledge of Allegiance.**
- 2 - **Administer Diablo Water District Director Oath of Office.**
- 3- **Adoption of Resolution of Appreciation Recognizing Thirty-Two and a Half Years of Service by Howard Hobbs on the Diablo Water District Board of Directors.**

Staff Recommendation: Adopt Resolution.

- 4 - **Public Input. (Anyone present may address the Board of Directors on any subject within the jurisdiction of Diablo Water District. This need not be related to any item on the Agenda.)**

- 5- Approval of Minutes of the Special Meeting of November 7, 2018, and the Regular Meeting of November 28, 2018.**

Staff Recommendation: Approval of Minutes

- 6 - Closed Session to Confer with General Counsel Regarding Anticipated Exposure to Litigation As Allowed Under Government Code Section 54956.9.**

- 7 - Report on Closed Session.**

- 8- Authorization to Execute Engagement Letter with Atkinson, Andelson, Loya, Ruud & Romo for a Flat Fee of \$4,200 and to Engage Cooperative Strategies for a Flat Fee of \$16,400 Plus Expenses Not to Exceed \$2,400 to Provide Voting Area Districting Representation and Consulting Services.**

Staff Recommendation: Authorize Engagements.

- 9- Adoption of Resolution 2018 - 12 Declaring Diablo Water District's Intention to Transition from At-Large to By-District Elections and Establishing the Process for Transitioning to By-District Elections.**

Staff Recommendation: Adopt Resolution 2018 – 12.

- 10- Acceptance of Annual Audit for Fiscal Year Ending June 30, 2018.**

Recommendation: Accept Annual Audit Report.

- 11- Adoption of Pay Rate Schedule Removing the Position of Assistant General Manager and Updating the Salary of the General Manager as Required by California Code of Regulations, Title 2, Sections 570.5 and 571 (b).**

Staff Recommendation: Adopt Pay Rate Schedule

- 12- Election of Officers.**

- a. **Election of President.**
- b. **Election of Vice President.**
- c. **East County Water Management Association Representative.**
- d. **Public Outreach Committee Representatives.**

- 13- Adoption of Resolution 2018 -13 Authorizing Investment of Monies in the Local Agency Investment Fund.**

Staff Recommendation: Adopt Resolution 2018 – 13.

- 14- Update of Multi-Bank Securities, Incorporated Account Information.**

Staff Recommendation: Authorize Update of Information.

- 15- Authorization to Execute Facilities Installation Agreement with Woodcreek Oaks Petroleum, Incorporated for the Installation of One, One-and-One-Half-Inch and One, One-Inch Water Service, for the 2140 Laurel Road ARCO Project, Oakley.**

Staff Recommendation: Approve Agreement

- 16- Authorization to Execute Facilities Installation Agreement with Stephen B. Cockman, Jr. for the Installation of Three, One-Inch Water Services, for Minor Subdivision 17-976, 3351 Doyle Road, Oakley.**

Staff Recommendation: Approve Agreement

- 17 - Discussion Items and Reports.**

General Manager

- Review of District Continuing Disclosure Policy
- Update on Spinnaker Cove Project

General Counsel

Engineer

- Delta Coves Project

Comments of Directors

- 18 - Next Meeting of the Board of Directors.**

- 19 - Approval of Warrant Register Number 2018-12.**

- 20 - Adjournment.**